

# Boughton Monchelsea Parish Council

6<sup>th</sup> June 2023

An extraordinary meeting of the Parish Council will be held in **the committee room of Boughton Monchelsea village hall on Tuesday 13<sup>th</sup> June 2023 at 7.00pm** when the following business is to be transacted.

## AGENDA

1. Apologies
2. Filming of meetings : Request for notification of whether any person intends to film, photograph or record any item
3. Notification of late items for inclusion on the agenda.
4. Standing Order 61: To decide whether the public and press should be excluded from the meeting for any item.
5. Open Quarter.
6. Declarations of Interest in Items on the Agenda / Declaration of Changes to the Register of Interests / Requests for Dispensations
- 6.1 Update Councillor Dispensations in relation to precept setting
7. Finance
- 7.1 External auditor's 21/22 report – To note report and any actions
- 7.2 Annual internal audit report of the 22/23 AGAR and Internal auditor's report – To note report and any actions
- 7.3 Annual governance statement (section 1) of the 22/23 AGAR – To approve
- 7.4 Accounting statements (section 2) of the 22/23 AGAR - To approve
8. Draft Parish Council co-option policy and Councillor application / eligibility form – To approve
9. Lease of specified areas of public open space from BMAT – To agree areas to be leased
10. 23/24 quote for landscape maintenance work – To approve
11. 23/24 contracts for services schedule – To approve
12. Financial Regulations – To approve changes, removing the requirement for a separate cashbook for staff wages, on the advice of the internal auditor
13. Any other Business. (Non decision items only)
14. Date of Next Meeting: Scheduled for Tuesday 4<sup>th</sup> July 2023 at 7.00 pm in the main hall of the village hall.

**MEMBERS OF THE PUBLIC AND THE PRESS ARE WELCOME  
TO ATTEND**