

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 15th January 2025
at 8.00 pm in the Parish Community Centre.

Present S Calvert (Chair), T Parrott, B Wyatt
Two members of the public in attendance Clerk D W Wright

Public Session None.

Apologies: Cllr A Thompson, D Marsden, B Dellicompagni, T Williams, C Cllr D Williams D Cllr A Adams

25.01 Declarations of interest:

The Council approved a dispensation for the Councillors for consideration of the precept.

25.02 Co-option of Councillor. Two vacancies remain but no nominations have been received.

25.03 Minutes

The minutes of the meeting of 20th November had been circulated previously. The minutes were approved and signed by the Chairman.

25.04 Matters Arising

The reorganization of the Charity Trusts associated with the Community Centre was still ongoing. The Parish Council confirmed that it was the entity to purchase the Car Park Land. Funds from the Charity would not be available at the moment.

25.05 County Councillors Report. No Report

25.06 District Councillors Report Cllr A Adams

He is chasing up the flooding in Bednall. Planning have been alerted to possible development at The Stables. An unchanged District Plan has been submitted to the Inspectorate with a decision in 2025.

25.07 Parish Plan

a) Community Centre & Recreation Field.

Bookings for the Community Centre are very good. A quotation has been received for cutting of the laurel hedge at the Community Centre. The emergency lights are very bright and the new security lights are impressive. Inspection of the Play equipment needs to be by a professional

b) Website A “.gov.uk “ domain has been obtained and linked to the website. Related email addresses are being agreed.

c) Environment and Climate Change.

Bednall was our only competitor in the Best Kept Village but the planters in Acton Trussell are being maintained. Social Media will be used to ask for volunteers for the BKV in 2025. The Parish Council needs to consider whether it should continue to fight the Wilwood land inclusion subject to whether it might make matters worse on consideration of new housing in three years time. A £ 3000 limit was agreed to support opposition. We will continue with a Neighbourhood Plan.

25.08 Highways

There have been delays in obtaining poles for supporting the Speed Indicator Devices. The increase in traffic due to closure of Radford Bank has led to hammering of the road. Extensive repair will be needed once the works in the A34 complete

25.09 Finance

a) The accounts for the year up to 15th January 2025 were presented. The Investment account is currently £40,814.30. The Current account balance is now £12,777.98.

Payment had been made between meetings for

<i>Ditton Services -grass cutting</i>	<i>Dec 2024</i>	<i>Standing Order</i>	£	907.00
<i>Ditton Services -grass cutting</i>	<i>Jan 2025</i>	<i>Standing Order</i>	£	907.00

The following cheques were agreed for payment.	
Clerk's salary – (less tax) Dec- Jan	£ 602.00
Inland Revenue (PAYE)	£ 331.20
Soc Local Council Clerks subscription	£ 150.00
A Collins -Legal Advice	£ 1,380.00
V A Peach Bednall BKV	£ 165.84
Total	<u>£ 2,629.04</u>

Effective Cashbook balance £ 10,148.94

b) Precept

The Clerk had circulated a draft budget and precept schedule for 2025/26 based on no increase in the precept. The Council reviewed the budget and agreed that it generally covered the expected expenditure but that it did not properly take into account expected expenditure on Professional fees for the opposition to the District Plan and the creation of a Neighbourhood Plan. The current reserves will be depleted by expenditure on the purchase of the Car Park land at Bednall in this financial year. It was then agreed to make an increase (+£7500) on the previous precept. (~ 24 %). A revised budget will show a planned expenditure of £48,000 in 2025/6

Resolved that Acton Trussell, Bednall with Teddesley Hay Parish Council set a precept demand of £39,000 for 2025/26.

- c) Bramble removal and tree stump grinding. The Parish Council resolve to accept a quotation ~ £450 for clearing land on Lower Penkridge Road and will seek a further quotation for tree stumps on Top Road.
- d) It was agreed to join CPRE. (Council for the Protection of Rural England)

25.10 Planning

The following planning application is awaiting a decision.
 24/01097/AGR Bednall Bank Cottage Cannock Road Bednall
 Steel framed agricultural barn to the north of Bednall Bank Cottage on agricultural land

The following planning application has been approved.
 24/00905/FUL Deers Leap Lower Penkridge Road Acton Trussell
 Two storey extension, remodel rear extension and front porch

The affordable housing being constructed in Bednall is largely complete and the Car Park is being laid out. Arrangements are now being made for the Conveyance of the land.

25.11 Correspondence

Glasdon – Street Furniture
 Letter regarding Solicitors for the Land Purchase.
 Letter from CPRE

25.12 Risks

Potholes, footpath surfaces and drains. Brambles on Lower Penkridge Road and the Recreation Field. Broken drain cover at the bottom of Miss Pickerings Field

25.13 Next meeting

The next Parish Council Meeting will be held on Wednesday 19th February 2025 at 8.00pm in the Bednall Church.

The meeting was closed at 9.55 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 19th February 2025
at 8.00 pm in All Saints Church, Bednall.

Present A Thompson (Chair), T Parrott, B Wyatt, S Calvert, D Marsden, T Williams
D Cllr A Adams D Cllr W Sutton
Three members of the public in attendance Clerk D W Wright

Public Session Two residents requested permission to use the new Car Park in Bednall for a fund raising Classic Car show by the Friends of Bednall later this year. The Parish Council were agreeable.

25.14 Apologies: Cllr B Dellicompagni, C Cllr D Williams

25.15 Declarations of Interest: None.

25.16 Co-option of Councillor. Two vacancies remain but no nominations have been received.

25.17 Minutes

The minutes of the meeting of 15th January 2025 had been circulated previously. The minutes were approved and signed by the Chairman.

25.18 Matters Arising

Pickering & Butters had been requested to carry out the conveyance of the Car Park in Bednall. The Parish Council were not satisfied with the security arrangements of the Car Park and had requested that this be addressed before the Car Park could be taken over. The Chairman will meet with contractors and the County Council specialist.

25.19 County Councillors Report. No Report

25.20 District Councillors Report Cllr A Adams

He is chasing up the flooding in Bednall. TPOs are being considered for trees at The Stables. An unchanged District Plan has been submitted to the Inspectorate with a decision in 2025. Devolution towards a unitary council has been proposed by the Government. There are eight District Councils in Staffordshire and a small unitary council in Stoke on Trent. There are about 1.2 million residents currently but the Government suggestion is for a minimum of 1.5 million which might mean incorporating some areas from other Councils. The Government has asked coordinated plans from the District Councils with proposals of what should happen.

25.21 Parish Plan

a) Community Centre & Recreation Field.

The laurel hedge at the Community Centre has been cut. Bad weather has stopped the use of the field for football at the moment but the existing teams are keen to continue next year.

Consideration will be given to improving the drainage for football. A field has been fenced off on Mill Lane and there is concern that it might be occupied without prior planning approval. The District Council out of hours telephone number is 01384 679027 if any unwanted activity needs to be reported particularly over a bank holiday. A newsletter has been issued by the Community Centre.

The two Memorial benches have been installed and secured. Three other benches are to be installed once the weather improves. The parish council is very appreciative of the work of Malcolm Nicolas.

A successful Quiz night was held at the Community Centre with nine teams taking part. This raised £150 but also brings the community together,

b) Website Email addresses related to the new parish council “.gov.uk” domain have been agreed.

c) Environment and Climate Change.

Social Media has been used to ask for volunteers for the BKV in 2025. However neither village will be entering this year. The Parish Council will continue to fund planting and other measures to improve the appearance of the villages.

25.22 Highways

There have been delays in obtaining poles for supporting the Speed Indicator Devices. The repair to the stone work on the bridge in Mill Lane cannot be completed until the temperature rises sufficiently for the use of the lime mortar required for cementing the stone.

25.23 Finance

- a) The accounts for the year up to 19th February 2025 were presented. The Investment account is currently £40,884.77. The Current account balance is now £8,258.91
Payment had been made between meetings for
- | | |
|---|----------|
| <i>Ditton Services -grass cutting Feb 2025 Standing Order</i> | £ 907.00 |
| <i>PD Timber Garden -Ground clearance</i> | £ 300.00 |
| <i>Morelock Signs -Post for SID</i> | £ 185.04 |
| <i>HugoFox – website</i> | £ 23.99 |

The following cheques were agreed for payment.

Clerk's salary – (less tax) Feb	£ 374.40
Inland Revenue (PAYE)	£ 93.60
Total	£ 468.00

Effective Cashbook balance £ 7,790.91

- b) Bramble removal and tree stump grinding. The Parish Council will seek a further quotation for tree stump grinding on Top Road.
c) The Parish Council agreed to pay for the refurbishment of the electrical supply to the defibrillator and interior light in Bednall.

25.24 Planning

The following planning applications are awaiting a decision.

24/01097/AGR Bednall Bank Cottage Cannock Road Bednall

Steel framed agricultural barn to the north of Bednall Bank Cottage on agricultural land

25/00045/FUL Appletrees Leese Lane Acton Trussell

First floor front extension, replacement dormer windows and new front porch. Replacement roof to existing rear extension. Extension of existing driveway.

A public meeting has been arranged to discuss opposition to the housing plan at Acton Hill adjacent to Wildwood. Possible crowd funding of professional fees for support to the opposition and for a neighbourhood plan will be considered. A professional housing needs study is required to support a neighbourhood plan and the opposition to the District Plan. A neighbourhood plan will not stop development but will allow some control of the quality and type of housing. The overall cost of professional support for the preparation of the Neighbourhood Plan would be ~ £10,000

25.25 Correspondence

Glasdon – Street Furniture

Hags – Play equipment

SSDC -Parish Seminar 5th March -Gayton Village Hall-9.15am

Housing Association -Open day at Coopers Meadow Tues 25th Feb 10.30 am

25.26 Risks

Potholes, footpath surfaces and drains.

25.27 Next meeting

The next Parish Council Meeting will be held on Wednesday 19th March 2025 at 8.00pm in the Parish Community Centre, Acton Hill Road.

The meeting was closed at. 10.10 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 19th March 2025
at 8.00 pm in Parish Community Centre, Acton Hill Road, Acton Trussell

Present S Calvert (Chair), T Parrott, B Wyatt, T Williams

One member of the public in attendance Clerk D W Wright

Public Session None

25.28 Apologies: Cllr B Dellicompagni, A Thompson D Marsden D Cllr A Adams C Cllr D Williams

25.29 Declarations of Interest: None.

25.30 Co-option of Councillor. Two vacancies remain but no nominations have been received.

25.31 Minutes

The minutes of the meeting of 19th February 2025 had been circulated previously. The minutes were approved and signed by the Chairman.

25.32 Matters Arising

District Plan and Neighbourhood Plan

A public meeting had been held to discuss opposition to the housing plan at Acton Hill adjacent to Wildwood. Possible crowd funding of professional fees for support to the opposition and for a neighbourhood plan was agreed. A number of people volunteered for a committee. Crowd funding for the Community will start next month.

SSDC District plan includes 81 houses by Wildwood. However future plans are likely to lead to housing all the way down Acton Hill Road. A consultant has been approached to advise on opposition is presently drafting the report which we will need to submit to the Inspectorate. Cllr Wyatt will present the objections of residents and adjoining areas. Cllr Thompson will present the objections and comments from the Parish Council. It is decided that there are three key issues that might be successful objections. It will middle of April before we know if we have slots to present to the Inspectorate. An expert Dr Gibbs will produce a housing needs survey.

Speed Indicator Devices. Support poles have been ordered but some delay in organising approved contractor for installation. Cllr B Dellicompagni will report at the next meeting.

Car Park.

Will Bramley has provided evidence of retained access to other land to the Car Park over land sold to the Diocese. The Clerk will ensure that Pickering & Butters are correctly instructed and able to proceed with conveyance. The Parish Council chairman has inspected the Car Park along with the District Council the County Council specialist and they identified defects which are being rectified by the Contractors. Proper maintenance and inspection documents have been requested for Storm water storage tanks situated under the car park. Measures to provide security have been proposed but the details need agreement and must be completed before the Car Park could be taken over.

25.33 County Councillors Report. No Report

25.34 District Councillors Report Cllr A Adams
No Report

25.35 Parish Plan

a) Community Centre & Recreation Field.

The bookings are going nicely and football has resumed on the field with additional training sessions on Wednesday nights.

Need to arrange regular inspections of the Play equipment. Amalgamation of thr Charity Trusts is coming along but still need to dot the l's and cross the t's.

b) Website Grapevine is now working well and now has over 300 subscribers.

c) Environment and Climate Change.

The Parish Council continues to fund planting and other measures to improve the appearance of the villages.

25.36 Highways

The repair to the stone work on the bridge in Mill Lane cannot be completed until the temperature rises sufficiently for the use of the lime mortar required for cementing the stone. The road will be closed entirely and the drain will be redone and all the potholes.

25.37 Finance

- a) The accounts for the year up to 19th March 2025 were presented. The Investment account is currently £40,916.13. The Current account balance is now £6859.92
Payment had been made between meetings for

<i>Ditton Services -grass cutting Feb 2025 Standing Order</i>	£ 907.00
<i>PD Timber Garden -Ground clearance</i>	£ 300.00
<i>Morelock Signs -Post for SID</i>	£ 185.04
<i>HugoFox – website</i>	£ 23.99

The following cheques were agreed for payment.

Ditton service March 2025	£ 907.00
HugoFox website -March	£ 23.99
M Nicholas – Grapevine license	£ 102.98
AED&I Bednall phonebox electrical supply	£ 548.40
Clerk -Acclaim Software-Cash Complete	£ 137.19
Clerk – Broadband Apr 2024-Mar 2025- part payment	£ 300.00
Clerk’s salary – (less tax) March	£ 408.80
Inland Revenue (PAYE)	£ 93.60
	<u>£ 1614.96</u>

Effective Cashbook balance £ 5,244.96

- b) Tree stump grinding. The Parish Council agreed a quote from PD Timber Garden.

25.38 Planning

The following planning applications are awaiting a decision.

TPO 5/1965 Dismantle and remove Scotch Pine
2 St James Crescent Acton Trussell

25/00045/FUL Appletrees Leese Lane Acton Trussell
First floor front extension, replacement dormer windows and new front porch. Replacement roof to existing rear extension. Extension of existing driveway.

24/01097/AGR Bednall Bank Cottage Cannock Road Bednall
Steel framed agricultural barn to the north of Bednall Bank Cottage on agricultural land

25.39 Correspondence

Mr Evanson -email about speeding and traffic on Acton Hill Lane.

Glasdon – Street Furniture

AEDonate. Report on status of defibrillators on Acton Trussell.

25.40 Risks

Potholes, footpath surfaces and drains.

25.41 Next meeting

**The next Parish Council Meeting will be held on Wednesday 16th April 2025
at 8.00pm in the Parish Community Centre, Acton Hill Road.**

The meeting was closed at. 9.50 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 16th April 2025
at 8.00 pm in Parish Community Centre, Acton Hill Road, Acton Trussell

Present , A Thompson (Chair), T Parrott, B Wyatt, T Williams D Cllr A Adams

Three members of the public in attendance Clerk D W Wright

Public Session

Concerns about the traffic on Acton Hill Road were raised. Peak flows in the morning and evening. With high speeds. Parish Council explained problem of locating a SID on this road. Traffic lights on Mill Lane Road bridge were discussed and concerns about the delay in completing the work. It was suggested that permanent traffic lights could be considered to reduce the incidence of bridge parapet damage on these bridges. Cllr Wyatt has asked Highways for a programme for the bridge work and the drain at the A449 end of Mill Lane. It was noted that Bednall Road out of Acton Trussell had had the potholes very well repaired.

25.42 Apologies: Cllr B Dellicompagni, S Calvert, D Marsden.

25.43 Declarations of Interest: None.

25.44 Minutes

The minutes of the meeting of 19th March 2025 had been circulated previously. The minutes were approved and signed by the Chairman.

25.45 Matters Arising

District Plan and Neighbourhood Plan

The Chairman has prepared his presentation on behalf of the Parish Council and the residents. Want to speak at the enquiry but it is doubtful if we will be able to get Site 036c removed from the plan. The Housing Needs Assessment has now been produced. There is the possibility to include affordable housing in any development.

The Parish Council resolved to approve the Housing Needs Assessment.

The Parish Council resolved to employ Urban Vision on the Neighbourhood Plan in line with their quotation.

Crowd Funding will now be initiated to help support the cost of professional fees. In relation to the District and Neighbourhood plans.

The Chairman thanked Cllr Wyatt for his hard work on these issues over the last three months.

Speed Indicator Devices. Support poles will be delivered next week but some delay in organising approved contractor for installation.

Car Park.

Pickering & Butters have been instructed and are proceeding with the conveyance. The Parish Council chairman has inspected the Car Park along with the District Council the County Council specialist and they identified defects which are being rectified by the Contractors. There is a hiatus over the actual access onto the land from the highway as there appears to be no agreement between Highways and the Contractor over a small strip of land between the roadway and the entrance. The appropriate paperwork is being progressed. Measures to provide security have been proposed but the details need agreement and must be completed before the Car Park could be taken over.

25.46 County Councillors Report. No Report

25.47 District Councillors Report Cllr A Adams

Work on the drains by Amber Cottage will be done in about 2 months. Additional bollards have been approved for Common Lane to fit between the existing bollards. Tree Protection Orders have been requested for Common Lane.

25.48 Parish Plan

a) Community Centre & Recreation Field.

The Community Centre is fairly quiet and building work is being fitted in. Bookings are increasing. With the impending change to the structure of the Community Centre Trust a discussion is required

with the Parish Council about future financial support. Deep cleaning of the Kitchen is required every three months. It is expected that a change of the Trusts to a CIO will be complete within 12 months.

- b) Website email addresses are now available and the Chairman is now on-line. The new Community Centre website address is www.actonrussellcommunitycentre.org.uk.
- c) Environment and Climate Change.
The Parish Council agreed to the quotation for removing tree stumps and stump grinning on Lower Penkridge Road and at the top of Cooks Bank. continues to fund planting and other measures to improve the appearance of the villages.

25.49 Highways

The repair to the stone work on the bridge in Mill Lane cannot be completed until the temperature rises sufficiently for the use of the lime mortar required for cementing the stone. The road will be closed entirely and the drain will be redone and all the potholes. The Parish Council had requested that the work be done during the school holidays to avoid travel difficulties but this was not feasible.

25.50 Finance

- a) The Parish Council agreed the appointment of Kim Squires as the Council's Internal Auditor.
- b) The Report of the Internal Auditor was presented. There are no items of immediate concern but the auditor commented on the low level of reserves as a result of earmarking funds (£30,000) for the Car Park and an additional SID.
- c) Approval of Revenue & Payments Statement. The Statement for 2024/25 was approved.
- d) Approval of Governance Statement.
The Council considered and approved the Governance statement.
- e) Approval of The Annual Return of Accounts
The Council considered and approved the Annual Accounting Statements for 2024/25
- f) The accounts for the year up to 16th April were presented. The Investment account is currently £40,916.13. The Current account cashbook balance was £4,326.60
- g) Payment had been made between meetings for

<i>Ditton Services -grass cutting April 2025 Standing Order</i>	£	907.00
<i>A J Thompson -Domain renewal</i>	£	11.36

The following cheques were agreed for payment.

K Squires – Internal audit	£	157.70
Clerks salary –(less tax) April 2025	£	390.00
Inland Revenue (PAYE)	£	78.00
	<u>£</u>	<u>625.70</u>

Effective Cashbook balance £ 3,700.90

25.51 Planning The following planning applications have been decided.

TPO 5/1965 Dismantle and remove Scotch Pine
2 St James Crescent Acton Trussell *Refused*

25/00045/FUL Appletrees Leese Lane Acton Trussell
First floor front extension, replacement dormer windows and new front porch. Replacement roof to existing rear extension. Extension of existing driveway. *Approved with conditions*

25.52 Correspondence *Mr Evanson* -email about speeding and traffic on Acton Hill Lane.

25.53 Risks

Hedges in the village are restricting the width of the road. Trees by Acton Hill Lane/A34 junction are overhanging the road.

25.54 Next meeting

The next Parish Council Meeting will be held on Wednesday 21st May 2025 at 8.30 pm or immediately following the Annual Parish Assembly in the Parish Community Centre.

The meeting was closed at 10.15 pm.

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE ANNUAL PARISH COUNCIL MEETING HELD ON Wednesday 21st May 2025
at 9.25 pm in the Parish Community Centre immediately following the Annual Parish Assembly

Present A Thompson (Chair), B Wyatt, D Marsden, T Williams, T Parrott
One member of the public in attendance Clerk D W Wright

Public Session

None

Apologies:, D Cllr A Adams, Cllr B Dellicompagni, S Calvert,

25.55 A Thompson was nominated and elected as Chairman of the Parish Council. He then signed his Declaration of Acceptance of Office. S Calvert and T Williams were nominated and elected as Vice-Chairmen

25.56 Declarations of interest:
None.

25.57 Co-option of Councillor. Two vacancies remain but no nominations have been received.

25.58 Minutes

The minutes of the meeting of 16th April had been circulated previously. Item 25.47 should have named the cottage as Cherry Tree Cottage. After amendment the minutes were approved and signed by the Chairman.

25.59 Matters Arising

Bednall Car Park. A gate and fencing are still to be installed correctly Exactly who will lock and unlock the gate was discussed. A Classic Car show is planned on the carpark next week and this will show up any deficiencies. Still a dispute over the connection from the road to the entrance. Signs disclaiming any liability are required for the Car Park. It was agreed to proceed with purchase without searches because we had access to those carried out by the Housing Association,

25.60 County Councillors Report. No Report

25.61 District Councillors Report Cllr A Adams None.

25.62 Parish Plan

a) Community Centre & Recreation Field.

They are now promoting the formation of a CIO to merge the two existing charities. There has been support from the Charity Commission to allow access to the funds arising from the Old Village Hall. The Community s well supported by local residents and by other public from outside. External bookings provide a good income. The Management Committee is happy with the progress on the developments. The football teams want to continue next year.

b) Website & Communication.

Email addresses with ".gov.uk" are now available to the Parish Council

c) Environment and Climate Change.

Stump grinding is planned for the felled trees on Top Road/Acton Hill and by the bus shelter .

d) Highways.

Still trying to arrange a contractor to install the support poles.

25.63 Finance

- a) The accounts for the year up to 21st May were presented. The Precept first instalment of £19,500 had been paid. The Investment account is currently £40,977.81. The Current account cashbook balance was £22,569.91

b) Payment had been made between meetings for	
<i>Ditton Services -grass May 2025 Standing Order</i>	£ 907.00
<i>HugoFox -website</i>	£ 23.99
c) The following cheques were agreed for payment.	
Clear Councils -Insurance	£ 990.05
SPCA subscription	£ 343.90
M Nicholas Benches & Gravel	£ 1238.92
Andrew Martin Associates -Plan	£ 285.00
J Hammerton -BKV Plants	£ 60.96
Clerks salary –(less tax) May 2025	£ 374.40
Inland Revenue (PAYE)	£ 93.60
	Total £ 3386.83
Effective Cashbook balance £ 19,183.08	

25.64 Planning

The following application has been refused.

TPO No 5/1965 pinus spp. (Pine) dismantle and remove.
2 St James Crescent Acton Trussell.

Proposed district plan.

The Parish Council objects to the inclusion of site 036c, land adjacent to Wildwood and has organised meetings and taken advice from Planning Consultants trying to make sure that our objections to this draft plan are properly submitted and acknowledged by the SSDC planning department so that they will be considered when the Plan is reviewed by the Planning Inspectorate. Preparations have been made for our representations to the Planning Inspectorate.

Neighbourhood Plan

A Housing Needs Assessment has been completed. The housing mix in the parish is unbalanced. The need is for smaller homes and affordable houses. A further survey is to be done and a report for housing needs completed.

25.65 Correspondence

Response from the owner of The Grange about power supply for Defibrillator. This should still be working. Arrangements will be made to reinstate the annual payment. AEDonate had evaluated the existing defibrillator which was now unusable. A replacement unit and installation had been offered. The Parish Council agreed to proceed with the installation although the benefits of a defibrillator compared to CPR training was debated.

25.66 Risks Potholes, footpath surfaces and drains.

25.67 Next meeting

The next Parish Council Meeting will be held on Wednesday 19th June 2025 at 8.00pm in the Parish Community Centre.

The meeting was closed at 11.00 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 18th June 2025
at 8.00 pm in the Parish Community Centre

Present A Thompson (Chair), D Marsden, T Williams, T Parrott
Three members of the public in attendance Clerk D W Wright

Public Session

Concern about the amount and speed of traffic on Acton Hill Road.. The traffic is cutting into the verge on Cook's Bank and Moor Close.

25.68 Apologies D Cllr A Adams, Cllr B Dellicompagni, S Calvert, B Wyatt

25.69 Declarations of interest:
None.

25.70 Co-optioin of Councillor. Two vacancies remain but no nominations have been received.

25.71 Minutes

The minutes of the meeting of 21st May had been circulated previously. The minutes were approved and signed by the Chairman.

25.72 Matters Arising

- a) Bednall Car Park. A gate and fencing are still to be installed correctly. A Classic Car show is planned on the carpark. It was agreed to proceed with purchase without searches and this has been confirmed in writing to the solicitors.
- b) District Plan Awaiting the District Council to submit its District Plan. A Housing Needs survey is required. Preliminary Review of the Inspectorate is available on YouTube.
- c) Neighbourhood Plan. Urban Vision have been paid for their Housing Needs Survey. A Walk-through the village will be carried out in early July.

25.73 County Councillors Report. No Report

25.74 District Councillors Report Cllr A Adams None.

25.75 Parish Plan

- a) Community Centre & Recreation Field.
The bookings are good and work is still going on to create the CIO.. Inspection of the adult exercise equipment will cost ~ £100 and the Children's Playground ~ £200. The Hall will be closed for a period in the summer to allow for repairs to the floor and cleaning. The Community Centre is looking to host regular events such as Film nights and occasional meals with a Chef and a four-course meal. Looking to have tribute bands on a regular basis.
- b) Website & Communication.
Email addresses with ".gov.uk" are now available to the Parish Council
- c) Environment and Climate Change.
BKV. No entries from either village. The noticeboard by the Bus Shelter on Lower Penkridge Road need repair.
- d) Highways.
Still trying to arrange a contractor to install the support poles. The bridge work on Mill Lane is complete and road should be open next week.

25.76 Finance

- a) The accounts for the year up to 18th June were presented. The Investment account is currently £41,005.09. The Current account cashbook balance was £16,531.07

b) Payment had been made between meetings for	
<i>Ditton Services -grass June 2025 Standing Order</i>	£ 907.00
<i>HugoFox -website</i>	£ 23.99
<i>Urban Vision – housing Needs Survey</i>	£ 2592.00
<i>Pickering & Butters -Disbursements</i>	£ 50.00
A Thompson -CPRE subscription	£ 60.00
Clerks salary –(less tax) June 2025	£ 374.40
Inland Revenue (PAYE)	£ 93.60
	<hr/>
Total	£ 528.00
Effective Cashbook balance £ 15,942.11	

25.77 Planning

The following application is being considered..

25/0045/FULHH The Parsonage Common Lane Bednall
Erection of single storey side & rear extension.

25.78 Correspondence

Pickering & Butters. Increase in rate charge for solicitor

25.79 Risks Potholes, footpath surfaces and drains.

25.80 Reports from Councillors

The road contractors do not seem to take the work responsibly. The Teddesley Road surface is breaking up and roads are not being done to an adequate standard.

25.81 Next meeting

The next Parish Council Meeting will be held on Wednesday 16th July 2025 at 8.00pm in the Parish Community Centre.

The meeting was closed at 9.13 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 16th July 2025
at 8.00 pm in the Parish Community Centre

Present A Thompson (Chair), T Williams, T Parrott, B Wyatt
D Cllr A Adams One member of the public

in attendance Clerk D W Wright

Public Session

Concern about the amount and speed of traffic on Acton Hill Road.. The traffic is cutting into the verge on Cook's Bank and Moor Close.

25.82 Apologies , Cllr B Dellicompagni, S Calvert D Marsden, C Cllr Craig Humphreyson

25.83 Declarations of interest:
None.

25.84 Co-optioin of Councillor. Two vacancies remain but no nominations have been received.

25.85 Minutes

The minutes of the meeting of 21st May had been circulated previously.

a)25.72 The Housing needs survey relates to the Neighbourhood Plan. The District Plan has already been submitted. The Minutes were amended, approved and signed by the Chairman.

25.86 Matters Arising

a) Bednall Car Park. A gate and fencing are still to be installed correctly.

b) Inspectorate has raised a failure to consult by SSDC. Availability of school places is limited and most schools cannot be expanded An application for housing at Moss Pit would provide a more suitable site than 036c and the parish Council will support if well designed and supplied with appropriate infrastructure. We prefer large scale integrated development instead of piecemeal development. The hearing has been delayed and our representations are also delayed giving more time.

c) Neighbourhood Plan. Urban Vision have been paid for their Housing Needs Survey and this is now on the website. A Walk-through the village will be carried out in early July. A draft Plan should be available before the next meeting in September.

25.87 County Councillors Report. No Report

25.88 District Councillors Report Cllr A Adams None.

A new "Warm Homes" scheme is being launched by SSDC for people with cardiovascular problems. Need to identify people who could benefit from this scheme. The new Police Inspector is looking for greater community involvement. Support for premises to operate the "**Ask for Angela**" scheme.

25.89 Parish Plan

a) Community Centre & Recreation Field.

Work is still going on to create the CIO The Parish Council needs sight of the actual documents And then a meeting with the Management Committee to discuss the future.

b) Website & Communication.

Email addresses with ".gov.uk" are now available to the Parish Council

c) Environment and Climate Change.

BKV. No entries from either village but both villages are looking good. We note the good work by Malcolm Nicholas..

d) Highways.

Still trying to arrange a contractor to install the support poles. The bridge work on Mill Lane is complete but repeated road closures have been needed to try to get other repair work properly completed.

25.90 Finance

a) The accounts for the year up to 16th July were presented. The Investment account is currently £41,028.68. The Current account cashbook balance was £13,304.08

b) Payment had been made between meetings for	
<i>Ditton Services -grass July 2025 Standing Order</i>	£ 907.00
<i>HugoFox -website</i>	£ 23.99
<i>AEDonate -replacement defib</i>	£ 1158.00
<i>PD Timber -Stump grinding</i>	£ 610.00
M Nicholas -BKV etc	£ 211.13
Clerks salary –(less tax) June 2025	£ 374.40
Inland Revenue (PAYE)	£ 93.60
	<hr/>
	Total £ 649.13
Effective Cashbook balance	£ 12,563.99

25.91 Planning

The following application is being considered.

25/0045/FULHH The Parsonage Common Lane Bednall
Erection of single storey side & rear extension.

Moss Pit. A large development just outside our area is again proposed for Moss Pit/Ash Flats Area.

Barns in Bednall are being offered for sale with conversion to a terrace and one detached house.
Entrance would be off Common Lane opposite the affordable housing and car park.

25.92 Correspondence

Community Centre Management Committee. Request to approve as Custodian Trustees an application to change to a CIO. The Parish Council briefly discussed this but felt that they did not have sufficient information to understand any changes and the implications for long term future of the Hall and Recreation Filed. Further information will be requested.

Cllr Wyatt provided a draft letter relating to ownership of the verge adjacent to 2 St James Crescent for submission to the resident.

25.93 Risks Potholes, footpath surfaces and drains.

25.94 Reports from Councillors

Ask C Cllr whether the County Council attitude might have changed regarding a” **20 is Plenty** “ scheme.

Need to recruit two more councillors.

25.95 Next meeting

The next Parish Council Meeting will be held on Wednesday 17th September 2025 at 8.00pm in the Parish Community Centre.

The meeting was closed at 9.55 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 17th September 2025
at 8.00 pm in the Parish Community Centre

Present A Thompson (Chair), T Williams, T Parrott (late), B Dellicompagni, S Calvert D Marsden
D Cllr A Adams C Cllr Craig Humphreyson
One member of the public in attendance Clerk D W Wright (late)

25.96 Apologies Cllr, B Wyatt

25.97 Declarations of interest: None.

25.98 Co-option of Councillor. Two vacancies remain but no nominations have been received.

25.99 Minutes

The minutes of the meeting of 16th July had been circulated previously.
The Minutes were approved and signed by the Chairman.

25.100 Matters Arising

- a) Bednall Car Park. Gates and height bar are due for installation on 19th September
.Chairman and D Marsden will visit site to observe.
- b) CIO working party. Ben Delicompagni & D Marsden have volunteered.
- c) Conservation Area. All trees are subject to Tree Protection Orders in a conservation
area. Permission has been granted to make minor trimming to improve visibility for
Speed Indicator Device by The Moat House.

25.101 County Councillor report – Craig Humphreyson

Reform have accepted the Local Government Reorganization but are not supportive of it.
An East/West approach for LGR, based on terms of financial and social areas. We would be West.
Stoke would form part of East. The County Council is hoping that the whole thing gets canned. The
Top Road closure is for the BT fibre installation. An objection will go in for the Mill Lane/Acton Gate
erection of stable planning application (25/00651).

25.102 District Councillors Report Cllr A Adams.

The LGR timetable was outlined. 28th November -Review/Feb-March 2026
Consultation/Summer 2026 Go or No Go/May 2027 Snap shadow Election /01 April 2028
Go Live.

The District Council has other suggestions as Big is not always better and the District is
well run and financially sound.

The Common Lane drainage system after Cherry Tree Cottage. The dig team have been
approved and ordered for resolution of longstanding issues. A collapsed sewer is
suspected.

The path in Acton Trussell from Top Rad to Lower Penkrigde Road has been cleared and
County are to look at the steps themselves.

25.103 Parish Plan

a) Community Centre & Recreation Field.

A small working party from the Trust has been setup. A lot of things going one with repairs. There
has been overwhelming support from the Social Group. The Management Committee is funding
an improved sound system for functions and children's parties.

The installation of the height barrier in the car park has been approved. Prices are being sought
for a replacement aluminium structure for the front door. The crack in the concrete surface
outside the back of the Community centre will be repaired with the surface smoothed out and
then covered with a flexible coating. Bookings are working well with "Hall Master" Football teams
now have a match every Sunday with training mid-week.

b) Website & Communication.

Email addresses with ".gov.uk" are now available to the Parish Council

- c) Environment and Climate Change.
BKV. The style of the competition has changed and it is now more about community rather than the state of the village. Acton Trussell is still thinking about it for next year.
- d) Highways.
Overgrown hedges are restricting the roadway on Nash Lane, Top Road and part of Lower Penkridge Road.

25.104 Finance

- a) The Clerk reported on the completion of the Annual External Audit of the accounts and the minor comments of the external auditor. The accounts for the year up to 17th September were presented. The Investment account is currently £41,077.37. The Current account cashbook balance was £9,689.32

b) Payment had been made between meetings for	
<i>Ditton Services -grass Aug-September 2025 Standing Order</i>	£ 1814.00
<i>HugoFox -website & email</i>	£ 68.97
<i>Bank service charges.</i>	£ 8.50
<i>Pickering & Butter -Land registry</i>	£ 983.20
Information Commissioner -Data registration	£ 52.00
Clerks salary –(less tax) Aug & Sept 2025	£ 748.80
Inland Revenue (PAYE)	£ 187.20
	Total £ 988.00

Effective Cashbook balance £ 8,701.32

25.105 Planning

The following applications are being considered.

25/00749/FULHH Stone Cottage Teddesley Park Penkridge
Replacement of conservatory with two storey extension

25/00708/FUL Ivy Cottage Teddesley Park Penkridge
Retention of outbuildings for equestrian use.

25/00698/FULHH Hog Hall Yew Tree Farm Pottal Pool Road Penkridge
Two storey /front porch, bathroom and bedroom extension

25/00651/FUL Land at 392863 319269 Mill Lane Acton Trussell
Erection of stable block

25.106 Correspondence

FOI request concerning support for church buildings and community activities
Pickering & Butter – Increased fee charges.
Mazars – AGAR 3 audit return and completion letter
Multiple emails from companies offering Play equipment
Proposals for Local Council re-organization

25.107 Risks Potholes, footpath surfaces and drains.
Unresolved issue with grass cutting contract.

25.108 Reports from Councillors

The Chairman thanked the Chairman of Penkridge Parish Council for a delightful Civic Service on Sunday 14th September.
The Parish Council needs to recruit two more councillors.

25.109 Next meeting

The next Parish Council Meeting will be held on Wednesday 15th October 2025 at 8.00pm in the Parish Community Centre.

The meeting was closed at 9.52 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 15th SOctoberr 2025
at 8.00 pm in the Parish Community Centre

Present A Thompson (Chair), T Williams, T Parrott B Dellicompagni, S Calvert B Wyatt
C Cllr, Craig Humphreyson

No members of the public

in attendance Clerk D W Wright

25.110 Apologies D Cllr A Adams D Marsden

25.111 Declarations of interest: None.

25.112 Co-option of Councillor. Two vacancies remain but no nominations have been received.

25.113 Minutes

The minutes of the meeting of 17th September had been circulated previously.
The Minutes were approved and signed by the Chairman.

25.114 Matters Arising

a) Bednall Car Park. Gates and height barrier have been installed. 17th November is proposed as the date for the signatures for the purchase of the land.

b) Speed Indicator Devices. Waiting for the contractors to do the installations. We are very close to completion.

25.115 County Councillor report – Craig Humphreyson

A proposal for a 20mph speed limit in Bednall. A meeting will be held with the cabinet member on site. Look at extending into Acton Trussell. There was very strong support from the villages when surveyed,

The path in Acton Trussell from Top Rad to Lower Penkridge Road is not Highways responsibility. A check will be made on the Rights of Way registered Map. Concern about the junction of Stych Lane and Acton Hill Road because of visibility. Suggested that a roundabout be considered,

25.116 District Councillors Report Cllr A Adams.

A new officer has joined the Arboriculture Department. Tree Preservation Orders for trees in Bednall are underway. The district Council is offering targeted help for those who might need assistance, Put up signs in the noticeboards and, website and Facebook based on information from SSDC. The proposed erection of a stable block in Mill Lane is being monitored.

25.117 Parish Plan

a) Community Centre & Recreation Field.

A lot improvement work going on. The new barrier for the car park is almost complete. The Cement area outside the small room has been repaired and resurfaced. Quotes are being obtained for redecoration. The Social Group have bought an Overhead Projector and Screen and New Speakers for use in the Main Hall.

b) Website & Communication.

The Domain has been renewed and a license obtained for the increased number of people registered for email system.

c) Environment and Climate Change.

BKV. Nothing planned.

d) Neighbourhood Plan

Consider a combined public meeting on the Neighbourhood plan and the Best Kept Village competition. A second draft of the Neighbourhood Plan has been circulated partly and is now considering statutory requirements. It will be fully circulated and then will need to go out to the whole community. More text to be added to the second draft from the earlier parish plan.

e) SSDC Local Plan.

Dates have issued for the next hearing and for the format of the hearing

- f) Highways.
There is a sunk drain cover on Lower Penkridge Road on RHS towards the Moat House. It has been reported but not actioned.,

25.118 Finance

- a) The accounts for the year up to 15th October were presented. The second instalment of the precept and a VAT recovery had been received. The Investment account is currently £41,097.63. The Current account cashbook balance was £30,666.62

- b) Payment had been made between meetings for
- | | |
|---|----------|
| <i>Ditton Services -grass October 2025 Standing Order</i> | £ 907.00 |
| <i>HugoFox -website & email</i> | £ 23.99 |
| <i>Bank service charges.</i> | £ 4./25 |

Dawkes Repair to concrete	£ 4656.00
M Nicholas – Plants etc	£ 96.98
AJ Thompson -Lock for Bednall carpark	£ 15.30
AJ Thompson License for email system	£ 17.86
AJ Thompson Domain renewal for website	£ 129.46
Forvis Mazars =External audit fee	£ 252.00
Clerks salary –(less tax) October 2025	£ 374.40
Inland Revenue (PAYE)	£ 93.60

Total £ 5635.60

Effective Cashbook balance £ 26,031.22

The payment to Dawkes will not be made until a correctly addressed invoice is received.

25.119 Planning

The following applications are being considered.

25/00749/FULHH Stone Cottage Teddesley Park Penkridge
Replacement of conservatory with two storey extension

25/00708/FUL Ivy Cottage Teddesley Park Penkridge
Retention of outbuildings for equestrian use.

25/00698/FULHH Hog Hall Yew Tree Farm Pottal Pool Road Penkridge
Two storey /front porch, bathroom and bedroom extension

25/00651/FUL Land at 392863 319269 Mill Lane Acton Trussell
Erection of stable block

25.120 Correspondence

Letter of complaint about the barrier at the Bednall CarPark.

25.121 Risks Potholes, footpath surfaces and drains.

Hedges still need cutting back. There has been some cutting at Ivy House but it needs cutting back more. Hedge in Nash Lane is restricting the width.

25.122 Reports from Councillors

Cllr B Wyatt will attend the Civic Remembrance service. A wreath will be ordered.
The Parish Council needs to recruit two more councillors.

25.123 Next meeting

The next Parish Council Meeting will be held on Wednesday 19th November 2025 at 8.00pm in the Parish Community Centre.

The meeting was closed at 9.51 pm

ACTON TRUSSELL, BEDNALL & TEDDESLEY HAY PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON Wednesday 19th November 2025
at 8.00 pm in the Parish Community Centre

Present A Thompson (Chair), T Williams, T Parrott, B Dellicompagni, S Calvert B Wyatt D Marsden
C Cllr Craig Humphreyson, D Cllr A Adams
Five members of the public

in attendance Clerk D W Wright

Public Session

Speeding on Acton Hill Road was discussed. It was explained that the road was not suitable for installation of a SID. There is not a sufficient length of straight roadway for the SID to work properly. The junction of Stych Lane and Acton Hill Road is dangerous and traffic needs to go round the grass triangle. A resident emphasised the need to robustly object to the SSDC Plan and reject site 036C as this would only be the first stage of a development along Acton Hill Road. It was explained the Pariah Council had objected and spoken at the public hearings with the Planning Inspectorate who are evaluating the Local Plan. The change in Planning policy under the current government makes it challenging to get the site removed from the Plan.

25.124 Apologies None

25.125 Declarations of interest: None.

25.126 Minutes

The minutes of the meeting of 15th October had been circulated previously.
The Minutes were approved and signed by the Chairman.

25.127 Matters Arising

- a) Bednall Car Park. Awaiting a transfer document from the vendor's solicitor for purchase of land so that it can be signed. Friends of Bednall hope to install planters once the land is transferred and the Car Park open.
- b) Speed Indicator Devices. Poles installed. Purchasing solar panels to fit to the SIDs. We are very close to completion.

25.128 County Councillor report – Craig Humphreyson

Although there is a blackspot at the junction of Stych Lane and Acton Hill Road, there have no actual reported collisions in the last 5 years. It was asked if the white lines could be remarked. A culvert in Common Lane has been found to be collapsed but now considering installing a pipe to bypass the culvert. More manholes have been cleared.

25.129 District Councillors Report Cllr A Adams.

The proposed erection of a stable block in Mill Lane is being called in. The District Council has submitted its preferred arrangement for the Local Government Review. This would link Stafford Borough and South Staffordshire Council with Tamworth. Looking at costs for South Staffs to trim the trees in Hempits Grove.

25.130 Parish Plan

- a) Community Centre & Recreation Field.
A lot improvement work going on. The new barrier for the car park is installed. The Social Group is funding an Overhead Projector and Screen and New Speakers for use in the Main Hall. The Parish Council agreed to purchase the equipment with the help of the Social Group as a benefit to the community. Alternative insurers are being investigated for the Hall and the recreation field. Income is increasing.
- b) Website & Communication.
Important that all Parish Council emails use the .gov.uk email addresses to comply with data security policies.
- c) Environment and Climate Change.
BKV. Nothing planned. The planters in the village are looking very good and the Parish Council expressed its appreciation of the work of Malcolm Nicholas.
- d) Neighbourhood Plan
A second draft of the Neighbourhood Plan had been circulated and is now considering statutory requirements. It needs to add more information on environment and on the history of the Parish.

- e) SSDC Local Plan.
The Parish Council attended the hearings and made presentations.
- f) Highways.
The manhole in Bednall has been repaired.

25.131 Finance

- a) The accounts for the year up to 19th November were presented. The Investment account is currently £41,119.25. The Current account cashbook balance was £14,060.35

- b) Payment had been made between meetings for

<i>Ditton Services -grass November 2025 Standing Order</i>	£ 907.00
<i>HugoFox -website & email</i>	£ 23.99
<i>Bank service charges.</i>	£ 4.25
<i>UVE Planning</i>	£ 7415.40
<i>James Metal Design -gantry</i>	£ 2574.00

Charity Loan Repayment	£ 766.00
Clerk,s salary –(less tax) November2025	£ 374.40
Clerk -Home as Office	£ 250.00
Inland Revenue (PAYE)	£ 143.60

Total	£ 1534.00
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Effective Cashbook balance £ 12,526.35

The Clerk will circulate a draft budget for 2026/27 in December for consideration before the next Parish Council meeting. There is large amount of expenditure likely before the end of the Financial Year so that the reserves are going to be significantly reduced. An increase in the precept will be proposed to help rebuild the reserves.

25.132 Planning

The following applications are being considered.

25/00749/FULHH Stone Cottage Teddesley Park Penkridge
Replacement of conservatory with two storey extension

25/00708/FUL Ivy Cottage Teddesley Park Penkridge
Retention of outbuildings for equestrian use.

25/00698/FULHH Hog Hall Yew Tree Farm Pottal Pool Road Penkridge
Two storey /front porch, bathroom and bedroom extension

25/00651/FUL Land at 392863 319269 Mill Lane Acton Trussell
Erection of stable block

25.133 Correspondence
Brochures for Playground equipment

25.134 Risks Potholes, footpath surfaces and drains.
Hedges still need cutting back.

25.135 Reports from Councillors
Cllr B Wyatt attended the Civic Remembrance service.

25.136 Co-option of Councillor. Collen Evans was co-opted as a Councillor for one of the two current vacancies..

25.137 Next meeting

**The next Parish Council Meeting will be held on Wednesday 21st January 2026 at 8.00pm in the Parish Community Centre.
This meeting will consider the budget for 2026/7 and set the Precept request.**

The meeting was closed at 10.01 pm