

# Yattendon Parish Council

## Full Council Minutes

Minutes of the Full Council Meeting held Online via Zoom on Thursday 22<sup>nd</sup> July 2021.  
Commencing at 8:10pm.

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**Members Present:** Anne Harris, Vice-Chairman  
Adam McCormick

**Members Absent:** Gordon Robertson, Chairman  
Philip Bickford Smith  
Georgie Rudge  
Nicky Meadows

**Officers Present:** Sarah Marshman, Clerk/RFO

**In Attendance:** Carolyn Culver, District Councillor

## Minutes

**21/22-038** Due to apologies being received from Councillors Robertson, Rudge and Meadows, and technical issues experienced by Councillor Bickford Smith, the meeting was declared inquorate. The meeting was adjourned until Tuesday 27<sup>th</sup> July 2021 at 8:00pm.

The meeting resumed on Tuesday 27<sup>th</sup> July 2021 at 8:00pm

**Members Present:** Anne Harris, Vice-Chairman  
Philip Bickford Smith  
Adam McCormick

**Members Absent:** Gordon Robertson, Chairman  
Georgie Rudge  
Nicky Meadows

**Officers Present:** Sarah Marshman, Clerk/RFO

**In Attendance:** 3 members of the public

- 21/22-039 To receive, and consider for acceptance, apologies for absence from Members of the Council**  
Apologies were received and accepted from Councillors Robertson, Rudge and Meadows.
- 21/22-040 To receive any declarations of disclosable pecuniary interests or non-registerable interests by members or the Clerk and to consider any requests for dispensation**  
No declarations of interest or requests for dispensation were received.
- 21/22-041 To receive questions or comments from members of the public regarding items on the agenda and representations from any member who has declared a personal interest**  
Representations were made regarding planning application 21/01645/FULD.
- 21/22-042 To approve the Minutes of the Parish Council Meeting held on 8<sup>th</sup> June 2021**  
Resolved: Members agreed the minutes of the last meeting be accepted as a true record. The Chairman will sign the minutes at the next face-to-face meeting.
- 21/22-043 To discuss any matters arising from the Minutes of the Full Council Meeting held on 8<sup>th</sup> June 2021**  
The Annual Governance and Accountability Return has been submitted to, and acknowledged by, the external auditors PKF Littlejohn.
- 21/22-044 a) To consider the following planning applications:**
- [21/01568/FUL The Forge, The Square, Yattendon, RG18 0UF](#) - **Change of Use of Former Forge and curtilage to Retail (Class A1).**  
Resolved: To submit a response of 'support' and to include the following comment:  
The Parish Council supports having another retail unit within the village and maintaining the interior of the old forge as much as possible.
  - [21/01645/FULD Redwood, Burnt Hill, Yattendon, RG18 0XD](#) - **Demolition of existing house, garage and outbuildings, erection of one new house and detached open carport. Section 73A application to vary condition 2 (approved plans) of approved planning permission 20/02001/FULD.**  
Resolved: To submit a response of 'object'. It was delegated to the Clerk to collate the information into a full response, to be circulated to the Council before submission. The response was to contain the following points:
    - The extension of the footprint of the development is not a 'minor amendment' and should not be considered under a S73A application.
    - Overdevelopment of the site. Condition 23 of the granted permission seeks to avoid overdevelopment.
    - The rear extension increases the footprint to the rear of the property and the rear of the neighbouring property, creating sight lines into the neighbouring property. Condition 24 seeks to avoid this.
    - The plant room reduces the space between the properties, blocking open views in an AONB.

**b) To receive an update on planning applications since the previous meeting**

West Berkshire Council has notified of the following planning decisions since the last meeting:

<b>Application Reference</b>	<b>Location</b>	<b>Proposed Work</b>	<b>Parish Council Response</b>	<b>WBC Decision</b>
21/01069/ HOUSE	Hill House, Everington Hill, Yattendon, RG18 OUD	Relocation of existing oil storage tank. Installation of new concrete tank base - RETROSPECTIVE	No objections	Granted retrospective

**21/22-045 To receive the Finance Report and approve the payments listed**

Resolved: To approve the payments listed on the Finance Report in Appendix 1.

**21/22-046 To consider a response to the Parliamentary Constituency Boundary Review**

Resolved: To delegate to the Clerk to collate the comments into a full response, to be circulated to the Council before submission. The following response was submitted after consultation with the Council:

‘Yattendon Parish Council seeks to remain within the Newbury constituency, rather than being transferred to the Mid Berkshire constituency.

Yattendon is a small rural parish situated close to Newbury and Thatcham. Historically and traditionally, Yattendon has always been part of Newbury constituency since its inception in 1885. The Newbury constituency is a largely rural constituency with a Market Town. Yattendon is much closer to Newbury than to Reading and is therefore where most villagers regularly visit when they need to access town facilities. The Council has concerns that, as a small parish, the parish will be side-lined as a relatively rural part of a largely urban constituency. The Council can, therefore, see no clear advantages for the parish moving to the Mid Berkshire constituency.

The parish contains just 294 electors according to the 2021 electoral register. Retaining the parish within the Newbury constituency would have minimal impact on the number of voters within the two constituencies that this would affect.’

**21/22-047 Matters for future consideration and information**

An enquiry from West Berkshire Council regarding the possible installation of cycle parking in the village was discussed. The Clerk will contact West Berkshire Council for an update.

There being no further business, the meeting was closed at 8:52pm.

Chairman: \_\_\_\_\_

Date: \_\_\_\_\_

## Appendix 1: Finance Report

### Status at bank at last bank reconciliation 30th June 2021

Lloyds Bank Current	<b>£7,786.99</b>
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### Income received 2nd June - 16th July 2021

None	£0.00
<b>Total</b>	<b>£0.00</b>

### Payments to be approved

Payment Date	Method	Payee	Payment Detail	Amount
09-Jun	BACS	CPRE	Subscription 21/22	£36.00
10-Jun	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for May	£393.92
12-Jul	BACS	Staff Costs	Inc. salaries for all staff, expenses, pension contributions and PAYE for June	£294.24
12-Jul	BACS	Triangle Management	Refuse disposal June	£55.20
22-Jul	BACS	Clerk	Expenses - Office 365, stationery, hand sanitiser	£68.69
<b>Total</b>				<b>£724.16</b>