

FOUNTAINS ABBEY PARISH COUNCIL

GRANT AWARDING POLICY

14th September 2026

Fountains Abbey Parish Council is able to provide grant funding to external groups and organisations within the Parish and groups that provide a direct benefit to the residents of Fountains Abbey Parish.

The scheme supports both capital and revenue projects up to a value of £2000 per organisation, per year, up to the limit set within the Parish Council's annual grants budget.

Applications can be submitted throughout the year, and these will be considered at the Parish Council's next meeting. Meetings of the Parish Council take place the second Monday of odd numbered months.

Applications under £250 should be received by the last day of the month prior to the next Ordinary meeting Parish Council agenda for consideration. Applications over £250 should be received by the last day of October prior to the next Ordinary meeting Parish Council agenda for consideration

Applicants are encouraged to attend the Parish Council meeting at which their application will be discussed to answer any questions.

If approved funds under £250 will be awarded following approval at the next Ordinary meeting of the Council. If approved funds over £250-£500 will be included and awarded within the next financial years precept and paid in the following May. If approved funds over £500-£2000 will be included and awarded within the next financial years precept and paid 50% in the following May and 50% in the following November

Each group is permitted to make one application per financial year but may bid for several elements of a project in the application. The Parish Grant budget is limited and once used there will be no further funds available until the next financial year.

All applications will be considered regarding financial stability of the groups and judged on their own merits. Attention will be given to the group clearly demonstrating the need for the project.

Groups will be expected to supply the following accompanying documentation with their application form. A copy of the form can be found at the end of this document.

1. The most recent audited accounts, including an up-to-date balance sheet
2. A copy of the constitution or rules of the group
3. The three most recent bank statements for the organisation with proof that two signatories are required to make payments
4. If the project involves planning permission, then proof of planning approval should be provided.

Groups will be expected to contribute some of their own funds, and/or seek additional funding for a project and this information is requested on the application form. Evidence should be provided for any additional funding secured. Retrospective applications will not be allowed. The Council will decide at the time of application whether the project was urgent and consider the financial situation of the group at the time.

A report should be submitted to the Parish Council on project completion of the project to demonstrate how the funds have been used and how residents have benefited.