

WARBLETON PARISH COUNCIL

Minutes of the Meeting of Parish Council Planning and General Purpose Committee held on Tuesday 29 October 2019 at 9.00am in The Village Hall, Bodle Street Green.

Present: Councillors – R Iremonger Chairman, B Whitton, A Long, M Smythe, D Powell, Mrs Velten, C Wells,

Wealden District Councillor – None

Members of the Public Present – Two members of the public present.

01 Apologies: Councillors K Cook, C Davies, R Reading, S Williamson.

02 Minutes of Previous Meeting – Minutes of Planning and General Purpose Committee held on 01 October 2019 as previously circulated were proposed by Councillor Whitton, seconded by Councillor Wells, agreed and signed.

03 Matters Arising – Councillor Long commented that the more structured agenda for this meeting is good.

04 Declaration of Interest – None

05 Public Adjournment - None

06 Applications Received for Comment

No Planning Applications have been received from Wealden District Council for Consultation

07 Decisions Received from Wealden District Council - None received.

08 General Purpose Items

Councillor Long following full council meeting last week he is not sure of exact position of submission of audit return. He stated that there had been compliance errors according to SALC. SALC informed him that chaser letters are sent by them to Parishes who do not send audit.

The Clerk informed all, that no chaser letters had been received from SALC .

The Clerk explained that she had been in contact with the external auditors and they had explained to her that submission of AGAR Part 2 was sufficient this year.

Our internal auditor had been taken seriously ill in recent weeks and unable to deal with our audit. A new internal auditor is being sought.

Councillor Whitton had contacted SALC and they suggested using someone who is familiar with Parish Council business.

The appointment of an internal auditor is to be resolved as soon as possible.

09 Any Other Business

Councillor Smythe requested a copy of the Byelaws for The Green, Rushlake Green- for updating the Terms and conditions for use of the Green.the copy on the noticeboard is torn. The Clerk does not have an electoric copy and has found it difficult to search for in the archives. Councillor Wells will also check his paperwork as he thinks he may have a copy.

Councillor Smythe requested a copy of the Clerks job description and conditions of service for appraisals.

Councillor Wells advised that no appraisals had been undertaken with previous clerks.

Councillor Long reported on the Bonfire Night held at Rushlake Green. There were a mass of people on the green and it had been reported to him that a member of the public – not in the procession – when coming off the green had fallen into a manhole. This had not been confirmed, but the area has been checked by him for a risk assessment. Councillor Long reported this incident to ESCC – has a case number- This area has previously been reported to ESCC and the highway steward had visited the site and reported it for repair.

The Clerk confirmed that Councillor Iremonger is attending the Wealden District Council Parish Conference on Wednesday 6th November 2019.

The Clerk informed all that Ian Johnson from ESCC , who was unable to attend the recent SLR meeting, has confirmed he will be able to attend the next Planning and GP meeting on 12 November to update the Parish Council.

10. Subject to their being applications and matters to consider, the next Planning and General Purpose Meeting will be held **on Tuesday 12 November 2019 at 9am in The Village Hall, Bodle Street Green.**

Meeting Closed at 10.05 am

Signed ...Roy Iremonger.....Chairman

Date 12 November 2019..