

DITTON PARISH COUNCIL

NOTICE IS HEREBY GIVEN OF A MEETING OF DITTON PARISH COUNCIL TO BE HELD IN THE COUNCIL CHAMBER AT DITTON COMMUNITY CENTRE ON MONDAY 4TH MARCH 2024 AT 7.30PM

Ditton Parish Council
Ditton Community Centre
Kilnbarn Road
Ditton
AYLESFORD
Kent ME20 6AH
Tel: 01732 844749

(Mrs) Nicola Greenaway
Clerk of the Council

Email: clerk@dittonparishcouncil.gov.uk
Website: www.dittonparishcouncil.gov.uk

29th February 2024

AGENDA

1. **OPENING OF MEETING**
2. **APOLOGIES**
3. **DECLARATION OF INTERESTS**
4. **CASUAL VACANCIES**
5. **CONFIRMATION & SIGNING OF MINUTES OF PARISH COUNCIL MEETING HELD 5TH FEBRUARY 2024**
6. **MATTERS ARISING**
7. **MINUTES OF MEETINGS HELD DURING FEBRUARY 2024**
 - (a) For Confirmation & Signing
 - (i) COMMUNITY CENTRE COMMITTEE, 12TH FEBRUARY 2024
 - (ii) PLANNING, HIGHWAYS & TRANSPORTATION COMMITTEE, 19TH FEBRUARY 2024 – herewith
 - (iii) OPEN SPACES & AMENITIES COMMITTEE. 19TH FEBRUARY 2024 – herewith
8. **CORRESPONDENCE**
 - (a) For Noting

Ditton Heritage Centre:	<u>Thank you for donation</u>
Heart of Kent Hospice:	<u>Thank you for donation</u>
KSS Air Ambulance:	<u>Thank you for donation</u>

Citizens Advice Bureau: Thank you for donation

Local Council's Update: March 2024
Notice of ceasing of publication

UK Government/Cubiquity: Confirmation of order of Kings Portrait

(b) For Decision - [none received to date]

9. **FINANCE**

(a) Payments to be Ratified

February Payroll Summary

Monthly	Gross	£28,088.91
	Net	£21,212.24

February Deposit Refunds

02.02.24	Oaken Hall 27.01.24	£81.00
08.02.24	Oaken Hall 06.07.24	£103.75
20.02.24	Oaken Hall 11.02.24	£97.75
23.02.24	Carman Room 17.02.24	£53.00
29.02.24	Oaken Hall 25.02.24	115.00

(b) Direct Debits

February Direct Debits

01.02.24	Carlsberg	Cellar system	£187.20
02.02.24	HMRC	Games machine duty	£375.95
06.02.24	Carlsberg	Bar Stock	£1,324.81
07.02.24	Rentokil Initial	Washroom services	£179.85
07.02.24	Sky	Sky Sports	£411.34
12.02.24	WEX	Fuelcard	£80.00
13.02.24	Carlsberg	Bar Stock	£1,445.21
14.02.24	FDMS	Card charges	£358.75
15.02.24	Safety Effect	H&S support	£114.00
15.02.24	DHFE	Till rental	£369.60
15.02.24	Paymentsense	Card charges	£54.00
15.02.24	Bankline	Monthly charges	£43.72
16.02.24	Sage	Monthly subscription	£229.20
16.02.24	Commercial Services	Energy charges	£2,749.56
19.02.24	WEX	Fuelcard	£25.00
20.02.24	Carlsberg	Bar Stock	£1,089.25
22.01.24	Hugo Fox	Website	£23.99
23.02.24	Host My Office	Computer support + New WiFi Lin	£776.16
23.02.24	Host My Office	Computer Support	£372.00
23.02.24	BOC	Bar gas	£210.39
26.02.24	WEX	Fuelcard	£1.80
27.02.24	Carlsberg	Bar Stock	£1,615.50
28.02.24	BT	BT Sport	£445.44
28.01.24	Veolia	Refuse collection	£619.58
29.01.24	Focus	Telephone	£92.20
29.01.24	Focus	Telephone	£165.00
31.01.24	O2	Mobile phone	£18.85

(c) BACS Payments

February BACS Payments (not previously listed)

02.02.24	Kent & Sussex	Bar Stock	£1,790.21
02.02.24	Trevor May	MUGA	£9,676.50
07.02.24	J Dowle	Fencing NRRG	£2,481.00
09.02.24	Strictly Tables	Chairs	£11,145.00
09.02.24	Four Jays	Temporary toilets	£672.00
15.02.24	HMRC	Paye/NI contributions	£5,098.99
15.02.24	KCC Pension	Pension contributions	£1,495.05
20.02.24	Triple A Events	Music festival stage deposit	£1,419.00
23.02.24	M Beautridge	Bar Services	£180.18

(d) Debit Card Payments

February Debit Card

01.02.24	Screwfix	Protective work wear	£22.99
01.02.24	Toolstation	Protective work wear	£14.96
02.02.24	Godfreys	Machine parts	£17.00
05.02.24	Amazon	Computer mouse	£9.99
05.02.24	Amazon	Display stand	£55.99
07.02.24	Tools Today	Machine parts	£45.94
09.02.24	Amazon	Subscription	£8.99
09.02.24	Amazon	Door lock replacement	£36.94
13.02.24	Amazon	Hazard tape	£9.99
15.02.24	Tesco	Bar stock/consumables	£98.50
16.02.24	Direct Hygiene	Baby change unit	£158.64
22.02.24	Amazon	Toilet roll dispensers	£628.20
23.02.24	B&Q	Fertiliser for New Hollybush	£20.00
23.02.24	Crocus	Hollybush for o/s Parish Office	£30.73

(e) End of Year Close Down [date for noting]

(f) Date Sensitive OSA Issues

- (i) Damaged Tree Bradbourne Lane
- (ii) Memorial Trees NRRG
- (iii) Large bushes in the verge of Community Centre

10. **REPORTS FROM BOROUGH & COUNTY COUNCILLORS**

11. **REPORTS FROM NEIGHBOURHOOD POLICE & KCC WARDEN TEAM**

12. **DATE SENSITIVE PLANNING MATTERS**

(a) Plans Received for Comment

TM/24/00089/PA - 54, Priory Grove, Ditton, Aylesford, ME20 6BB
Proposed rear single storey extension, loft conversion and chimney stack removal

TM/24/00224/PA - 63, Cherry Orchard, Ditton, Aylesford, ME20 6QS
Single storey rear extension

TM/24/00228/PA - Land Eastern Part Of Former Aylesford Newsprint South Of Invicta Park, New Hythe Lane, Larkfield, Aylesford

Change of use of former B2/B8 Aylesford Newsprint Site to flexible B2, B8 and Class E(g)(i)&(ii) uses, or for flexible commercial yards and haulage yard within plot 3 with a workshop and modular office, and the creation of a new access road, erection of plot fencing, re-surfacing and drainage and other associated works

TM/23/03381/FL – Ditton Church of England School, New Road, Ditton, Kent ME20 6AE
Replacement of perimeter fencing and gates to front of the school to improve the safeguarding of the children.

TM/24/00271/FL – Park Farm Cottage, Bradbourne Lane, Ditton, Aylesford ME20 6PE
Proposed demolition of existing dwelling and the erection of 2no. semi detached dwellings with associated landscaping and parking.

(b) Decisions from TMBC Area 3

TM/23/03369/LD - 15, Cyril West Lane, Ditton, Aylesford, ME20 6FJ
Lawful Development Certificate Proposed: Loft Conversion with Dormer Window to Rear Elevation
CERTIFIED 09.02.2024

TM/23/01478/RD - Development Site South Of Brampton Field Between Bradbourne Lane and Kiln Barn Road
Details of Condition 18 (Surface water drainage scheme) submitted pursuant to planning permission TM/18/02966/OA (Outline Application: Development of the site to provide up to 300 dwellings (Use Class C3) and provision of new access off Kiln Barn Road. All other matters reserved for future consideration)
APPROVED 12.02.2024

TM/23/03452/FL - 45, Acorn Grove, Ditton, Aylesford, ME20 6EL
Single storey side and rear extensions and conversion of garage to habitable rooms
APPROVED 15.02.2024

TM/23/03539/FL - 153, Woodlands Road, Ditton, Aylesford, ME20 6HB
Non Material Amendment to planning permission TM/23/01382/FL to change the material on the first floor rear extension from brickwork to weatherboard (HardiePlank)
APPROVED 21.02.2024

(c) Bradbourne – EMT Proposal [Update if available]

(d) Ditton Edge [Update if available]

13. **MEETING DATE CHANGES**

14. **ANNUAL PARISH MEETING**

15. **DITTON GAZETTE – SPRING EDITION**

16. **MATTERS ARISING FROM “CORRESPONDENCE FOR NOTING”**

Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50 the Chairman to move that due to the confidential nature of the next item the Press and Public be excluded from the meeting.

17. **CLOSURE**

N.B. All Meetings of the Council are open to the public and include an adjournment of 15 minutes to permit members of the public to raise any items for the Council's attention, however, due to the confidential nature of some of the items of business parts of the meeting may exclude the press and public in accordance with section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 and Standing Orders 27 & 50.