

PARISH OF WHALTON

Chair: Cllr

Vice Chair Cllr S Trobe

Clerk: M Burn

To the Members of Whalton Parish Council (WPC): 08/05/2024

Dear Councillor,

You are hereby *requested* to attend the **Annual Parishioners Meeting (APM)** at **7.00pm** and summoned to the Whalton Parish Council Annual Meeting at **Whalton Village Hall on Wednesday 15th May at 7.30 pm**, for the purpose of transacting the following business.

Annual Parishioners Meeting (APM) - to be followed by Whalton Parish Council Annual Meeting (PCAM).

Malcolm Burn (Clerk/RFO)

Agenda - Annual Parish Council Meeting (WPC) 2024

1: Apologies for absence

Notifications from Councillors who are absent

2: Election of Chair

3: Election of Vice Chair

4: Declaration of Interests, and grant of any dispensations

Declarations by Councillors of any interests in matters on the agenda

5: Public Questions

This is the point at which members of the public who have arranged to ask a question can do so.

6: Minutes (Chair)

To approve the minutes of the Parish Council Meeting held on **13th March 2024**.

7: Matters Arising from the previous Minutes (unless separately on the agenda)

7.1 Clerk vacancy M Burn now in post (11)

7.2 Cllr Darwin update bus service feedback (14)

8: Financial Matters (Clerk & Chair)

8.1 Internal audit report complete - awaiting invoice

8.2 Annual Governance statement 2023/24 to be approved

8.3 Accounting statements to be approved

8.4 Confirm the certificate of exemption

8.5 Notice of exercise of public rights published

8.6 Invoices over 100 GBP & balances

8.7 Urgent banking issues - Signatures/Payments/Updates

8.8 Payroll arrangements for clerk

8.9 Previous clerk (costs) - Decision item

9: Correspondence (Clerk)

9.1 Electronic information bulletins to Cllrs, thriving together, NCC highways, others.

9.2 Email Mr Squire bus services - circulated and responded.

10: Planning (Chair/clerk)

To consider any planning applications:

10.1 Fox Wood windows update

10.2 Old Rectory 24/00633/FUL Update

10.3 Planning Consultation 24/01350/FUL West House Farm Cottage 16/05/24

11: Highways Issues (Chair)

11.1 Road Closure U9071 Berwick Hill Junction To Kirkley Hall Junction Kirkley - circulated.

11.2 Road Closure C154 Whalton Junction To NorthSide Junction Whalton - circulated.

11.3 Solar speed panels - updating existing signs (clerk)

12: Communications (Clerk)

12.1 Cllr email address updates

12.2 Parish Newsletter - Discussion Item

13: Employment Contract (Chair / Clerk)

13.1 To consider and sign contract

14: Policies (Clerk)

14.1 Documentation to consider /review required

15: Environmental Issues (Cllr Shaw)

15.1 Update to Council

16: Date of next meeting(s)
WPC meeting Wed 19:30 Whalton village hall

(Signed) Malcolm BURN - Clerk to Whalton Parish Council, 4 Home Farm Cottages, NE61 5UL. 07446940355
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whalton Parish Council – Agenda 08/05/2024

<https://northumberlandparishes.uk/whalton>