

## **Minutes**

### **The Minutes of the Meeting of Ampfield Parish Council, held online**

**Monday 13 July 2020, 7:00pm to 7:45pm**

#### **Present**

##### **Members of Ampfield Parish Council:**

Chairman Bryan Nanson  
Vice Chairman Graham Roads  
Cllr Martin Hatley (from 7:25pm)  
Cllr Julian Jones  
Cllr Chris Ling  
Cllr Kate McCallum  
Cllr Mujeeb Rahman  
Cllr David Stevens  
Cllr Julie Trotter

##### **Others:**

Clerk to the Council, Kate Orange  
Members of the public: 3

##### **Apologies**

3140. There were no apologies.

##### **Previous Minutes**

3141. The Council agreed the Minutes of the Meeting of Monday 08 June 2020, and a copy was signed by the Chairman.

##### **Matters arising from the Minutes**

3142. Any matters arising from previous Minutes were handled under the relevant agenda item.

##### **Declarations of Interest**

3143. No Member declared any personal or pecuniary interests in any business on the Agenda for the Meeting.

##### **Public Participation**

3144. Standing Orders were suspended at 7:05 pm to allow public participation.

3145. Two residents spoke, following the sending of a letter to the Council about low broadband speeds in parts of the parish. The Council requested further information, ideally before the next meeting, about the extent of the problem, possible solutions and costs, as well as what involvement is needed from the Council.

3146. Residents explained that they felt that the speed of traffic had been increasing in the parish, apparently more so during the Covid-19 lockdown. Cllr Ling displayed charts of traffic data on speed and density, gathered by the Council early in 2020 (prior to the lockdown). 86% of speeds were around the speed limit. He noted that the Council is aware that some of the higher speeds which occur, particularly at night, can be emergency vehicles. It has also been noted that higher speeds have occurred during the lockdown because the density of traffic is lower.

3147. A resident noted that empty container lorries on the A3090 are particularly noisy as they pass over defects in the road. Cllr Ling advised that Hampshire County Council were responsible for the condition of roads (except major trunk roads) in the county, and on their website is a reporting form for road problems.

3148. The Meeting was reconvened at 7:25pm following the period of public participation.

### Minutes of Planning Committee

3149. The Council received the Minutes of the Meeting of the Planning Committee of 15 June 2020.

### Financial Matters

3150. *The Council received the bank reconciliation to the end June 2020.*

RESOLVED

3151. *It was agreed that the following payments should be made:*

Fair Account, internal audit	140.00
JN Landscapes, grounds maintenance	1,945.20
Play Inspection Company, annual inspection	438.00
Wicksteed, new playground (with £500 of the total sum shown here withheld until completion of the signage – see Minute 3163)	41,036.94
HALC, training	114.00
Refund to Cllr Roads for Ampfield Neighbours PPE	89.98
TVBC, rates for pavilion	125.13
KSP Fencing, fence at playground	300.00
Geoff Phelps, preparation and grass seeding at ARG	90.00
Clerk's net salary, June	728.48
HMRC employment payments	3.70
Refund of Clerk's expenses incurred on behalf of Council including working at home allowance	80.85
<b>Total (including VAT)</b>	<b>£45,092.28</b>

RESOLVED

3152. *It was noted that the following payments, arising from prior resolutions of the Council, had been paid between Meetings:*

Cheque: Kirklands, payment on account re purchase of freeholds at Morleys Green	3,500.00
Direct debit: Calor, standing charge	17.99
Direct debit: Nest Pension, June payment	53.11
Direct debit: E.ON electricity supply to Pavilion	53.84
<b>Total (including VAT)</b>	<b>£3,624.94</b>

RESOLVED

3153. *It was noted that the Council had received the following income:*

### Receipts 01 June to 30 June 2020

Bank interest £72.94

RESOLVED

3154. *The Council received the report of expenditure against budget to the end of June 2020.*

RESOLVED

3155. *The Council received the Annual Internal Audit Report 2019/20.*

RESOLVED

3156. It was noted that the external audit was in progress, and the auditors had received the AGAR and supporting information.

3157. *It was proposed to keep as earmarked reserves the grant of £375 received from Test Valley Borough Council for the purchase of PPE for the Ampfield Neighbours support group.*

RESOLVED

3158. *It was agreed to purchase the reference book "The Clerks' Manual", at the cost of £47.50.*

RESOLVED

### **Publicity**

3159. It was agreed to provide a post-meeting report for The Messenger. This decision would be reviewed after the end of Covid-19 restrictions.

RESOLVED

3160. It was noted that good progress had been made by Cllrs Ling, Jones and Nanson towards constructing a new website for the Council, which is to be fully accessible. Councillors would test it before it went live.

### **Local Plan**

3161. It was proposed that Vice Chairman Graham Roads should, on behalf of the Council, respond to the Test Valley Borough Council consultation "Next Local Plan: Refined Issues and Options Consultation 2020"

RESOLVED

### **Ampfield Recreation Ground**

3162. Chairman Bryan Nanson reported that the new playground had been opened and seemed to be well used. An additional information notice had been ordered as part of the main contract, but had yet to be delivered.

3163. *It was proposed to retain £500.00 from the payment to Wicksteed Ltd for the installation of the new playground; to be paid on delivery of the information sign.*

RESOLVED

3164. Chairman Bryan Nanson reported that the Council was awaiting some costs on proposed variations to the contract for the car-park.

3165. Chairman Bryan Nanson reported that the pavilion was now able to open under the latest Government guidance. In preparation for re-opening, the building had been deep-cleaned, regular cleaning had restarted, and the Clerk was considering the protective measures needed to protect against Covid-19. At the time of the Meeting, the ANBCC (cricket club) had not planned to start playing.

### **Morleys Green**

3166. It was proposed that dragons-teeth bollards on Morleys Green should be replaced on an individual basis as the need arose at the cost of £2 per bollard (supply) by L&N Landscapes Ltd, as an addition to the grounds maintenance contract.

RESOLVED

3167. Chairman Bryan Nanson reported on the gate and post at the village green, Morleys Green where the post has rotted. It is owned by the freeholder of Morleys Green, but the responsibility for

maintenance is partially the Parish Council's and it is used by the Council for access to the green. The gate post has rotted. The Chairman of the Residents' Association is aware of the damage and has been notified about ownership by the Estate. The Council will work with the landowner and maintenance company to ensure that a new post is installed.

**Reports from Committees and Portfolio Holders**

- 3168. Vice Chairman Graham Roads reported that tenders had been invited for repair of the boardwalk in Chapel Wood; however, two companies had declined to tender.

**Correspondence and Communications**

- 3169. The Clerk noted that the Council had received two grants from Test Valley Borough Council: £10,000 in respect of overheads at the pavilion, and £375 for the costs of Ampfield Neighbours. These grants would appear in the financial reports for July/August.

**Test Valley Borough Council**

- 3170. Cllr Martin Hatley reported as Borough Councillor. Test Valley Borough Council had ordered additional bottle banks to cope with higher demand since the start of the Covid-19 lockdown. Cllr Martin Hatley's mayoral duties had resumed.

**Date of Next Meeting**

- 3171. The next meeting of the Parish Council will be held on Monday 14 September 2020, online, starting at 7pm.

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Chairman .....  
Date .....