

LONGFRAMLINGTON PARISH COUNCIL

A MEETING OF LONGFRAMLINGTON PARISH COUNCIL WILL BE HELD ON

Wednesday 7th May 2025

Immediately after the Longframlington Annual Village Meeting (7.00 p.m.) & Annual Meeting of the Longframlington Parish Council
in the Memorial Hall, Longframlington

A G E N D A

- 1) **Apologies for Absence** - Notification from councillors who are absent from this meeting.
- 2) **Table Urgent Business to be discussed in 19 below** – only urgent items councillors have become aware of since the publication of the agenda will be discussed at the end.
- 3) **Declaration of Interests** - Declaration from councillors of a personal interest they may have in any matters on the agenda.
- 4) **Gifts & Hospitality** - Declaration from councillors if any received.
- 5) **Parish Council Elections 2025**
 - a) Members to sign the form of Declaration of Acceptance of Office in the presence of the Clerk of the Council.
 - b) To discuss the Completion and submission of the Declaration of Pecuniary and other Interests
 - c) To agree to undertake a co-option of councillor vacancies process after the election.
- 6) **Community Police Report**- To receive a report from the Community Police representative.
- 7) **County Councillors Report** - To receive a report from the County Councillor.
- 8) **Minutes of Previous Meeting** - To approve the minutes of the meeting held on 2nd April 2025.
- 9) **Matters Arising out of Minutes** - To receive updates on the following matters not appearing elsewhere on the agenda:
 - a) Website: Longframlington Welcome Booklet & Community Engagement.
 - b) Ongoing Issues with Northumberland County Council(NCC) departments:
 - i) Planning Issues.
 1. Stage 1 Complaint re provision of pavement and street lighting Alnwick Fords Road.
 - ii) Highways : Traffic Calming measures at A697 North and South entry to Village
 - iii) Education: New School Feasibility Study
 - c) Longframlington Parish Map.
 - d) Cheviot Lodge Bus Stop Hard standing (South side)
 - e) Planters at Lion Fountain: corner of Church Street/A697
- 10) **Finance**
 - a) Notification of receipts in the months of April including VAT Return 2024-25
 - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments
 - c) Requests for donations.
 - d) Bank Reconciliation to 30th April 2025.
 - e) To consider the 2025/26. Insurance renewal
 - f) To receive the Internal Auditor's Report 2024/25.
 - g) Annual Governance and Accountability Return (AGAR) for 2024/25:
 - i) To consider and agree any actions arising from the report of the internal auditor;
 - ii) To approve and sign the Statement of Control 2024/25 ;
 - iii) To approve and sign Sections 1 - Annual Governance Statement;
 - iv) To approve and sign Section 2 - Accounting Statement
 - v) To approve the Explanation of Variances, Final End of Year Bank Reconciliation to be submitted with AGAR;
 - vi) To agree the period for the exercise of public rights.
- 11) **Allotments**
 - a) Management.
 - b) Maintenance.
- 12) **King George V Playing Field**
 - a) Clerk's weekly/monthly Inspection report.
 - b) Ongoing Maintenance.
 - c) Sports Courts and Playground – Inspection report in preparation for RoSPA inspection
 - d) Playground bark chippings
 - e) Eroded areas around equipment/mound
 - f) Excessive Use of Pesticide.
- 13) **Planning**
 - a) To note any planning issues since previous meeting.
- 14) **Cemetery issues**
 - a) Burials/Ashes internments.
 - b) Memorial applications.
 - c) Maintenance.
- 15) **Action Plan – May 2025.** Actions not appearing elsewhere on the agenda.
 - a) FramNews Report – identify councillor to write it. Include one-line reminder regarding the LEAP.
- 16) **Biodiversity and Climate Change Committee Report**
 - a) NCC licence for the wildflower area
- 17) **To agree the Risk Assessments for Parish Council and Cemetery 2025/26**
- 18) **To consider amendments to the Parish Council's Standing Orders following recent amendments to NALC's Model Standing Orders.**
- 19) **To consider how Martyn's Law (Protect Duty) might apply to the Parish Council's community spaces.**
- 20) **Any Urgent Business** - To hear any other urgent matters councillors have raised in 2 above.

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21) Agenda Items for, and Date of Next Meeting: WEDNESDAY 4th June 2025 in the Longframlington Memorial Hall

The public may only observe the proceedings of the meeting. Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting. Such questions will be dealt with, at the chairman's discretion, prior to the commencement of the meeting.

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