

Lanhydrock Parish Council: Minutes of Meeting held in the Lanhydrock War Memorial Hall at 19:30 on Tuesday 19th July 2016

Administration

In attendance: Cllr. J.A. Coode (Chairman), Cllr. M. Coad, Cllr. W. Ayres, Cllr. A. Hill, Cllr. P. Miller, Sarah Knight (Clerk) and two members of the public, as per the Attendance Register.

Apologies: None

Public Forum

1. Reports:

- a. **Cornwall Council:** No report submitted. The Clerk was asked to investigate whether there was a requirement for Cornwall Council to submit a report for each Parish Council meeting.
- b. **Police:** No report submitted.
- c. **Bodmin Community Network (BCN) Meeting:**
 - i. Cllr. Ayres reported that the meeting held on 13.07.2016 had covered topics including the Police and Crime Commissioner's Four Year Plan, policing in the Bodmin area and the future of planning in Cornwall.
 - ii. Cllr. Stephen Walker, of Lanivet Parish Council, voiced his concern that rural parishes were poorly represented at the BCN meetings and that this left them in a weakened position when dealing with issues that affected them. He suggested that the rural parishes set up a regular, informal meeting group to strengthen their position on BCN decision making. Cllr. Ayres concurred that such a group could be useful and suggested it be added to the agenda for the next BCN Meeting. Cllr. Walker informed the Council that the clerk of Lanivet Parish Council would be in touch with them.
- d. **Clerk Training:** The Clerk reported that she had attended her second training session with CALC, entitled 'Procedure and Law', which had dealt with the methods for ensuring councils adhere to the correct legal procedures.

Planning Matters

2. **PA15/07721 & PA15/07725 (Lanhydrock Estate Company):**

A. Williams of the Lanhydrock Estate Company informed the Council that he anticipated that these applications would be re-submitted within the next four weeks. He also stated his intention to deliver letters around the parish to gather interest for affordable housing within the development. His intention was for this housing to be sold to buyers with a local connection, at a discounted price set between £100,000 - £150,000.

3. **PA16/05529 (Lower Trebyan Barn):** Cllr. Coode declared an interest in the application and left the room. Cllr. Coad took the Chair. The application was briefly discussed and A. Williams declared his support. The Clerk explained that the Council's comments on this application had been required on Cornwall Councils Planning Portal before the date of the current meeting so an extraordinary email meeting had been held between 29th June and 10th July, to agree a response. The Council had unanimously agreed that they had no objection to the application and the Clerk confirmed that she had logged the Council's comments against the application accordingly. The Council agreed to ratify the decision made at the said extraordinary email meeting.

Proposed by: Cllr. Ayres **Seconded by:** Cllr. Hill **Carried:** *nem, con.*

Parish Matters

4. **Change of use of fields in the parish:** Cllr. Miller sought reassurance from A. Williams that crop spraying was being carried out considerably, now that a greater number of fields in the parish were being used for potato farming. A. Williams confirmed that the fields were being sprayed according to standard farming practices and suggested that he could write an article for the parish newsletter to inform parishioners on the lifecycle of the crops being farmed locally. Cllr. Coode agreed that this would be a suitable measure and that, as no complaints have been received regarding crop spraying, no intervention from the council was required.
5. **Road sign for Lanhydrock:**
- a. Cllr. Ayres noted that there are no road signs on the B3268 to indicate to drivers when they reach Lanhydrock, despite similar signs being in place for smaller hamlets such as Trebyan and Sweetshouse. She enquired whether the Council felt Lanhydrock would benefit from such signage but, after discussion, it was decided that the cost was likely to be prohibitive and it was preferable to refurbish the existing fingerpost. The Clerk was asked to contact Chris Batters regarding this and to enquire about any potential funding streams for road signs.
 - b. The Clerk informed the Council that Respryn bridge had been damaged again by a lorry ignoring the width restriction of the bridge and attempting to cross it. The Council asked the Clerk to write to Cornwall Council, copying in the National Trust, requesting that they review the adequacy of warning signage in the area.
6. **Camborne Town Council Petition:** The Clerk informed the Council that Camborne Town Council had raised a petition to gain control of the town rugby pitch from Cornwall Council. The Council felt it was not appropriate for them to be involved in this campaign but noted that they shared Camborne Town Council's concerns about the future of its rugby pitch.

Public Forum Closed

Regular Business

7. The following minutes were approved:
- 17th May 2016 Parish Meeting
 - 17th May 2016 Annual Meeting
 - 23rd June 2016 Extraordinary Meeting
 - 29th June-10th July 2016 Extraordinary Email Meeting

8. Matters Arising: None.

Correspondence

9. Correspondence received and dispatched since the last Meeting:

Received:

Date	Sender	Regarding
09.06.2016	Camborne Town Council	Petition to CC. re. recreation ground
28.06.2016	CC Planning	Application PA16/05529

Dispatched:

Date	Addressee	Regarding
24.06.2016	Grant Thornton	Annual Audit 2015/16
10.07.2016	CC Planning	Application PA16/05529 (no objections)

Finance

10. Report to date: The Clerk provided the latest bank reconciliation, which showed no outstanding credits or debits. She also informed the Council that, with the help of Brian White, an accountant recommended by CALC, she had been able to enter the Council's outstanding backlog of PAYE RTI submissions onto HMRC's system, although there had been a technical issue with the submission for 2015/16 that the Clerk was working to rectify with HMRC. Once this was complete, the Clerk expected to be in a position to provide a P60 and P45 to the previous clerk.

11. Online Banking: Cllr. Coad informed the Council that Barclays permit only two cardholders to authorize online payments from the Parish Council's bank account. After discussion, the Council agreed that the Finance Committee (namely Cllr. Miller and Cllr. Ayres) should be the appointed cardholders.

Proposed by: Cllr. Hill **Seconded by:** Cllr. Coad **Carried:** *nem. con.*

12. The following payment was authorised:

Recipient	Cheque No.	Reason for payment	Amount
CALC	100241	VAT on clerk training	£37.00

13. Cllr. Miller enquired whether the Council would consider a financial donation to the War Memorial Hall, to assist in its planned programme of renovations. The Council agreed that they would consider any formal approach requesting a donation and Cllr. Miller agreed to submit a letter to the Council, outlining any such request.

14. **Date of next meeting:** Monday 26th September 2016.

Public and Press excluded.

Signed and Accepted as a correct record

Chairman *m. Corad*

Date: *26-9-16*

Closed Session

15. **Mrs. J Hoskin:** The Council were informed that Mrs. J. Hoskin had emailed Cllr. Coad that afternoon, outlining several points that she wished to be discussed in closed session at the current meeting. Due to the late notice, it was not possible to add Mrs. Hoskin's requests to the agenda, but the Council requested that the Clerk respond to Mrs. Hoskin's email, after consultation with CALC.
16. **Clerk Payment:** The Clerk's salary and PAYE payment to HMRC were authorised.

Meeting Closed at: 21:45

Signed and Accepted as a correct record

Chairman

Date: