
Brinkburn and Hesleyhurst Parish Council



A Meeting of the Brinkburn & Hesleyhurst Parish Council will be held on
Tuesday 13th May 2025 at 7.30 p.m. (directly following the Annual Parish Council Meeting)
In the Memorial Hall, Rothbury Road, Longframlington

AGENDA

- 1) **Apologies for Absence.** Notification from councillors who are absent from this meeting.
- 2) **Parish Council Elections 2025**
 - a) Members to sign the form of Declaration of Acceptance of Office in the presence of the Clerk of the Council.
 - b) To discuss the completion and submission of the Declaration of Pecuniary and Other Interests
- 3) **Table Urgent Business to be discussed in 19 below.** Only urgent items councillors have become aware of since the publication of the agenda will be discussed at the end of the meeting.
- 4) **Declaration of Interests.** Declaration from councillors of a personal interest they may have in any matters on the agenda.
- 5) **Gifts and Hospitality.** Declaration from councillors if any received.
- 6) **Minutes of Previous Meeting** - To approve the minutes of the meeting held **11th March 2025.**
- 7) **Matters arising out of Minutes.** To receive updates on matters not appearing elsewhere on the agenda including:
 - a) Sale of the Rothbury Estate.
- 8) **Police Update**
- 9) **Finance**
 - a) Notification of receipts since the last meeting
 - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments since the last meeting.
 - c) Requests for donations.
 - d) VAT Return 2024-25
 - e) Bank Reconciliation to 12th May 2025.
 - f) Annual Governance and Accountability Return for 2024/25
 - g) To consider and agree any actions arising from the report of the internal auditor.
 - h) To agree the 2024/25 Statement of Control.
 - i) To approve and sign Section 1 - Annual Governance Statement.
 - j) To approve Annual Accounts, Explanation of Variances, and Final End of Year Bank Reconciliation.
 - k) To approve and sign Section 2 - Accounting Statement.
 - l) To approve 2024/25 – Certificate of Exemption.
 - m) To agree the period for the Exercise of Public Rights.
 - n) Annual Insurance.
- 10) **Planning.** To note and discuss any planning issues since previous meeting including:
- 11) **Highways**
 - a) Highways and Footpaths Report
 - b) Report on any issues raised/ to raise with Highways Department
- 12) **Wingates Wind Farm Community Fund**
 - a) Embleton Terrace Road application
 - b) Notice boards at Todsteads & Weldon Bridge application
- 13) **Climate Change & Biodiversity Committee.** To receive a report from the Committee
- 14) **Honorary Freedom of the Parish Presentation Ceremony.** To discuss final arrangement
- 15) **Emergency Planning:**
 - a) Community Flood Plan
 - b) Flood Warning Signage
 - c) Radios
- 16) **Coquetdale Cluster Meeting**
 - a) Items to discuss from the latest Cluster Meeting
 - b) Items for next Cluster Meeting Agenda
- 17) **Cemetery & Joint Burial Committee Reports**
 - a) Longframlington Cemetery
 - b) Rothbury JBC
- 18) **Public Rights of Way:** Definitive Map Modifications.
- 19) **To agree the Parish Council Nomination for The Northumberland National Park Authority (NNPA)**
- 20) **To consider amendments to Standing Orders following recent amendments to NALC's Model Standing Orders.**
- 21) **To receive information on requirement for a new website platform with .gov address and .gov email address for the Clerk to comply with changes coming into effect on 1st April 2026.**
- 22) **Any Urgent Business**
- 23) **Items for Next Meeting**
- 24) **To agree dates of Parish Council meetings for the forthcoming year.**

Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting.

Garth Rhodes, Clerk, 5 Wardle Terrace, Longframlington, NE65 8AB, Tel: 01665 570347, Email: Clerk@Brinkburn.net