



Clun Town Council with Chapel Lawn

MINUTES OF THE COUNCIL MEETING HELD AT THE MEETING ROOM, CLUN FIRE STATION TUESDAY 4th AUGUST 2026 AT 7.30PM

Present: Cllrs J. McVicar (Chair), A. Martin, P. Jones, D. Morris, J Limond

1 member of the public

Minute	Agenda Item	
142-2026	1	TO RECORD PERSONS PRESENT As above It was RESOLVED by a unanimous vote that Cllr McVicar chair the meeting.
143-2026	2	APOLOGIES Apologies were received from Cllrs M. Jones and J. Limond and ACCEPTED .
144-2026	3	DECLARATION OF ANY DISCLOSABLE PECUNIARY INTEREST IN A MATTER TO BE DISCUSSED AT THE MEETING (a) None. (b) None.
145-2026	4	APPROVAL OF MINUTES (a) It was RESOLVED by a unanimous vote to approve the minutes of the Town Council meeting held on 7 th July 2026.
146-2026	5	TO REVIEW ACTIONS ARISING FROM THE MINUTES The actions were reviewed.
147-2026	6	CO-OPTION TO THE COUNCIL It was RESOLVED by a unanimous vote to defer the item to the end of the meeting as councillors wished to speak to the applicant before considering the application.
148-2026	7	TO RECEIVE CLERK'S REPORT Council NOTED the Clerk's report.
149-2026	8	PUBLIC SESSION (a) Shropshire Ward Councillor – not in attendance. (b) There was no report from the Police. (c) No representations from the public.
150-2026	9	COMMUNITY ISSUES (a) Request from Clun Castle Group to take water for proposed sheep grazing on grounds from the toilet block. It was RESOLVED by unanimous vote to approve the request.

- (b) Phone box at Whitcott Keysett. Clerk detailed the on-going costs for the phone box which includes electricity, lighting and maintenance. The Council **NOTED** the additional costs that are likely to be incurred and ratified the previous resolution to proceed with adoption of the phonebox.
- (c) 745 bus service – no official update. **ACTION** Clerk to write to Cllr Walmsley for an update.

151-2026 10

GRANT POLICY & PROCEDURE

Discussion around the new policy and procedure. It was **RESOLVED** by unanimous vote to adopt the new policy. **ACTION:** Clerk to update website and write an article for the Chronicle.

152-2026 11

COUNCIL PAYROLL

Discussion on the proposal to outsource payroll to an external service provider. The cost of outsourcing the payroll is approximately £300 per year. Cllr P Jones noted that there would be additional costs to sort out the historical issues. It was **RESOLVED** by an unanimous vote to accept the proposal to outsource the payroll.

153-2026 12

YOUTH COUNCIL

- (a) Deferred until the next meeting due to the absence of Cllr M. Jones

Cllr. J Limond joined the meeting at 20:14 hours

154-2026 13

REPORTS FROM COUNCILLORS

- (a) Cllr J. Limond provided an update on the finance committee meeting and reported that the cash book, bank balances and some transactions had been examined and found to be in order. Dates of further meetings have been arranged.
- (b) Cllr. Martin provided an update on CCEG meeting.

155-2026 14

FINANCE (see separate Financial Report)

- (a) Cllr Limond confirmed the balance on the current account as being that stated on the reconciliation (£3,746.75) and also the balance on the savings account (£107,215.01). The Council **NOTED** the Bank Reconciliation.
- (b) The Council **NOTED** the payments that had been made since the previous meeting and ratified the re-imbursement of Cllr McVicar's costs for purchase of the laptop for the new Clerk.

- (c) The Council **NOTED** the income received since the last meeting.
- (d) **IT WAS RESOLVED** by unanimous vote to approved the following payments:

St George's PCC	Council's contribution towards the cutting in the closed area of the Churchyard by Jon Churchett	£385.71
Remembering You Grave Tending	Grass Cutting and associated activities in the Town Cemetery	£700.00
SALC	Membership for 2026/27 for SALC and NALC	£656.85
Chapel Lawn Village Hall	Hire of hall for 7 Jult 2026 Council Meeting	£12.00

- (e) Council **NOTED** the spend to date against the 2026/27 Budget.

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2026/27 BUDGET

- (a) Revised budget – it was **RESOLVED** by unanimous vote to adopt the revised Budget for 2026/27. It was noted that the Council has saved around £4,000 by not having a paid Clerk for the last three months.
- (b) Earmarked & Reserves – it was **RESOLVED** by unanimous vote to adopt the proposals as presented.

157-2026 16

TOURISM

- (a) Cllr. Limond attended a meeting in relation to Visit Shropshire. Discussion around Council joining Bishops Castle for an increased membership with additional benefits including advert in magazine, website, event promotion, hosted press visits and data return. **ACTION:** Cllr Limond to further liaise with BC in relation to costs.

158-2026 17

CORRESPONDENCE AND COMPLAINTS

- (a) No complaints have been received, and none were in progress towards settlement
- (b) The following correspondence had been received:
 - i. Council noted the roadworks that will be taking place at New Invention over August and early September.
 - ii. Council had been invited to a SPARC meeting on 4th September 2026. It was **AGREED** that Cllr P. Jones would attend to represent the Council; Cllr M. Jones will be attending in her capacity as a Trustee.

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ITEMS FOR THE NEXT AGENDA

- (a) As the applicant had not attended, the co-option was deferred to the next meeting
- (b) Tourism
- (c) Youth Council (deferred)
- (d) Public Conveniences - finances

160-2026 20

DATE OF THE NEXT MEETING

The next meeting of the Council will be at 7.30pm on Tuesday 1st September 2026 at Clun Fire Station.

Meeting closed at 9.14pm