

**LITTLE MARLOW PARISH COUNCIL**  
**Community Office, The Pavilion, Church Road, Little Marlow, Bucks. SL7 3RS**  
**01628 890301**

**Notice of the Meeting of Parish Council**

Membership: All Councillors

Dear Sir/Madam,

I hereby give notice that the **MEETING** of the Parish Council of the above named Parish will be held at THE PAVILION on **Tuesday – 26<sup>th</sup> July 2016 at 8pm**. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

*Emma Marsden*

Mrs E L Marsden - Clerk to the Council  
To Cllr

Dated 19<sup>th</sup> July 2016

**BUSINESS TO BE TRANSACTED**  
**All members of the press and public are invited to attend.**

1. To receive and accept any apologies for absence.
2. Declarations of Interest – personal or prejudicial
3. To approve the Minutes of Parish Council Meeting on the 28<sup>th</sup> June 2016
4. To take Reports from those Minutes for NOTE.
5. Finance:
  - a) To approve Income and Expenditure report for June 2016
  - b) Confirmation of closure of Lloyds Bank in Bourne End for NOTE.
6. Planning Report-
  - a) Consideration of comments on WDC Local Area Plan
7. The Pavilion and Recreation Ground
  - a) Consideration of awarding Cleaning Contract
8. Abbotsbrook Hall
9. Contractor Contract for Grass Cutting & Open Spaces – Consideration of timescale for commencement of Contract
10. Contractor Contract for Burial Ground – Consideration of timescale for commencement of Contract
11. Chepping Wycombe Local Area Forum – consideration of any priorities for 2017/18 budget.
12. Consideration to remove the use of Bank Standing Orders to pay Contractors.
13. Athletics Track
  - a) Consideration of number of recent complaints and any appropriate action from LMPC.
  - b) Large Charity Event in September at the track in association with Marlow Town Council
14. Little Marlow Fete – Consideration of LMPC having a stand at the Fete.
15. Provision of improved Broadband to Little Marlow Village  
Consideration of contribution by Parish and Residents
16. Devolved Services - a) Report of expenditure for NOTE
17. Reports from Meetings at Outside bodies:
  - a) Code of Conduct Training
  - b) Marlow Society
  - c) WDALC
  - d) BCC Pension Training
18. Correspondence to the Council.
19. Public Participation – maximum 15 minutes
20. Items to be included on next Agenda
21. 6<sup>th</sup> September, 18<sup>th</sup> October, 6<sup>th</sup> December

## Little Marlow Parish Council

### Planning Report – 26<sup>th</sup> July 2016 Council Meeting

Planning applications received from Wycombe District Council have a deadline date of when consultation comments must be submitted. The Council may discuss additional applications which have been received after the Agenda has been issued, to ensure this deadline has been met. Any queries, please contact the Clerk on 01628 890301.

#### **Applications Received**

<b>App. No.</b>	<b>Location</b>	<b>Description</b>
<u>16/06938/VCDN</u>	Site Of 2 Spade Oak Meadow Bourne End	Application to vary condition 2 (plan numbers) on planning approval 14/07512/FUL to allow an amended list of approved drawings to comply with finished floor level stipulations and amendments to raised decking/steps/ramp
<u>16/06785/FUL</u>	Sheerwater Lockbridge Road Bourne End	Householder application for single storey front & rear extensions, extensions to roof to facilitate creation of additional accommodation in roof space including rooftop terrace area to rear
<u>16/06562/ADV</u>	Land Adj Fire Station Parkway Marlow	Display of 1 x non-illuminated free-standing signage
<u>16/06756/CTREE</u>	Leafdell Farm Road Bourne End	Fell / remove T1 Apple

Please note all applications with reference /CTREE/ CTR or /TPO the Council resolved to submit the following comment: **The Parish Council has no objection provided the work carried out is under the supervision of the WDC Tree Officer. The Council is not re-consulted on /MIN applications**  
**Press Ctrl and click to access applications**

#### **Decisions**

*Case Ref:* **16/06183/FUL** *Decision* Application Permitted *Date:* **21/06/2016**

*Address:* Copper Beech Marlow Road Bourne End Buckinghamshire SL8 5NU

*Proposal:* Householder application for removal of chimney, alterations of existing porch, conversion of existing garage, insertion of 3 x roof lights to front roof slope & construction of 2 x rear dormer windows in connection with loft conversion to create additional living accommodation & alter front facade to be painted in white/cream on ground floor & vertical, hanging tiles at first floor and rear elevation painted in white/cream.

*Case Ref:* **16/06021/FUL** *Decision* Application Refused *Date:* **21/06/2016**

*Address:* Chelton Electrostatics Pump Lane North Little Marlow Buckinghamshire SL7 3RD

*Proposal:* Demolition of existing structures in association with the use of the site by Cobham for research and development and erection of 2 x 5 bedroom dwellings with carports, defined curtilages and peripheral landscaping

Glossary:

WDC – Wycombe District Council

TPO – Tree Preservation Order

N/O - No Objections

CLP Certificate of Lawful Proposed Use

*Case Ref:* **16/06426/CTR** *Decision* To Make a Tree Preservation Order *Date:* **30/06/2016**  
*Address:* Hillside Sheepridge Lane Little Marlow Buckinghamshire SL7 3SG  
*Proposal:* Remove 1 x Monterey Pine (T1)

*Case Ref:* **16/06392/CTR** *Decision* Not to make a Tree Preservation Order *Date:* **27/06/2016**  
*Address:* Junction Of The Avenue And The Drive Bourne End Buckinghamshire  
*Proposal:* Fell Alder located between the ramp and the footbridge crossing the Wye at the junction of the Avenue and the Drive.

Glossary:

WDC – Wycombe District Council  
TPO – Tree Preservation Order

N/O - No Objections  
CLP Certificate of Lawful Proposed Use

## Payments for Month 3

## Nominal Ledger

Date	Payee Name	Cheque	£ Total Amnt	£ Creditors	£ V A T	A/c Centre	£ Amount	Transaction Detail
<b>Balance Brought Fwd :</b>			<b>324.47</b>				<b>324.47</b>	
01/06/2016	Gregg Taylor	003984	490.00			5553 505 3959 309	300.00	LM Village grass x3
							190.00	Pavilion Rec Grd & hedge
01/06/2016	Rialtas Business Solutions	003985	288.00		48.00	1170 101	240.00	RBS software licence
01/06/2016	Bucks MK Assoc Local Councils	003987	37.24			1108 101	37.24	Chairmanship course
01/06/2016	Wycombe District Council	DD	52.00			3511 305	52.00	Burial Grd rates May 16
03/06/2016	SSE Energy	003986	397.52		66.25	5114 501	331.27	Street light energy
07/06/2016	Staples	DD	28.07			1123 101	28.07	Stationery
10/06/2016	D Timms (Auditor)	003988	55.00			1157 101	55.00	Internal Audit fee
10/06/2016	O2 (Telefonica)	003989	18.60		3.10	1121 101	15.50	Broadband Jun 16
10/06/2016	SSE Energy	003990	80.86		3.85	3915 309	77.01	Pavilion Electric
14/06/2016	Techniclean	003991	81.87		13.64	2116 201	53.23	Cleaning materials AB
						3916 309	15.00	Cleaning materials PAv
14/06/2016	Society of Local Council clerk	003992	174.00		29.00	1108 101	145.00	Code of Conduct Training
14/06/2016	Bucks MK Assoc Local Councils	003993	10.00			1170 101	10.00	Good Cllr Guide x 5
15/06/2016	Bucks County Council	DD	325.72			1101 101	325.72	Pension June 16
17/06/2016	HMRC PAYE & NI	003994	652.53			1101 101	652.53	1st Qtr PAYE & NI
20/06/2016	Contract Natural Gas	DD	43.40		2.07	3915 309	41.33	Gas - Pavilion
20/06/2016	Contract Natural Gas	DD	48.48			2115 201	48.48	Gas - Abbotsbrook Hall
21/06/2016	Thames Water	003995	70.24			2115 201	70.24	Water - AB Hall
21/06/2016	Allectric (R Carlton)	003996	1,119.00			2136 201	1,119.00	New Lights AB Hall
24/06/2016	S R Farm Services	003997	60.00			5553 505	60.00	Grass cutting Triangle by F S
24/06/2016	Performing Rights Society Ltd	003998	96.00		16.00	2170 201 3970 309	40.00	Music licence AB
							40.00	Music licence Pav
28/06/2016	LMCC	003999	35.88			3970 309	35.88	New Shower Curtains for Pav
28/06/2016	Wycombe District Council	004000	72.00		12.00	3972 309	60.00	ROSPA Inspection Rec Grd
28/06/2016	Society of Local Council clerk	004001	76.60			1170 101	76.60	10th Charles Arnold Baker Book
28/06/2016	Gregg Taylor	004002	245.00			3972 309	70.00	Playground grass cut
						3136 301	35.00	Allot grass cut
						3959 309	35.00	Rec Grd grass cut
						5553 505	35.00	Bus stop grass
						5553 505	70.00	Fire station x 2 grass
28/06/2016	Emma Marsden	DD	1,097.54			1101 101	1,097.54	Wages June 16
28/06/2016	s (AB Caretaker)	SO	54.43			2101 201	54.43	Wages June 16
28/06/2016	Veolia Environmental Services	DD	250.38		41.73	3917 309	104.33	Refuse collection Pav
						2117 201	104.32	Refuse collection AB

## Receipts for Month 3

## Nominal Ledger Analysis

Receipt Ref	Name of Payer	£ Amnt Received	£ Debtors	£ VAT	A/c Centre	£ Amount	Transaction Detail
Banked on : 01/06/2016		3,500.00					
	Precept Account	3,500.00			201	3,500.00	Cash transfer
Banked on : 10/06/2016		838.50					
500214	Arnold Funeral Svs Marlow	450.00			3580 305	450.00	funeral
500214	Sally Kitching	197.50			2180 201	135.00	Pilates Pav AB
					3981 309	62.50	Pilates Pav
500214		35.00			3581 305	35.00	Inscription on memorial
500214	Rotary Club Marlow	36.00			3981 309	36.00	Pavilion Hire
500214	Abbotsbrook Revenue May 16	120.00			2180 201	120.00	AB Revenue May 16
Banked on : 17/06/2016		3,000.00					
	Precept Account	3,000.00			201	3,000.00	Cash Transfer
Banked on : 23/06/2016		148.50					
LMCC	Little Marlow Cricket Club	148.50			3980 309	148.50	LMCC Summer Camp
<b>Total Receipts for Month</b>		<b>7,487.00</b>	<b>0.00</b>	<b>0.00</b>		<b>7,487.00</b>	
<b>Cash Book Totals</b>		<b>7,487.00</b>	<b>0.00</b>	<b>0.00</b>		<b>7,487.00</b>	

Date: 19/07/2016

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Cash Book 1

User : ELM

Bank Current Account

For Month No : 3

Payments for Month 3

Nominal Ledger

<u>Date</u>	<u>Payee Name</u>	<u>Cheque</u>	<u>£ Total Amnt</u>	<u>£ Creditors</u>	<u>£ V A T</u>	<u>A/c Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
30/06/2016	; (AB Admin)	SO	79.65			2101 201	79.65	Wages June 16
30/06/2016	Gregg Taylor	SO	610.47			3505 305	527.24	BG Grass cut
						2105 201	83.23	AB Grass cut
<b>Total Payments for Month</b>			6,650.48	0.00	235.64		6,414.84	
<b>Balance Carried Fwd</b>			512.05					
<b>Cash Book Totals</b>			<u>7,487.00</u>	<u>0.00</u>	<u>235.64</u>		<u>7,251.36</u>	