

**A Meeting of the Brinkburn & Hesleyhurst Parish Council will be held on
Tuesday 9th May 2023
immediately following the Annual Parish Meeting at 7.30 p.m.
In the Memorial Hall, Rothbury Road, Longframlington**

AGENDA

- 1) **Apologies for Absence.** Notification from councillors who are absent from this meeting
- 2) **Minutes of Previous Meeting** - To approve the minutes of the meeting held **14th March 2023**
- 3) **Matters arising out of Minutes.** To receive updates on matters not appearing elsewhere on the agenda including:
 - a) Rothbury Woodland Creation.
 - b) Proposal for Hesleyhurst Parish to join the Coquetdale Neighbourhood Plan.
- 4) **Police Update**
- 5) **Finance**
 - a) Notification of receipts since the last meeting
 - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments since the last meeting.
 - c) Requests for donations.
 - d) VAT Return 2022-23
 - e) Bank Reconciliation to 8th May 2022.
 - f) Annual Governance and Accountability Return for 2022/23
 - i) To consider and agree any actions arising from the report of the internal auditor
 - ii) To agree the 2022/23 Statement of Control
 - iii) To approve 2022/23 – Certificate of Exemption
 - iv) To approve Sections 1 - Annual Governance Statement;
 - v) To approve Section 2 - Accounting Statement along with Annual Accounts, Explanation of Variances, and Final End of Year Bank Reconciliation to be submitted with AGAR
 - vi) To agree the period for the Exercise of Public Rights
 - g) Annual Insurance
- 6) **Climate Change & Biodiversity**
 - a) Proposal that Climate Change & Biodiversity becomes a standing item on the agenda
 - b) To approve the Climate Change & Biodiversity Strategic Plan 2023 -2028
 - c) To approve purchase of x2 litter picking health & safety signs
 - d) Invasive plants along streams and rivers: Northumberland Rivers Trust Project
 - e) LOVE Northumberland Awards 2023 - Rewarding community achievement
- 7) **Planning** – To note and discuss any planning issues since previous meeting.
- 8) **Highways**
 - a) Highways and Footpaths Report
 - b) Report on any issues raised/ to raise with Highways Department
- 9) **Wingates Wind Farm Community Fund**
 - a) Defibrillator Project Final Report - Request for Bank statements
 - b) Proposals for new projects
- 10) **Coquetdale Cluster Meeting**
 - a) Items to discuss from the April Cluster Meeting
 - b) Items for next Cluster Meeting Agenda
- 11) **Cemetery & Joint Burial Committee Reports**
 - a) Longframlington Cemetery
 - b) Rothbury JBC
- 12) **Proposal for new Gym and Swimming Pool in Rothbury**
- 13) **Consultation on draft recommendations for division boundaries in Northumberland**
- 14) **Any Other Business**
- 15) **Items for Next Meeting**
- 16) **Date of and Venue for Next Meetings over the forthcoming year.**

Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting.

Garth Rhodes, Clerk, 5 Wardle Terrace, Longframlington, NE65 8AB, Tel: 01665 570347, Email: Clerk@Brinkburn.net