

10.2(a)

Town Clerk | Swaffham Town Council

From: Wolfgang Poit <w.poit@hemmoor.de>
Sent: 19 February 2020 09:48
To: Town Clerk | Swaffham Town Council; 'Dirk Brauer'
Cc: CllrSkinner.SwaffhamTC@gmail.com; 'Keith Sandle'; 'Graham Edwards'; 'Paul Darby'; 'Stan Sole'; 'cecilia.cogliatti'; 'Vincent, Glenn'; 'Farmer, Bryan'; Deputy Clerk | Swaffham Town Council; sabine.wist@t-online.de; triu.korff@t-online.de
Subject: AW: Twinning Ceremonies in 2020 - Hemmoor
Attachments: Programm Entwurf Englisch.docx

Dear Richard,
thank you very much for your message. We are pleased to read that you are already making concrete plans for the twinning meeting in Hemmoor. We will be very happy to welcome you in September with hopefully nice weather.

To answer your questions, I can tell you the following:

1. At previous meetings we usually set the size of delegations at around 30 persons. This should be the case again this time. But if there are more or fewer guests from Swaffham, this will not be a problem.
2. The dates are correct. If someone prefers a longer stay, an agreement with the respective hosts is of course possible.
3. None of the flights you mentioned would be a problem for us. However, when leaving for Hemmoor, it may be more convenient for everyone to choose the later flight, so your delegation won't have to leave Swaffham so early and it is probably a little easier for the host families, because some still have to work until noon. When returning in the late evening, it is still possible to use Monday for sightseeing in the area. If you are interested in it, then choose the later flight. We can then organize something based on your wishes. If the desire is to fly on Monday morning, this will of course be possible. Please make your decisions.
4. I have attached the expected timing of the weekend. If there are no special circumstances, this schedule will be followed.

For your further preparations we wish you all the best, may you all remain healthy until the meeting, so that we can spend an enjoyable weekend in Hemmoor. Greetings to all our friends in Swaffham.

Our best greetings from Hemmoor
Wolfgang Poit
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Von: Town Clerk | Swaffham Town Council [mailto:townclerk@swaffhamtowncouncil.gov.uk]
Gesendet: Montag, 17. Februar 2020 14:07
An: 'Dirk Brauer'
Cc: 'W.Poit'; CllrSkinner.SwaffhamTC@gmail.com; Keith Sandle; Graham Edwards; Paul Darby; Stan Sole; 'cecilia.cogliatti'; Vincent, Glenn; Farmer, Bryan; Deputy Clerk | Swaffham Town Council
Betreff: Twinning Ceremonies in 2020 - Hemmoor

Dear Dirk,

Thank you for your invitation to the Twinning Ceremonies in Hemmoor later this year 18th – 20th September 2020, would you please convey our good wishes to your Mayor Lasse Weritz. Cllr Jill Skinner our current Mayor will be retiring from her post in May 2020 and Cllr Keith Sandle will be Mayor of Swaffham when the Civic Twinning weekend takes place in September.

I am pleased to inform you that today representatives of Swaffham Town Council have met with members of the Swaffham Twinning Association as we start our preparations for the visit to Hemmoor. I have some important questions as follows: -

1. **The number of visitors from each Town has previously been limited to 30, if you can confirm please that this is the number you will be expecting from Swaffham?**
2. **The dates you have mentioned are Friday 18th to Sunday 20th September. The days of travelling we would expect to be Friday 18th September to Hemmoor and Monday 21st September back to Swaffham, please can you confirm this is correct?**
3. **We have two alternative times of travel to and from Hemmoor, which would be more convenient for you?**

STANSTED to BREMEN Friday 18th - leave 7.55, arrive 10.15 - OR – leave 11.20, arrive 14.20 and the return journey BREMEN to STANSTED Monday 21st – leave 10.40, arrive 11.05 – OR – leave 21.45, arrive 22.10

4. **We would assume that the Business meeting would still be on the Saturday morning 19th September, when are you hoping to complete your full itinerary for the weekend?**

We can of course confirm the names of our visitors nearer the time, BUT it would be really helpful if you could confirm the details above, before our Twinning Association have their Annual meeting for their members on Friday 21st February, later this week. I look forward to hearing from you very soon.

Best regards,

Richard Bishop
Town Clerk



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Program
Official meeting September 18th to 20th, 2020

Friday, 18th		
time	activity	remarks
arrival	Welcome on the coach Meeting the hosts	
6 p.m. or later	Welcome in the assembly room of the town hall or in the culture hall, organized by Stadt Hemmoor; Supper with host families	

Saturday, 19th		
10.00 – 12.00 a.m.	Talk of the councillors and representatives of organizations –possible topics: - common homepage - exchange of pupils and young people - impacts of the Brexit - other activities in the twinning Program for the other guests?	
12:30	Lunch and afternoon program with the host families	
7:00 p.m.	European evening with dinner and dance for guests and hosts Official ceremony Stadt Hemmoor	Restaurant Nay

Sunday, 20th		
12.00 – 14.30	Lunch for guests and hosts (organized by the twinning club Hemmoor) Official ceremony of the twinning clubs	Restaurant Nay
Later afternoon and evening	Activities with host families	

Montag, 21st		
	Departure. Transport to Bremen airport	

