

BORDEN PARISH COUNCIL

MINUTES OF THE MONTHLY PARISH COUNCIL MEETING

Held on Thursday 15th December, 2016

Present: Cllr. C. Masters – Chair
Cllr. M. Downes
Cllr. K. Lainton
Cllr. J. Hepburn
Cllr. J. Evans
Cllr. M. Luxton

Cllr. J. Emery
Cllr. E. Harrison
Cllr. C. Sims
Cllr. M. Millican
Lynda Fisher, Clerk
Borough Cllr. Nicholas Hampshire

1. **Welcome and Apologies for Absence**

The Chair welcomed everyone; apologies were received from Parish Cllrs. Baldock and Bolas and the PCSO.

2. **Public Time** – None.

3. **Minutes of the Last Meeting**

Proposed by Cllr. Hepburn and seconded by Cllr. Harrison, the Minutes of the monthly meeting held on the 17th November 2016 were agreed and signed as a true transcript.

4. **Declarations of Interest and Dispensations**

Cllr. Downes advised that he is now Treasurer for the Village Hall.

5. **Matters Arising**

1. **Steering Group** – Put on next Agenda.

Action: Cllr. Baldock

2. **The William Barrow Trust** - Clerk of the Trust has advised that the Parish Council's letters have been circulated to the Trustees; there has been no feedback.

6. **Correspondence**

1. **NALC Dependant Carers' Survey - Deadline 18/1/17** – Noted; Members to respond individually.

Action: All Councillors

2. **Consultation on Local Validation Checklist for planning applications (November 2016)** – Noted.

3. **KCC Volunteer Support Warden Scheme** – Place on next Agenda.

Action: Clerk

4. **Borden Wives Group – request to place plaque near planted tree** – Proposed by Cllr. Downes and seconded by Cllr. Emery; agreed but to suggest that it might be best to wait until the tree has matured before placing the plaque.

Action: Clerk

7. **Finance**

1. **New Bank Account/Investment** – Agreed to remove this from the Agenda. **Action: Cllr. Clerk**

2. **Heritage/Information Boards** – A volunteer is kindly doing the artwork for the boards. Keep this on the Agenda. **Action: Cllr. Hepburn/Clerk**

3. **The Playstool – Cutting Back Shrubs near to Portaloo** – Two quotations now received. Proposed by Cllr. Harrison and seconded by Cllr. Emery; agreed to go with the quote from Steve Wakeling, for the sum of £350. **Action: Clerk**

4. **The Playstool – additional work to equipment** – The Chair advised that most of the work contained in the ROSPA report has now been done, except for the basketball net. Have put protection around the bottom of the poles to try to stop the damage that is being done when the grass is strimmed. The Chair noted that the new equipment now comes with protection for the bottom part of poles and it might be worth looking at this for the future.

The current wet pour has been in situ for approximately 30 years. Proposed by Cllr. Emery and seconded by Cllr. Downes; all agreed to go out for prices. **Action: Cllr. Masters**

5. **Defibrillator** – Proposed by Cllr. Harrison and seconded by Cllr. Lainton agreed maximum expenditure for purchasing this equipment of £2000. Clerk to approach the Lions and Rotary Club to see if they will assist by way of funding. **Action: Clerk**

6. **Fencing – Memorial Garden** – Members agreed that this area has been open for many years with no issues and felt it should be down to the parents to monitor their children.

7. **Communications and Media Conference – January 19th** – Proposed by Cllr. Harrison and seconded by Cllr. Lainton; agreed the Clerk to attend and the Parish Council to pay one-third of the cost of £72 (this includes V.A.T. which is reclaimable). **Action: Clerk**

8. **Request for Donation – Borden Fete Committee** – Proposed by Cllr. Harrison and seconded by Cllr. Emery; all agreed to donate £1000.

9. **Kent Community Rail Partnership – Request for Donation** – Noted.

10. **To authorise cheques raised at the meeting and approve the Accounts** – Proposed by Cllr. Hepburn and seconded by Cllr. Downes, 1 abstention, the cheques were approved and duly signed and the accounts to the 30th November, 2016, were agreed.

Date	Cheque	Details		Amount
15.12.16	102565	L. Fisher	Expenses: Tele, Office Use, mileage, 12 x 1 st 6 x 2 nd Class Stamps - Nov	£33.10p
15.12.16	102566	H.M.R.C.	Tax Due for January	£99.60p
15.12.16	102567	Fryer Group	Grounds maintenance for November	£439.40p
15.12.16	102568	J. England	Playstool Inspections for November	£40.00p
15.12.16	102569	Four Jays Limited	Toilet Maintenance November and new seat	£88.80p
15.12.16	102570	Steve Wakeling	Final Payment, Maintenance The Playstool plus 7 additional cuts	£599.58p
15.12.16	102571	C.B. Masters	Repairs to Playstool Equipment as per ROSPA Report 2016	£5370.00p
15.12.16	102572	Swale Borough Council	2 x Litter Bins for Chestnut Street	£350.00p
15.12.16	102573	J. Evans	Meeting Refreshments	£43.19p
Nine cheques in total				

Other Payments:

Clerk - Wages December 2016	-	£398.00p	-	Paid by Standing Order
E-on - Energy supply November	-	£41.71p	-	Paid by Direct Debit
E-on – Feeder Pillar Supply November	-	£9.00p	-	Paid by Direct Debit

8. **Reports and Minutes from Portfolio Holders and Representatives**

1. Finance – met informally last week to go through a draft budget in readiness for the January meeting. An ideal increase would be 2%, which will add £1000 to income via the Precept.
2. KALC – Nothing to report.
3. Borden Sports Association – Nothing to report.
4. Borden Parish Hall – LED strip lights have now been fitted in the kitchen. The middle heater in the main hall has failed and will require a contractor call out to fix it; it has been isolated and a notice put on it. The Hall AGM is on the 13th in the Barrow Room at 8.00pm.
5. Heritage – Eileen Harrison was elected as Chairperson at the AGM; John Hepburn having

completed three years as Chairperson as set out in the constitution. The second Thursday in the month drop-ins are still attracting a steady number of people and a programme of talks and events is being produced for next year. A person willing to help with design of the information board inserts has been found.

6. Borden Fete – The Christmas Lights Switch on event was a huge success, something to look at again next year.

9. **To receive and consider resolutions or recommendations in the order in which they have been notified** – None.

10. **Planning Applications**

1. **16/508011/FULL: Retrospective application for construction of bay window to bed 2 with pitched roof across front elevation enclosing both bays and porch: 59 Wises Lane Borden Kent ME10 1YN-** No comments.

2. **16/508244/FULL: Erection of a two storey rear extension: 8 Barn Close Borden ME9 8JW –** no comments.

11. **Any Other Matters Arising**

1. Cllr. Emery asked if the Ivy on the gate to the entrance in The Street can be cut back; Clerk to ask Steve Wakeling to do this. **Action: Clerk**

12. **Next Meeting**

The next meeting of the Parish Council will take place on Thursday 19th January 2017, commencing at 7.00 p.m. in the Barrow Room at Borden Parish Hall

The meeting closed at 8.05 p.m.