MOULSFORD PARISH COUNCIL DRAFT MINUTES OF PARISH COUNCIL MEETING HELD ON THURSDAY 28th July 2022, AT 7:30pm IN THE PAVILION, MOULSFORD

PRESENT:	Cllr Baker (Vice Chair)	Cllr Elvy (Chair)	Cllr E
	Mr Mansford (PMC)	Cllr Partridge	Cllr F
	Cllr Simpson (SODC)	Mr G Twibell (Clerk)	
	One member of the Public	(MOP)	

Cllr Eagle Cllr Powell

1.	Analogias For Absonce	
1.	Apologies For Absence Cllr Murphy (SODC).	
2.	Declarations of Interest.	
	None.	
3.	<u>Minutes of the Previous Meeting</u> Cllr Partridge proposed that the minutes of the meeting held on 16 th June 2022, be signed by the Chair as a true record. Seconded by Cllr Baker.	
4.	Reports from County and District Councils Cllr Simpson had earlier circulated a written report which she expanded upon at the meeting.	
	 Currently ensuring all qualifying residents are registered to vote. Forms being sent to householders to check and respond to where required. Making £50,000 available as grants to support local groups' activity and health enhancing initiatives. 	
	 A new round of councillor grants has opened. Not-for-profits and smaller councils can apply for up to £5,000 to support SODC corporate plan priorities. Cllr Powell suggested double yellow line painting as a potential candidate. Cllr Elvy to check. Vouchers available to support qualifying households with essentials More at <u>www.southoxon.gov.uk/household-support-fund</u>. 	Cllr Elvy
	 Working with Thames 21 to asses River Thames water quality in the area to allow river users to make informed choices and to improve the river's health. Clerk to note this and voter registration on village Facebook group. 	Clerk
5.	 <u>River Thames Public Access</u> The council's solicitor had kindly offered to discuss the matter further. Clerk to request that he do so. 	Clerk
6.	 Traffic and Parking First councillor to see the B&W owner informally will ask if progress made on proposed purchase of small area of land. Cllr Elvy will approach highways contact over the single white line which is proving not to be an effective deterrent to parking in Ferry Lane. 	All Cllr Elvy
7.	 Planning Applications and Enforcement Cases P22/S2001/HH Downlands, 13 Glebe Close, Moulsford, OX10 9JA Proposed ground floor side extension. Proposed detached double garage with studio over. Proposed replacement boundary wall and gates. MPC: Object. SODC: Considering. P22/S2397/HH Braziers Byre, 1 Offlands Court, Moulsford, OX10 9EX Single storey rear extension and garage conversion. MPC: Considering. SODC: Considering. An earlier approval for a tennis court was discussed with concerns raised over adjacent landscaping and structures impacting the AONB, which were not part of 	
	the original plans. Agreed that Cllr Baker will draft a note to SODC to query.	Cllr Baker
8.	 Matters From The Floor A member of the public raised concerns over disrepair of the road surface of the A329 around and beyond the junction with Underhill. The lack of a footway south of the junction, particularly in light of walking and cycling being encouraged, was also mentioned. Cllr Elvy will query with highways contact along with 6.2 above. 	Cllr Elvy

	 Speeding traffic was discussed and the clerk reminded the meeting that earlier speed surveys at both ends of the village had shown only a small percentage of vehicles speeding. Complete data is available on request. 	Note
9.	Actions From Previous Minutes	
9.	 Completed: Meeting with Cranford School has happened. School agreed to help with the nascent Neighbourhood Planning Statement. As part of the school's charitable status, given available capacity some bursaries of up to 100% are available to qualifying children. Applications from the village are invited. Local contractor appointed for re-staining the pavilion. Will start imminently. Meeting held with Moulsford School. Have offered to help with the Web site. Have also agreed to move the give way traffic markings back from the footway onto school property. South Stoke planning proposal circulated. The clerk clarified the position over the SODC 'Big Clean' which happens between February and May, and grass verge cutting which was imminent. Continuing: Clerk is progressing quotes for pavilion roofing repairs. Cllr Baker pursuing cricket equipment disposal. The MOP present will offer to Aldworth cricket club in the first instance. Considering April for 2023 Annual Parish Meeting (APM). Clerk to draft brief APM report for Moulsford News, linking to full minutes online. 	Clerk Cllr Baker Clerk
	NPS will be added as a routine agenda item at future meetings.	Clerk
	 Clerk is obtaining pricing for a photograph of HM The Queen for the pavilion to commemorate the platinum jubilee. 	Clerk
	 300 Club fund-raising initiative is progressing. 	Clir Elvy
10.	 Pavilion Management Committee (PMC) Update. Mr. Mansford reported a first quarter income of £3,370, a reduction over 2020's figure, reflecting post-covid caution by clients. Income for the year expected to be below £15,000 budgeted for. Cost controls will help offset this, together with newly-fixed energy costs for the next three years. Remaining reserves will be reviewed at the end of the year. Cllr Powell queried if other village halls are similarly affected and whether other routes to new business might be explored. The Goring Robins football club request to use the field and potentially the pavilion facilities was discussed. It was agreed that weekends were not feasible as they represented the bulk of pavilion income and were already largely booked. There was also concern over car parking, potential disruption to other hirers. A request for further information has been sent to the club and a response is awaited before proceeding further. 	Clerk
11.	 Moulsford Events Committee (MEC) Update In the process of recruiting a new committee secretary. Events progressing well. Extra income generated when food available. Clarified that MEC do not pay pavilion hire for their meetings. Fund-raising target for gala night tickets needs to be clearly stated. 	
12.	 Playground/Recreation Ground Project Mr. Greathead was thanked for his continuing work on newly-planted trees. Dispersal of the redundant cricket equipment and the dilapidated shed is progressing. Make further contact with the landscape architect. 	Cllrs Baker & Partridge Cllr Baker
13.	Reports/Correspondence/Other Matters.From Cllr Elvy:• Council report for September Moulsford News. Cllr Powell agreed to write.• Clerk agreed to write first 'why be a parish councillor' articles for Moulsford News.• Cllr Partridge to write the October issue article.• Cllr Eagle to write the November issue article.• Cllr Baker to write the December/January issue article.	Cllr Powell Clerk Cllr Partridge Cllr Eagle Cllr Baker

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	 Cllr Powell to write the February issue article. 	Cllr Powell
	 Cllr Elvy to write the March issue article. 	Cllr Elvy
	 Reported that the A329 footway to the filling station is again becoming overgrown. Clerk to post on FixMyStreet. From the Clerk: 	Clerk
	 Is progressing a cheque to events for the Annual Parish Meeting refreshments. Will check the salt bin in Ferry Lane to see if a refill is required. From Cllr Baker: 	Clerk Clerk
	 New evidence of rabbit damage to the recreation ground. Will ask the council's contractor to intervene. 	Cllr Baker
14.	 <u>RFO's Report/Budget</u> The RFO's report detailing transactions and balances up to 27th July was presented and is attached herewith. The clerk is currently re-evaluating and updating the clerk/RFO job description and salary to reflect current legislation. 	Clerk
15.	 <u>Date Of Next Meeting</u> Next meeting Thursday 15th September, 2022, 7:30pm, Moulsford Pavilion. The meeting closed at 9:44pm. 	
	Signed: Dated:15 th September, 2022	

RFO Report - 28th July, 2022

Payments and receipts for the period to 27th July, 2022, together with updated bank balances are shown below:

Transactions	Bank Transfers	Receipts	Payments (inc. VAT)
Bank Interest		£0.03	
Moulsford News Advertising		£90.00	
Wood Stain (Pavilion)			£252.00
MEC (APM Drinks)			£89.50
Total	£0.00	£90.03	£341.50

	Current	Projects	Deposit	Total
Cash At Bank on 27th July, 2022	£2,275.94	£12,867.91	£3,460.09	£18,603.94*
Cash At Bank on 15th June, 2022	£3,232.74	£12,867.91	£3,460.06	£19,560.71

Earmarked Reserves:

Purpose	£s
Ferry Lane Resurfacing	£4,000.00
Pavilion Maintenance/Repairs	£2,400.00
Playground/Recreation Ground	£4,000.00
General Contingency	£2,467.91

Notes:

1) A bank reconciliation performed on 27th July confirms that the account balances as shown on the bank statements align with the balances shown in the council's accounting system. **NB* - *Cash At Bank reflects actual balances at the bank on the day of preparation. This may include payments recorded on this or the previous RFO report, but where cheques have not yet been presented.*

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Total Expenditure			Pavilion Repairs Contingency Fund	General Contingency	Playground/Recreation Ground Refresh	Ferry Lane resurfacing.	- najyi vuna			og Bins		Private Linding Devisions	willion Maintenance	Placemaking Plan Pliot	i raining	Subscriptions & Licences		Reining	PWLB Mortgage	Dank Charges		Payroll Services		Members hins	Parish Council Insurance	ohways Maintenance	Demain Web Sto/Email/Zoom /Betty Cook	Contributions	Cierk's raye	Clerks Salary	Churchyard Maintenance	Audit Fee	Allotment lease/maintenance/water	Total Income	VAT Refunds	Other contributions grants etc	Pavilion Lease	OCC Contribution To Grass verge cutting	Moulsford News Advertising	Events Committee Fundraising	Allournent Kent Bank Interest Received	Adjustments		Detail]
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MOULSFORD PARISH COUNCIL BUDGET 2022/23

Jul 2022