

MINUTES OF A MEETING OF BISHOPS CAUNDLE PARISH COUNCIL

HELD ON TUESDAY, 17th JANUARY, 2017 AT 7.30P.M. IN THE VILLAGE HALL

Present: Chairman A. Jones, L. Lyon, A. Tuffin, T. Loveless, Clerk S. Harris

In attendance: Cllr. Gould, P. Thatcher, Community Highway Officer

1.	TO RECEIVE APOLOGIES: Apologies were received from L. Coombe	
2.	TO APPROVE MINUTES OF THE LAST MEETING: The minutes of the meeting held on 15 th November, 2016 were approved and signed by the Chairman, having been circulated previously. Proposed L. Lyon, Seconded T. Loveless.	
	MATTERS ARISING THEREFROM: <ul style="list-style-type: none"> • Bus Service: Plus Bus has a dial and pick up service to Yeovil and Sherborne. £5 fee, there has been very little publicity about this. • Russell Meade has resigned as he spends a lot of time abroad and is unable to fulfil his parish council commitments. Clerk has sent a thank you letter. • Planning Enforcement: Quarry House. A letter has been received from Charlotte Loveridge, the Eastern Area Enforcement Officer from WDDC, confirming satisfaction that the mobile home is being used in accordance with the Certificate of Lawful or Proposed Use issued under WD/D/16/001125 and that it is being used ancillary to the main dwelling. • Holt Lane Stables: Clerk to write to enforcement officer to ask about current situation regarding the stables as people are still living there. 	
4.	CO-OPTION OF NEW PARISH COUNCILLOR Following the resignation of Mr. Meade, WDDC Electoral Services issued notices which were displayed in the village and subsequently confirmed that the parish council could go ahead and co-opt. Mr. Peter Blundell was willing to stand and co-opted proposed by L. Lyon and seconded by A. Tuffin. An acceptance of office form was completed and Mr. Blundell will complete the Declaration of Interests Form to be returned to WDDC.	Clk
5.	PLAYAREA: NEW EQUIPMENT/FUND RAISING MAINTENANCE AND REPAIRS Mr. Loveless reported that Mr. Bingham was intending to make a start at the beginning of March. The overdue inspection will be booked for late March. Widely advertised via the village newsletter from the Community Shop, and with posters, an opportunity for parents and interested parties to meet the clerk, about the play area, at the school and before the meeting on 17 th January resulted in two names of people from the village. Mr. Tuffin would like to have an informal get together to take this matter forward.	Clk
6.	POST OFFICE: Mrs. Lyon confirmed that she had attended two days training in Bristol with Carol for training and the post office would re-open on 18 th January, training for 16 1/2 hours a week. The Chairman congratulated MRs. Lyon for succeeding after a hard struggle. Mrs. Lyon expressed her gratitude to residents for giving their time cheaply for painting, carpentry and electrical work.	
7.	FOOTBALL CLUB.	

	<p>Blackmore Vale Lions have asked Aaron Harcom if members of the football club will help with the half marathon. Parish Council have confirmed they have no objection but recommended members to help as individuals.</p> <p>The Chairman reported that NALC solicitors say lease is between the Parish Council and Digby Estate, the agreement between the Parish Council and the Football Club is an agreement. There is no licence or lease between the Social Club.</p> <p>Clerk has written to the Social Club as agreed at the last meeting asking for their future intentions and any proposals to take the Football Club situation forward, and inviting members to attend the next meeting.</p>	
8.	<p>SITES AND BUILDINGS</p> <p>VILLAGE HALL: The Chairman reported that the Village Hall AGM had taken place and one new committee member appointed. The Treasurer and Secretary will stay on, on an ad-hoc basis and hope someone replaces them, similarly the Chairman. Finances in 2015 had shown a loss of £3,125 but in 2016 there was a profit of £880 mainly due to lower maintenance costs. Future work included painting the outside of the hall and a new kitchen to comply with health standards.</p> <p>HIGHWAYS:</p> <p>The Community Highway Officer, Paul Thatcher, reported that the 30mph limit signs near the school should be moved soon, the priority had been escalated but it was a slow process by Act of Parliament.</p> <p>Mr. Loveless described the blocked culverts in Holt Lane and the problems they were causing. Surface dressing is expected and side verging will take place first. The new arrangements mean only gullies on the A3030 will be routinely cleaned out. Others will be cleaned out if reported unless the Parish Council want to pay for extra work themselves. Replacement cat's eyes were requested.</p>	
9.	<p>CEMETERY HEDGE</p> <p>The hedge needs topping, it is very high. The Chairman has spoken to the operator who thinks the trimmer will not be able to reach the hedge from the field over the ditch and fence. A machine cannot be got into the cemetery so the hedge will have to be cut by hand and the material disposed of. The job needs to be added to the Autumn 2017 schedule.</p> <p>APPROVAL OF GRASS CUTTING QUOTE FOR 2017 CHURCH GREEN AND CEMETERY</p> <p>Mr. Moore has quoted for the grass cutting at Church Green and the Cemetery, unchanged at £1250 for the year. Hedge cutting and any other work around the village requested to be charged at £13 per hour.</p> <p>Accepted, proposed by A. Tuffin and seconded by T. Loveless.</p>	
10.	<p>FINANCE</p> <p>The budget for the forthcoming financial year was carefully considered and it was agreed to budget £1,000 for play area maintenance and repairs and increase the petrol donation for grass cutting to £200. Proposed A. Tuffin seconded by T. Loveless. £400 was budgeted last year for a new noticeboard which is deteriorating badly, and it was agreed that a more appropriate place to site the board was outside the community shop.</p> <p>Village Hall redecorating was likely to cost £2,000 and the kitchen £10,000 but councillors did not feel a necessity to budget towards these jobs.</p> <p>WEBSITE:</p>	

	<p>As Mr. Dicker is leaving the village, there is a need for a new web manager. There is a need for an attractive website for community use. Mr. Blundell kindly offered to manage this.</p> <p>Mrs. Lyon proposed to set aside £150 for this, seconded by Mr. Tuffin.</p> <p>PRECEPT for 2017/18</p> <p>After consideration of all likely future costs it was agreed to keep the precept at the same level.</p> <p>Proposed by A. Tuffin, seconded by L. Lyon.</p> <p style="text-align: center;">BISHOPS CAUNDLE PARISH COUNCIL STATE OF FINANCES AS AT 17.1.2017</p> <p>Balance includes c.no 1223 £1054.30 (play area materials) not yet banked</p> <table border="1"> <tr> <td>CURRENT ACCOUNT</td><td>5,503 65</td><td></td></tr> <tr> <td>DEPOSIT ACCOUNT</td><td>15,279 92</td><td></td></tr> <tr> <td>TOTAL</td><td></td><td>20,783 57</td></tr> <tr> <td>TENNIS MONIES</td><td>3324 45</td><td></td></tr> <tr> <td></td><td></td><td></td></tr> </table> <p>CHEQUES APPROVED AND SIGNED BY THE CHAIRMAN SINCE THE LAST MEETING</p> <table border="1"> <tr> <td>001231</td><td>HMRC re PAYE for 5.1.17</td><td>100 00</td></tr> </table> <p style="text-align: center;">CHEQUES TO APPROVE AT THE MEETING</p> <table border="1"> <tr> <td></td><td></td><td></td></tr> <tr> <td>001232</td><td>S. Harris – clerk salary 3rd quarter</td><td>400 00</td></tr> <tr> <td>001233</td><td>S. Harris AVG 2 years payment</td><td>52 99</td></tr> <tr> <td>001234</td><td>M. Moore – grass cutting for January</td><td>100 00</td></tr> <tr> <td>001235</td><td>M. Moore – grass cutting for February</td><td>100 00</td></tr> <tr> <td>001236</td><td>Village Hall Rent for January meeting</td><td>16 00</td></tr> </table> <p style="text-align: center;">Proposed by: A. Tuffin Seconded by: T. Loveless</p>	CURRENT ACCOUNT	5,503 65		DEPOSIT ACCOUNT	15,279 92		TOTAL		20,783 57	TENNIS MONIES	3324 45					001231	HMRC re PAYE for 5.1.17	100 00				001232	S. Harris – clerk salary 3 rd quarter	400 00	001233	S. Harris AVG 2 years payment	52 99	001234	M. Moore – grass cutting for January	100 00	001235	M. Moore – grass cutting for February	100 00	001236	Village Hall Rent for January meeting	16 00	
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11.	<p>CIRCULATED CORRESPONDENCE;</p> <p>Correspondence Since the meeting on 15th November</p> <p>Circulated e-mail</p> <p>3.1.17 Jo Corben WDDC confirming no request for an election so co-option can go ahead</p> <p>9.1.17 WDDC re waste bins invoice for £19 11</p> <p>6.1.2017 DAPTC Royal Garden Party Nominations</p> <p>13.01.16 Dorset police witness appeal re accident on Babylon Hill</p> <p>13.01.17 Trevor Savage re local government reorganisation meeting Friday 27th January at Newland 2.30 to 4.30 NEEDS REPLY</p> <p>Peter Blundell offered to attend this meeting. Clerk to reply</p> <p>13.03.17 Lin Tomlin re play area inspection</p> <p>Letters received in the post</p> <p>28.12.16 Post Office Information</p> <p>December 2016 Pensions Regulator</p>	Clk																																				

	Clerks and Councils Direct Magazine NALC Magazine	
14.	MATTERS FOR FURTHER DISCUSSION/NEXT AGENDA The Chairman said he had been contacted by a potential buyer of Little Thatch Cottage asking if the Parish Council would be prepared to sell a strip of land at the rear of the cottage to give parking space. The graveyard was originally a paddock and belonged to Digby Estates. Clerk will locate documents.	Clk
	TIME OF CLOSURE The meeting closed at 9.25p.m.	
	DATE OF NEXT MEETING Tuesday, March 21 st , 2017	