

Bank reconciliation – pro forma

This reconciliation should include all bank and building society accounts, including short term investment accounts. It must be included in the annual report in the column headed “Year ending 31 March 2019” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered on a negative basis.

Name of smaller authority:

KEMBERTON PARISH COUNCIL

County area (local councils and parish meetings only):

SHROPSHIRE UNITARY AUTHORITY

Financial year ending 31 March 2019

Prepared by (Name and Role):

VANESSA VOYSEY, PARISH CLERK

Date:

03/04/2019

	£	£
Balance per bank statements as at 31/3/19:		
Treasurer	3,136.73	
Instant	1,553.47	
		4,690.20
Petty cash float (if applicable)		0.00
Less: any unpresented cheques as at 31/3/19 (enter these as negative numbers)		
Newsletter	-29.97	
		-29.97
Add: any un-banked cash as at 31/3/19		
n/a		
		0.00
Net balances as at 31/3/19 (Box 8)		<u><u>4,660.23</u></u>