

BORDEN PARISH COUNCIL

**All members of the
Finance and General Purposes Committee
are summoned to attend the
Finance and General Purposes committee meeting to be held on
Thursday 27th May 2021
At Borden Parish Hall at 16:30pm**

Please see www.bordenparishcouncil.gov.uk for guidance on COVID-19 regulations for attending this meeting.

Julie Miller

Julie Miller, Parish Clerk

clerk@bordenparishcouncil.gov.uk

21st May 2021

A G E N D A

1. APOLOGIES FOR ABSENCE

2. CHAIRMAN'S ANNOUNCEMENTS

3. DECLARATIONS OF INTEREST

4. FINANCE

a. To review accounting statements April 2021

Chair and RFO to sign the bank reconciliation and bank statement balances.

b. To review the accounts for payment May 2021

(Appendix 1)

To approve and sign the BACs payment list for May 2021.

c. To consider grant application Borden Fete Committee £1000 for approval.

d. To approve the change in pavilion budget to postpone the heating works and upgrade the windows and doors.

5. GOVERNANCE AND ADMINISTRATION

a. To consider Finance and General Purposes Terms of Reference for recommendation to full council

(Attachment A)

b. To consider further update from KCC on costs for electric charging points at Parish Hall and to consider part funding as recommended.

6. HIGHWAYS

a. To approve proceeding with Lorry Watch Scheme

b. To approve including the extension of parking restrictions in The Street Parking in the Highways Improvement Plan.

c. To approve obtaining a quote from the traffic consultants on a safety review of the current consultation design of the Key Street roundabout.

d. KCC Key Street A249 Improvements

To agree response to Simon Jones to be prepared by Cllr Bolas.

7. PLANNING MATTERS

a. To approve the booking of a pitch at the village fete (3rd July 2021) to update residents on the Neighbourhood Plan. Cllr Jemmett, Bolas and Butlin shall work with the clerk to make the necessary arrangements.

8. PLANNING APPLICATIONS – view on <http://pa.midkent.gov.uk/online-applications/>

(a) To consider planning applications for comment

i. Application: 21/502266/FULL

Land Adjacent to Pebble Court Farm Woodgate Lane Borden Kent ME9 7QB Proposal: Partial demolition of existing light industrial unit and replacement of existing flat roof with new pitched roof.

To approve NO COMMENT

ii. Application: 21/502265/FULL

195 Borden Lane Borden Sittingbourne Kent ME9 8HR Proposal: Erection of a replacement front porch and a part single storey, part two storey rear extension and a loft conversion. Erection of fount boundary wall with entrance gates and a fence to the side

To approve NO COMMENT

iii. Application: 21/501785/FULL Officer:

The Field Barn Woodgate Lane Borden Kent ME9 7QB Proposal: Proposed re-cladding of barn (Part Retrospective)

To approve NO COMMENT

iv. Application: 21/502127/FULL

Brierley Hearts Delight Borden Sittingbourne Kent Proposal: Erection of a two storey front extension. Applicant: Mr Corrie Griffin Contact Address: C/O S Graham Architects Limited FAO: Mr Shaun Graham 69 Willow Lane Lancaster LA1 5PR

To approve COMMENT:

The parish council has concerns about the loss of character to the front of the property.

v. Application Number: 21/502378/FULL Address: Winterbourne Wrens Road Borden Sittingbourne Kent ME9 8JD Proposal: Construction of a first floor side dormer extension.

To approve comments:

The parish council has concerns about the density and scale of this extension and the detrimental effect it has on the neighbours by overlooking the nextdoor property.

9. NEXT MEETING DATE – TO BE ARRANGED.

Appendix 1 ACCOUNTS FOR PAYMENT

Borden Parish Council

| Payment Schedule | | Month | May21 | | | |
|--------------------------------|------------|----------|---|-----------|---------|-----------|
| Payee | Inv Date | Inv No | Goods & Services | Gross | VAT | Net |
| Ms Miller | 30-04-21 | | Clerk Wages May21 | £698.27 | | £698.27 |
| Ms Miller | 30-04-21 | | Clerk Expenses May21 | £153.19 | | £153.19 |
| HMRC | 30-04-21 | | PAYE May21 | £208.48 | | £208.48 |
| Fryer Cleaning & Maintenance | 30-04-21 | 11022 | Maintenance of Memorial & Centenary Gardens | £460.80 | £76.80 | £384.00 |
| Kings Commercial | 05-05-21 | 00529 | Toilet Cleaning | £173.33 | | £173.33 |
| Citizens Advice | | | Donation | £200.00 | | £200.00 |
| M Belsom | 18-01-21 | 188 | Security Mesh - Pavilion | £465.60 | £77.60 | £388.00 |
| Playfix Ltd | 29-04-21 | 1289 | Rubber Mulch - Toddle's Slide | £870.00 | £145.00 | £725.00 |
| SBC | 30-04-21 | 7.22E+09 | Broadside | £186.00 | | £186.00 |
| Chubb Fire & Security | 28-04-21 | 871597 | Fire Extinguishers - Pavilion | £436.92 | £72.81 | £364.11 |
| Total Payment by Bank Transfer | | | | £3,852.59 | £372.21 | £3,480.38 |
| Direct Debits | Pay't Date | | | | | |
| EDF | 01-05-21 | | Power Supply Pillar in Centenary Gardens | £7.00 | £0.33 | £6.67 |
| E-on | | | Streetlight Electricity Supply | | | |
| Waveney IT | 01-05-21 | 1206 | Exchange Email - Mthly Chg | £5.99 | £1.00 | £4.99 |

| | | | | | | |
|--|----------|---------------|---------------------------------|--------------------|------------|---------------|
| Waveney IT | 28-04-21 | 1196 | Domain Renewal | £87.84 | £14.64 | £73.20 |
| Lloyds Bank Credit Card - analysis below | | | | £61.50 | | £61.50 |
| Lloyds Monthly Chg | | | Mthly Serv Chg Fee | £3.00 | | £3.00 |
| Euroloo | | | Toilet Servicing | | | |
| Portal Plan Quest Ltd | 13-04-21 | PP-09735345v1 | Planning Application - Storage | £58.50 | | £58.50 |
| Meno | | | Total Payments | £3,921.09 | | |
| Meno | | | UTB Account Bal at 1st May | £35,732.80 | £31,811.71 | |
| UTB Transfer between Deposit & Current Accounts | | | From Deposit & Current Accounts | -£25,000.00 | | |