

LONGFRAMLINGTON PARISH COUNCIL

A MEETING OF LONGFRAMLINGTON PARISH COUNCIL WILL BE HELD ON
WEDNESDAY 6th December 2023 at 7.00 p.m.
in the Memorial Hall, Longframlington
A G E N D A

- 1) **Apologies for Absence** - Notification from councillors who are absent from this meeting.
 - 2) **Table Urgent Business to be** discussed in 16 below – only urgent items councillors have become aware of since the publication of the agenda will be discussed at the end.
 - 3) **Declaration of Interests** - Declaration from councillors of a personal interest they may have in any matters on the agenda.
 - 4) **Gifts & Hospitality** - Declaration from councillors if any received.
 - 5) **Community Police Report**- To receive a report from the Community Police representative.
 - 6) **County Councillors Report** - To receive a report from the County Councillor.
 - 7) **Minutes of Previous Meeting** - To approve the minutes of the meeting held on 1st November 2023
- Housekeeping Issues** – These issues should take no longer than 60 minutes.
- 8) **Matters Arising out of Minutes** - To receive updates on the following matters not appearing elsewhere on the agenda:
 - a) Councillor Vacancy
 - b) Website:
 - i) Longframlington Welcome Booklet
 - ii) Community Engagement
 - c) Procurement of perishable foodstuffs – Emergency Grab bag
 - d) Ongoing Issues with Northumberland County Council(NCC) departments:
 1. Planning:
 - i. Enforcement including issues in respect of the breach of conditions of No. 1 The Paddock.
 - ii. Cussins Developments & proposed alternatives to the condition to install two bus stops
 2. Highways :
 - i. Traffic calming measures - Rothbury Rd.
 - ii. Rothbury Road/A697 Parking Restrictions
 3. Ecology: Tree preservation and TPO requests.
 4. School Community Project
 - e) Reinstatement of dog bin and seat at Tantallon site
 - f) Longframlington Parish Map.
 - g) Fruit Trees on Dog Walking Field
 - 9) **Finance**
 - a) Notification of receipts in the months of November
 - b) Approval of Clerk's salary, expenses, PAYE & NI and approval of Other Payments in the months of November
 - c) Requests for donations.
 - d) Bank Reconciliation November 2023.
 - e) Issues to consider for 2024/25 budget and precept preparation.
 - 10) **Allotments**
 - a) Allotment Inspection Report
 - b) Management including:
 - i) Review of Allotment Fees for forthcoming year
 - ii) Letter to tenants regarding allotment invoices, water charges, consent to hold personal information and any other information.
 - c) Maintenance including:
 - i) Repair to netting on fence at SW corner of allotments/dog walking field.
 - 11) **King George V Playing Field** including:
 - a) Clerk's weekly/monthly Inspection report.
 - b) Sports courts and playground review of condition and equipment.
 - c) Report on repairs including:
 - i) Horse Springer.
 - ii) 'No Dogs' Signs on Tank Turn.
 - 12) **Planning**
 - a) To note any planning issues since previous meeting.
 - b) Report to Planning Enforcement regarding condition of pavement at West Road Garage site.
 - 13) **Cemetery issues:**
 - a) Burials/Ashes internments.
 - b) Memorial applications.
 - c) Maintenance
 - d) Cemetery Extension.
 - 14) **Action Plan –November 2023**
 - a) Discuss and formulate next year's action plan.
 - 15) **Biodiversity and Climate Change Report**
- Main Issues** – These issues are allocated a longer time for discussion.
- 16) **To approve amendments to GDPR Policies and Internal Policy and Procedures**
 - 17) **To approve amendments to the Longframlington Emergency Action Plan**

LONGFRAMLINGTON PARISH COUNCIL

- 18) To consider guidance received with respect to tendering, procurement and the revision of the threshold levels for quotations and agree any further action.
- 19) **Any Urgent Business** - To hear any other urgent matters councillors have raised in 2 above.
- 20) **Agenda Items for, and Date of Next Meeting: WEDNESDAY 3rd January 2024 at 7.00 p.m. in the Longframlington Memorial Hall**

ALL WELCOME The public may only observe the proceedings of the meeting. Public questions must be submitted to the Clerk at least 48 hours in advance of the meeting. Such questions will be dealt with, at the chairman's discretion, prior to the commencement of the meeting.

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