

## NEWBOLD PACEY AND ASHORNE PARISH COUNCIL

### MINUTES OF MEETING HELD ON 2<sup>ND</sup> MAY 2018

**PRESENT:**

**Councillors:** D Johnston (Chair), J Cooper, S Bolton, M Whyte

**Clerk:** C Price

and 2 members of the public

1	Public Participation
	<p>Matt Bates</p> <p>Mr Bates gave details of his plans for his allotments, including the erection of an additional polytunnel to enable him to expand the work he is currently undertaking with young people and their families on the site. The Parish Council are happy with his plans subject to them being approved by Stratford District Council as complying with relevant restrictions on the use of allotments. It was agreed that both Mr Bates and the Clerk would seek clarification from SDC on this matter. Mr Bates is aware that approval should be confirmed before work is undertaken.</p>
2	Declaration of interest in items on the agenda
	None
3	Apologies for Absence
	Cllr W Carroll, Cllr A Marshall and Cllr A Parry
4	To approve and sign the minutes of the meeting held on 4 <sup>th</sup> April 2018
	<p>The Minutes of the meeting held on 4<sup>th</sup> April 2018 were unanimously approved as a true record of proceedings and signed by the Chairman.</p> <p>Proposed: Cllr Bolton                      Seconded: Cllr Cooper</p>
5	District Councillors' Report
	<p>Cllr Johnston acknowledged receipt of Cllr Parry's report via email as she was on holiday. He summarised its contents for the public. The full text of the report is below.</p> <p><b>Eastern Relief Road</b></p> <p>The proposed Eastern Relief Road (ERR) was extracted from the SDC Transport Strategy following an extensive debate during the Full Council Meeting last week when I particularly spoke out about the proposal being premature and inappropriate for its inclusion in view of the Core Strategy – from which it was omitted and also the fact that SDC have pledged to support the flying functions of Wellesbourne Airfield – ie no development.</p> <p><b>Housing Mix</b></p>

	<p>I am pleased to report that SDC is looking to reinforce the preferred type and mix of housing in developments as follows:</p> <p>1 bedroom            5-10%</p> <p>2 bedroom            35-40%</p> <p>3 bedroom            40-45%</p> <p>It is clear that many developers which have gained outline planning permission for sites have given greater priority to larger units at the reserved matters stage in terms of type and design and exceeded the preferred mix of market housing in the Core Strategy. In view of the increasing demand for affordable housing, tighter controls on the housing mix will be included in the final version of the Supplementary Planning Document and developers will need to justify with evidenced reasons to deviate from the housing mix criteria</p> <p><b>Medical Centre</b> Construction of the new medical centre is progressing well and completion is anticipated in January 2019 with the centre being fully operational at a date in February 2019</p>
6	<p>County Councillors' Report</p>
	<p>Cllr Johnston acknowledged receipt of Cllr Parry's report via email as she was on holiday. He summarised its contents for the public. The full text of the report is below.</p> <p><b>Community Grant</b> The community grants for 2018/19 have been increased and therefore the Parish Council and respective community groups are encouraged to identify a worthy cause which could benefit from a grant of £500 - £1000 this coming year.</p> <p><b>Adult Social Care and Health</b> As a member of the Adult Social Care and Health team I have been extensively involved in a Task and Finish Group looking at GP Services throughout the County. It is widely known that GP Services are extremely stretched at present, however the issue is being compounded by no-shows from patients and those booking appointments for minor ailments which could otherwise be dealt with by the local pharmacy. The final report from the Task and Finish Group is being presented to the ASCH Team on 9<sup>th</sup> May.</p> <p><b>Wellesbourne Fire Station</b> I shall be attending an induction event on 1<sup>st</sup> May 2018 at the Wellesbourne Fire Station.</p> <p><b>Community Forum</b> The Community Forum is being held on Thursday 7<sup>th</sup> June 2018 at a venue in Wellesbourne – to be confirmed by Amanda Wilson-Patterson this week and speakers include Philip Seccombe, the Crime and Police Commissioner for Warwickshire and Dr. Martin Read Jones who will be providing an update on the new medical centre construction.</p>
7	<p>Annual Audit</p>

	<p>a) To resolve that the Parish Council meets the conditions for exemption from this year's Limited Assurance Review</p> <p>b) To receive the report of the internal auditor for the year 2017/18</p> <p>c) To approve the Annual Governance Statement for the year 2017/18</p> <p>d) To certify the Accounting Statements for the year 2017/18</p> <p>e) To confirm the period for the exercise of public rights</p> <p>Cllr Johnston proposed that the Parish Council undertake all the above. This was seconded by Cllr Cooper and agreed unanimously. <b>Action: Clerk</b> to submit and publish the relevant paperwork.</p>
8	<p>Planning</p>
	<p>a) New plans to consider None</p> <p>b) Decisions of the committee since the last meeting None</p> <p>c) District decisions to be noted</p> <ul style="list-style-type: none"> <li>• <b>17/02910/OUT</b> - Outline Application with all matters reserved for the erection of a Single Detached Two Bedroom Bungalow. <b>Outline Permission Granted</b></li> </ul>
9	<p>Matters arising from the previous minutes</p>
	<p>a) Rural Housing Survey event The event took place on 7<sup>th</sup> April run by Sarah Brooke Taylor. Full results will be published on the Parish Council Website and a summary prepared for the Village Hut News. <b>Action: JC</b> to write to Sarah Brooke Taylor to thank her and ask what further action could be taken by the Parish Council.</p> <p>b) Cricket Ground bridge works Cllr Bolton reported that some information was required from the contractor about pollution mitigation before work could start.</p> <p>c) Defib training Expenses have been agreed for training and a date will be scheduled in June. <b>Action: CP</b> to arrange a date.</p> <p>d) 100th Anniversary of Great War - Beacon Lighting Ceremony 11/11/18 No new information. <b>Action: AM</b> to liaise with Moreton Morrell.</p> <p>e) Churchyard capacity The PCC have arranged a surveyor to assess the suitability of the land. Some money may need to be raised.</p>

	<p>f) New Code of Conduct New DPI forms will be required for new Councillors <b>Action: CP</b> to circulate and collect DPI forms.</p> <p>g) Councillor Recruitment As discussed at the AGM, further vacancies are anticipated so a poster will be produced to encourage expressions of interest.</p> <p>h) Previously relocated trees Some work is needed to stake and tie the trees. Matt Bates kindly offered to do this and the Parish Council thank him for the offer. If ties need to be purchased the Parish Council will reimburse him on production of receipts.</p>																														
10	New Agenda Items																														
	<p>a) Website It was agreed that pictures and a brief biography of Parish Councillors would be a good addition to the website when the Clerk begins the process of updating the site. <b>Action: All Cllrs</b> to forward a picture and bio to the Clerk.</p>																														
11	Finance																														
	<p>a) Approval of Payments The following payments were proposed by Cllr Johnston, seconded by Cllr Cooper and approved unanimously.</p> <table border="0"> <tr> <td>1.</td> <td>02/05/18</td> <td>C Price - Salary (March/April)</td> <td>£340.22</td> </tr> <tr> <td>2.</td> <td>02/05/18</td> <td>C Price – Expenses (March/April)</td> <td>£130.87</td> </tr> <tr> <td>3.</td> <td>02/05/18</td> <td>Welford PC – ICT (April-Sept)</td> <td>£30.00</td> </tr> <tr> <td>4.</td> <td>02/05/18</td> <td>Electricity for Phone Box</td> <td>£39.14</td> </tr> <tr> <td>5.</td> <td>02/05/18</td> <td>P Routly – additional hours</td> <td>£333.87</td> </tr> <tr> <td>6.</td> <td>02/05/18</td> <td>GR Thornton – internal audit</td> <td>£100.00</td> </tr> </table> <p>b) Receipts The following payments were received this month.</p> <table border="0"> <tr> <td>•</td> <td>Allotment rent Woodfin</td> <td>£18.00</td> </tr> <tr> <td>•</td> <td>Precept</td> <td>£3035.00</td> </tr> </table>	1.	02/05/18	C Price - Salary (March/April)	£340.22	2.	02/05/18	C Price – Expenses (March/April)	£130.87	3.	02/05/18	Welford PC – ICT (April-Sept)	£30.00	4.	02/05/18	Electricity for Phone Box	£39.14	5.	02/05/18	P Routly – additional hours	£333.87	6.	02/05/18	GR Thornton – internal audit	£100.00	•	Allotment rent Woodfin	£18.00	•	Precept	£3035.00
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12	Correspondence																														
	None																														
13	Items for the Next Agenda																														
	None																														
14	Any Other Business																														

	<p>Cllr Cooper announced her resignation and the Clerk reported Cllr Carroll had given notice of his resignation via email. Cllr Johnston thanked them both for their service. Expressions of interest in the vacancies are invited from residents.  <b>Action: CP</b> to begin the process of fill the vacancies.</p>
15	Date of the Next Meeting
	<p>It was resolved that the next meeting would be held in the Ashorne Village Hall on Wednesday 4<sup>th</sup> July 2018 7.30PM.</p>

There being no further business the meeting closed at 9:40