

BELSAY PARISH COUNCIL

Chair: Councillor Roe

Clerk: Annie Howliston

Email: belsayparishcouncil@hotmail.co.uk

To the Members of Belsay Parish Council:

You are hereby summoned to attend a meeting of Belsay Parish Council in the Sir Stephen Middleton Memorial Hall, Belsay First School on **Wednesday 29 January 2025 at 7:00pm** for the purpose of transacting the following business:

AGENDA

1. Apologies for Absence

2. Declarations of Interest

Members are requested to advise the Council of any Declarations of Interest appertaining to the following agenda items.

3. Public Questions (Maximum 5 minutes per person)

Members of the public present may address the Council at this point on the agenda. The Council reserves the right to respond or debate the issue at a later date. Members of the public seeing the agenda and wanting to speak about an item on that agenda should contact the Clerk by Tuesday of the week before the meeting.

There are no public questions at this point.

4. Minutes of Previous Meeting

To approve the minutes of the meeting of Belsay Parish Council held on **27 November 2024**.

5. Matters Arising from Previous Meeting

- a) School Storm Hub and Generator – **update from Members and County Cllr Dodd**
- b) Defibrillator training – **update from Clerk**
- c) Defibrillator signage – **update from Chair and Clerk** (example signage)
- d) Parish Website move to NALC – **update from Members** (with requested details)
- e) Parish Website updates – **update from Clerk** (Northern Powergrid reporting details)
- f) Online banking – **update from Clerk** (still to pursue)
- g) Precept – **update from Clerk** (confirmed application sent to NCC)

6. Highways Matters

- a) Gateways – **update from Members**
- b) Gateways – **update from Clerk** (public liability insurance cover)

7. Planning Matters

a) To consider or note the following:

| Reference | Detail | Decision by NCC |
|--------------|--|--|
| 24/04025/FUL | 17 Whalton Park, Gallowhill (Alterations to windows/doors, demolition of porch, construction of single storey store and garden room | Observations to be received from Parish by 27/12/2024 |
| 24/03482/FUL | Bolam Grange, Bolam Hall Drive, Bolam (Demolition of conservatory and replace with single storey extension) | Granted |

b) Any late applications

8. Financial Matters

Members are asked to approve the following payments:

- a) Clerks pay slips (Dec 2024, Jan 2025)
- b) Reimbursement of Clerk (Hall Hire Oct 2024)
- c) HMRC payments (Dec 2024, Jan 2025)

9. Correspondence Received

Non received

10. Any Other Business

To consider any other business which is for information only

a) Clerk Training – **update from Clerk**

- NALC - Introduction to Local Councils (the basics)
- NALC - Finance and Accounting for Local Councils (the basics)
- SLCC - Membership of Society of Local Council Clerks (Clerk has joined)

11. Date and time of Next Meeting - Approval

Wednesday 26 March 2025 at 7:00pm (subject to change due to nominations for 1 May 2025 parish elections).