

Dalton Parish Council

Minutes of the Ordinary Parish Council Meeting of 6.30pm 19th September 2019 held at Dalton Parish Council

Members: Cllrs D Pickering (Chair), R Gleadhall (Vice-Chair), J Carrington, M Gleadhall, B Boyle, R Fox, N McHale, P Botham, C Malia, C Barron, S Pickering, M Wilcox

In Attendance: R Chico (Clerk), J Holsey (Clerk), Members of the public with regard to Ruby Cook recreation ground

5634 To receive and accept apologies for absence

None

5635 To note any declarations of interest on items to be discussed at this meeting

None

5636 To approve the minutes of the Council meeting held on 18th July 2019

Resolved: Subject to the amendment of the time, the minutes were accepted as a true record

5637 To receive the approved minutes of the Finance and Employment committee held on 4th July 2019

The minutes were distributed at the meeting and were noted.

5637.1 To receive a verbal update of the finance and employment committee meeting held on 5th September 2019

A verbal update of the meeting was given to the council and noted.

5638 To resolve if members of the press and public are to be excluded from any agenda items of the meeting due to the nature of the business to be transacted. Under Public Bodies (Admission to Meetings) Act 1960, S1 (2))

No items.

5639 To note any issues from members of the public in attendance

Several members of the public were in attendance and raised concerns with the lease of Ruby Cook recreation ground to Wickersley Youth Football club.

The Council explained the process they were going through, the decision process and the current status.

Residents raised concerns regarding parking, use of the site and information regarding changes to the site. It was clarified that highways and the police have responsibility for any dangerous or illegal parking.

A representative from Wickersley Youth was present at the meeting and gave an explanation of the changes they intend to put in place to relieve the parking issues.



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5640 To consider any community matters from Councillors

It was noted Sunnyside Community Centre have been experiencing issues with anit-social behaviour and vandalism.

Issues with over grown pathways and road edges have been reported into RMBC.

An update was given that the land owners of the wood area near Woodlathes are arranging for the boulder to be moved back to its original position.

5641 To note matters arising from the minutes of the Council Meeting of 18th July 2019

Noted

5642 To consider financial matters including:-

5642.1 The authorisation of payment of accounts since the last meeting

Resolved : The below payments of accounts were authorised: -

20/07/2019 CNG DD Gas DPH 96.26
20/07/2019 CNG DD Gas Ruby Cook Pavilion 42.53
26/07/2019 RMBC DD Grounds Maintenance Contract 1797.74
28/07/2019 RMBC DD Brecks CC - Rates 53.00
28/07/2019 RMBC DD Ruby Cook - Rates 196.00
06/08/2019 BT DD Phone Bill - DPH 94.20
08/08/2019 EE DD Litter Pickers Mobiles 20.50
07/08/2019 Smart Pension DD Pension 719.56
19/08/2019 O2 DD Mobile Phone Bill 24.55
31/07/2019 CNG DD Gas for May 130.32
31/07/2019 CNG DD Gas for June 55.82
31/07/2019 CNG DD Gas for July 49.97
02/08/2019 Chubb Fire & Security 102931 Service Agreement - DPH for Emergency Lighting 171.31
02/08/2019 Rialtas Business Solutions Ltd 102932 Omega Software - Annual Support 306.00
02/08/2019 Danes View Centre 102933 Grant per Ordinary Meeting 18/7 1000.00
02/08/2019 Ace Janitorial Supplies 102934 Cleaning Materials - DPH 203.12
02/08/2019 M Booth Plumbing & Heating 102935 Repair Leak to Boiler - DPH 80.00
02/08/2019 S Y Pensions Authority 102936 Actuary fees for SYPS 1080.00
05/08/2019 Yorkshire Water 102937 Water Charges - Brecks Lane Allotments 6.69
09/08/2019 Rotherham MBC 102938 Brecks Lane Allotments Lease 25/3-23/6 190.00
09/08/2019 Rotherham MBC 102939 Brecks Lane Allotments Lease 24/6-28/9 190.00
09/08/2019 SF Locksmith 102940 New top lock - DPH 93.00
13/08/2019 October House Env. 102941 Ruby Cook - Quarterly Check 295.50
19/08/2019 Monthly Salaries Various Staff Salaries & Redundancy Paymt - Month 5 4671.92
19/08/2019 Robert Ogle 102947 Robert Ogle - Memo of Fee's 113517 40.80
19/08/2019 Rialtas Business Solutions Ltd 102948 Upgrade to Making Tax Digital 70.80
19/08/2019 Cartridge World 102949 Black Ink Cartridge 18.00
20/08/2019 RMBC DD Back Payment for Rates DPH 2502.06
20/08/2019 CNG Power Up DD Gas Charges July 74.48
20/08/2019 CNG Power Up DD Gas Charges for Ruby Cook 55.77

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21/08/2019 SYPA 102953 Month 5 Pension Contributions 735.94
21/08/2019 SYPA 102954 Month 3 & 4 Pension Contributions 1471.84
21/08/2019 Chubb Fire & Security 102955 716.51
21/08/2019 J Evans 102956 Underpymt Final Salary 61.95
21/08/2019 HMRC 102957 Tax and Ni 934.04
21/08/2019 O2 DD Mobile Phone Bill 24.55
21/08/2019 British Gas DD Ruby Cook Electric 3/5-1/8 130.65
21/08/2019 British Gas DD DPH Electric 19/6-31/7 25.10
27/08/2019 RMBC DD Grounds Maintenance 19-20 1797.74
28/08/2019 RMBC DD Rates Brecks CC 53.00
28/08/2019 RMBC DD Rates - Ruby Cook Pavilion 196.00
06/09/2019 British Telecom DD DPH - Phone Bill 94.20
08/09/2019 EE DD Litter Pickers Mobiles 20.50
12/09/2019 Robert Ogle 102958 Payroll services 40.50
12/09/2019 Yorkshire Water 102959 Brecks Community Centre Water 84.46
12/09/2019 Smart Pension DD Pension 606.94
16/09/2019 Water Plus Limited 102960 Water Ruby Cook 45.35
16/09/2019 HMRC 102961 Tax & NI Month 6 964.24
16/09/2019 SYPA 102962 Pension 735.94
16/09/2019 Salaries Various Month 6 Salaries 4394.73
16/09/2019 J Holsey 102963 J Holsey Expenses 113.33
19/09/2019 O2 DD Mobile Phone Bill 24.30
20/09/2019 CNG DD Ruby Cook Pavilion - August Gas 46.43
20/09/2019 CNG DD DPH Gas for August 86.69
20/09/2019 British Gas DD Brecks CC Electricity Bill 4/6-1/9 80.18
20/09/2019 RMBC DD Back Payment for Rates DPH 2503.00
25/09/2019 British Gas DD Electricity DPH 1/8-31/8 17.76
27/09/2019 RMBC DD Grounds Maintenance 19-20 1797.74
27/09/2019 RMBC DD Rates - Brecks CC 53.00
27/09/2019 British Gas DD Electricity DPH 6/6-6/9 766.57
28/09/2019 RMBC DD Rates - Ruby Cook Pavilion 196.00

5642.2 To receive the quarterly accounts to 30th June 2019

Resolved : The accounts to 30th June 2019 were distributed as an appendices and noted.

5642.3 To approve opening a bank account with Lloyds to allow for internet / telephone banking

The Clerks explained the need for electronic payments and that the current bank does not give the required security levels in order to carry this out in accordance with the financial regulations. This additional bank account would keep a minimum value in the account which can then be used to make electronic payments to reduce the requirement for cheques.

Resolved : To approve opening a bank account with Lloyds

5642.3.1 To agree signatories for Lloyds bank account

Resolved : Signatories resolved to be as per the main HSBC account.

5643 To approve and adopt the following policies and documents: -



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All policies were distributed as appendices prior to the meeting

5643.1 Policy for effective management of recordings

5643.2 Social media policy – subject to be being broadened to councillors and not just Clerks

5643.3 Business continuity plan – Dalton Parish Hall – it was noted this policy is confidential and not for public distribution.

5643.4 To approve Dalton Parish Hall key holder form and process

Resolved : The above policies and documents were approved.

5644 To consider any general correspondence and publications, including: -

5644.1 South Yorkshire Police and Crime Panel Annual Report

The report was distributed as an appendix to the papers and noted.

5644.2 To consider the request from a resident to refurbish Ruby Cook play area

The request was noted and to be considered when confirming budgets for future years.

5644.3 To note TENS for Brush and Easel

Noted

5644.4 Consultation on proposed reforms to permitted development rights to support the deployment of 5G and extend mobile coverage

The information was distributed as an appendix to the papers and noted.

5644.5 To note details of ward plans priorities 19/20

The information was distributed as an appendix to the papers and noted.

5644.6 Consultation re Licensing Act 2003 and Gambling Act 2005 – Initial consultation

The information was distributed as an appendix to the papers and noted.

5644.7 NALC – Policy Consultation E-briefing 09/19 – Independent Review Into Local Government Audit

The information was distributed as an appendix to the papers and noted.

5645 To confirm dates for two Christmas Functions

Resolved : Dalton Parish Hall – 9th December, Sunnyside – 11th Dec

5646 To discuss and agree contracts and suppliers for utilities

Resolved : To proceed with a 3 year contract



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5647 To discuss and agree photocopier contract

Resolved : The options investigated were presented to the council. To proceed with copy,print, scan which is a free copier and pence per copy.

5648 To consider planning and licensing matters including new planning applications in Dalton:

Resolved : The below planning applications were noted: -

RB2019/1079 – 16 Flanderwell Lane Sunnyside – Removal of existing external staircase and erection of two storey side and first floor front extension

5649 To discuss advice from YLCA with regard to Sunnyside Community Centre

5649.1 To agree a way forward for the accounts and agree process in order to provide Council with information for resolution at a future meeting

Resolved : To proceed with VAR at a cost of £285 per year (4 years) and £325 one-off audit / advice document.

5649.2 To agree bank signatories and confirm the new bank mandate to be completed accordingly.

Resolved : R.Gleadhall, C.Malia, P.Botham

5650 To notify the Parish Clerk for any matters for inclusion on a future agenda

No items, Cllrs asked to email or call with any items they wish to add.

5651 To note the dates of the next meeting: -

Finance and staffing

3rd October 2019

7th November 2019

5th December 2019

6th February 2020

5th March 2020

Parish Council

17th October 2019

21st November 2019

19th December 2019 – DATE TO BE PULLED FORWARD BY ONE WEEK

16th January 2020

20th February 2020

19th March 2020

The meeting was closed at 8:25pm

Chairperson.......... Date 17th October 2019

