

LITTLE MILTON PARISH COUNCIL

**On Wednesday 14th April 2021
at 8.00 p.m.**

The meeting will be conducted through a video conferencing facility hosted by Francois Van Der Merwe and who can be contacted on 01844 278180 if you want to access the meeting. There is also a link on the Parish Council website <https://www.hugofox.com/community/little-milton-village-community-7833/remote-access-to-parish-council-meeting/>

The new arrangements for the Parish Council are allowed under the following Regulation.

**THE LOCAL AUTHORITIES AND POLICE AND CRIME PANELS
(CORONAVIRUS) (FLEXIBILITY OF LOCAL AUTHORITY AND POLICE AND
CRIME PANEL MEETINGS) (ENGLAND AND WALES) REGULATIONS 2020**

1. Apologies for Absence

2. Declaration of Pecuniary Interests

To receive any declaration of any pecuniary interest from Councillors relating to items to be considered at the meeting, in accordance with the provisions of the Council's Local Code of Conduct

3. Approval of minutes: Parish Council meetings held on March 10th 2021

4. Planning

P21/S1178/LDP: Briarwood Haseley Road

Replace front porch and add canopy over window and replace cladding to front of house with timber.

The District Council and currently processing the above application that seeks a Certificate of Lawful Development at the above site

Mark Doodes Planning

Representatives would like to bring to the attention of the Parish Council that a full planning application will be submitted, prepared by Mark Doodes Planning with designs by Swabey-Collison Architecture, for five, two-bed starter/downsizing dwellings on the field next to the pumping station along the Haseley Road.

5. Meeting with representatives of OCC Highways/SODC Planning re A329

To consider the response to OCC Highways following the meeting held on 11th March 2021.

Consider reclaiming pavement on West side of A329 adjacent to the old allotments

6. Report by District/County Councillor

Update on relevant matters within the District and County Council

7. Matters Arising

Update on Litter bin re-siting

Update on bench at The Cross

8. Recreation Ground/Playground

Review additional quote re proposed hard-standing for the Grundon refuse bins at the entrance to the car park.

9. MUGA

Update by Cllr. Francois Van der Merwe on the maintenance of the MUGA in 2021 and the setting up of a working party to scope the project for the future of the MUGA and to identify potential sources of funding

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10. Finance

Approval of Council expenditure

Colourplus: April Newsletter 2021	£252.77
Windmill Landscapes: 1 cut March 2021	£143.40
Raymond Fergusson: Month 1 2020-21, Editor	£69.30
HMRC: PAYE Months 9-12 2020-21	£428.80
Information Commissioners Office: Data Protection Renewal Fee	£40.00
Smith of Derby: Service of St James' Clock 3 Years to 17/03/2024	£678.00
Oxfordshire Neighbourhood Plan Alliance: Annual membership to 31/03/2022	£50.00
South Oxfordshire District Council: Small Society Lottery registration annual fee	£20.00
Oxford Green Belt Network: Annual subscription to 31/03/2022	£15.00
GeoXphere (Parish Online) Annual membership to March 25 2022	£60.00
CPRE: Annual membership to 26/04/2022	£36.00
Oxfordshire Association of Local Councils (OALC) Annual membership	£146.16
Oxfordshire Playing Fields Association: Annual membership	£42.00
Community First Oxfordshire: Annual membership	£55.00

Direct Debit

Intuit: Accounting software April 9th – May 9th 2021	£12.00
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Bank reconciliation available for review

Timetable for completion of the Annual Governance and Accountability Return 2020/21 (AGAR)

The Clerk will outline the future computer requirements for the Council after her appointment to the role as Clerk/Responsible Financial Officer.

11. Future roles of parish councillors

To consider and discuss the future roles of the Parish Councillors post the appointment of the new Clerk/Responsible Officer.

12. Thames Water/OCC Highways

An update following the meeting with Kelly Skuse at Thames Water on Tuesday 13th April 2021

13. Community Infra-Structure Levy (CIL)

Community Infrastructure Levy contributions from development are used for the benefit of the community. To consider the necessary steps for the Parish Council to determine its priorities with appropriate costs.

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14. Casual vacancy on Parish Council

Update to the Council on the progress to fill the casual vacancy after the resignation of Cllr. Alaric Smith and review the possible co-option notice in the event that there is no requirement for an election.

15. Correspondence

Consider any correspondence since the last meeting.

16. Annual Parish Meeting

Consider the date for the Annual Parish Meeting that is held between 1st March and 1st June (inclusive) in the light that the legislation allowing Councils to meet virtually will cease after 6th May 2021.

17. Exchange of Information

To note any other matters raised by Members of the Council

18. Date of next meeting: To be agreed in the light of virtual meetings ceasing after 6th May 2021

Parish Forum

This item is for members of the public to raise any matters for the Council's consideration



Andrea Oughton (Parish Clerk)

Date: 9th April 2021