



WINTERTON-ON-SEA PARISH COUNCIL

Tel: 07918 978921. Email: clerkwinterton@gmail.com

Chairman: Mark Bobby, Vice-Chairman: *Vacant*

Clerk to the Council: *Jolene Towne*

Interim Responsible Financial Officer: Cllr. D. Clegg.

NOTICE OF MEETING AND SUMMONS TO ATTEND

Councillors are summoned and the press and the public are invited to attend.
a meeting of Winterton-On-Sea Parish Council to be held.
at the Village Hall at 7.30pm on Wednesday 28th February 2024.

Date: 22/02/2024

Clerk: *J. Towne*

AGENDA

1. Apologies.

To consider and approve apologies for absence.

2. Declarations of interest.

- 2.1. Councillors should declare a pecuniary or non-pecuniary interest on any item on the agenda.
- 2.2. To consider any dispensation requests received.

3. Minutes.

- 3.1. To approve the minutes of the Council meeting held on Wednesday 24th January 2024.
- 3.2. To review the Action Log from those minutes.
- 3.3. Any matters arising from those minutes/actions, other than updates at Item 5, must be tabled for discussion at the discretion of the Chair.

4. Public Participation and Reports

- 4.1. To receive a report from Great Yarmouth Borough and Norfolk County Councillor James Bensly if present.
- 4.2. To receive a report from Great Yarmouth Borough Councillor Noel Galer if present.
- 4.3. Open forum for members of the public.
- 4.4. Cllrs could briefly present items raised with them by residents but should always encourage members of the public to raise their own issues in this forum.

5. Councillor Updates (*may be covered in minutes/ action list*)

- 5.1. Events, No new events proposed.
- 5.2. Remove phone number from car Recreation Ground carpark signage issues – Any update– *All*.
- 5.3. Consider repair to village toilets – *Cllr J Smithson*
- 5.4. Confirm request to acquire quotes to repair VH roof and pre-approve maximum funding due to urgency of matter. - *All*
- 5.5. Consider response from GYBC re request for extra bins – *Cllr D Clegg*
- 5.6. Confirm Dan Futter will be the NALC internal auditor at the end of financial year. Cost as agreed previously. – *Cllr D Clegg*
- 5.7. Confirm Police and Crime Commissioner Elections will take place 2nd May 2024 - GYBC will be using the VH – *Cllr D Clegg*
- 5.8. Discuss Speeding in the village - suggest writing to the school to remind parents all roads including Winmer Ave are 30mph – *Cllr D Clegg*
- 5.9. Newsletter – *Cllr. R. Henwood*

6. Correspondence, Consultations, and administration.

- 6.1. Cllr J. Bensly - NCC Updates (3) Available on PC [website](#) (*click on link*) – *No action*
- 6.2. Operation Randall Newsletters (3) received and distributed. Available on PC [website](#) (*click on link*) – *No action*
- 6.3. To note that a TPO has been granted for 12 The Cobbleways

7. Proposals and Projects

- 7.1 Any further update regarding the traffic management project from *Cllr. N. Coe*
- 7.2 Plaques for Village Hall and noticeboard – pre-approve spend *Cllr. R. Henwood*

8. Planning.

- 8.1. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority.

8.1.1. Applications Received - None

- 8.2. To consider consultee response to applications received from Great Yarmouth Borough Council and the Broads Authority after publication of the agenda.
- 8.3. To receive notification of planning decisions taken by Great Yarmouth Borough Council and the Broads Authority, where applicable.
No applicable applications– none affecting Winterton on Sea

9. Financial Matters.

- 9.1. To note receipts to-date for February 2024
- 9.2. To agree payments to be made by end February 2024.
- 9.3. Confirmed all invoices for Village Hall Hirers for February have been issued – *Cllr D Clegg*
- 9.4. Confirm new contract entered into with Octopus energy for the village hall with a new smart meter fitted. – *Cllr. D Clegg*
- 9.5. Confirm Combined Insurance has been acquired through Clear with removal of cover after clarification of ownership – *Cllr D Clegg*
- 9.6. Discuss Bowls Club Invoice re VH advertising board. – *Cllr D Clegg*
- 9.7. Approve a second skip for the allotment clearing –Cost £168 + VAT – *Cllr. McMahon*
- 9.8. Consider quote for windsock – *Cllr. R. Henwood*

10. Any other Business for Future Meeting

To note any business for the next meeting of the council.
Finance Meeting on 13th March to commence Year end
To consider promotions for 9th Councillor to co-opt.
This will include the council's schedule of policies to consider.

11. The date of the next meeting

To confirm that the **next council meeting will be on Wednesday 27th March 2024 at 7:30pm.**

In accordance with the Public Bodies (administration to meetings) Act 1960, the meeting will RESOLVE to exclude the press and public during the following items due to their confidential nature.

12. Quotes and Tenders

- 12.1. To discuss quotes received for changing rooms update / repairs x 3 – Any further information.