**HOVERINGHAM PARISH COUNCIL**

**Minutes of the Meeting held on Tuesday 5th January2016 at 7.30pm in the Village Hall**

**Present:** Mark Clifford (MAC**)** Chairman, Eric Allwood (EA), Margaret Armitage (WMA), Pauline Bulpitt (PB), Alexander Nall (AN), Helen Nall (HN), Phil Turton (PT),

 Councillor Roger Jackson.

1. **Apologies**
2. **Minutes of the last meeting:** agreed and taken as a true statement

A member of the public, Mr Chris Lambert, attended the meeting, which was opened to the floor, He commented on the Permissive Footpath which runs around the Lake, which contractors for Tarmac are creating. A section cut through trees had been left in a dangerous state with Tree stumps not being cut close enough to the ground, causing a potential hazard to walkers, **MAC to check on the situation as the work is not as yet complete.**

1. **Finance:** an Election payment of £895 had been made to Newark and Sherwood D C
2. John Harron of TCCA is dealing with HMCR payments for the new Clerk.

The Bill for the Christmas tree and the tree lights was outstanding.

1. **Planning:**

**Outstanding**

**15/00635/FUL–**Fishing Lake, Gonalston Lane-Councillor Jackson had mentioned various structures on the Fishing Lake to members of the Planning committee, but as they were not of a permanent nature little could be done**. Roger Jackson to contact the Enforcement Officer re the signage**

1. **15/00506/FULM**- Railway Lake, Thurgarton Lane a meeting was held in the Village Hall on Monday 4th January with the Sailing Club and the Scouts, members of Hoveringham, (**MC and PT**) and Thurgarton Parish Councils attended. The meeting was informative and it was felt that as planning consent was likely to be given, emphasis should be on gaining proper terms and conditions for use for the lake, which could be enforced. The Scouts were proposing to use the lake between April and October with the Sailing Club using it by invitation, as a commercial venture were also making enquiries it was felt that the Scouts as sole lease holders, might be the best option for the Villagers**. There was a proposal for quarterly liaison meetings**
2. **Chapel Field**: **HN** had not made significant progress with forming a new committee, an appeal was to be made through the Hoveringham News for potential committee members. **AN** agreed to look over our current Charities Deposit Fund investments and report back to the PC if another fund would produce a better return without undue risk**. Clerk gave AN the Chapel Field File containing the Constitution and Trust** **Deed** Copies of the Constitution of The Chapel Field were circulated. A meeting to review The Chapel Field is scheduled for Tuesday the 26th of January.at 7.30pm in the Village Hall
3. **Village Hall**: Nothing to report as there has been no meeting. The next meeting is on 23rd of February as **MC** is to attend, **EA** will chair the Parish Council meeting.
4. **Environment**
	1. **Flood Planning – Blocked Drain on Boat** Lane reported to Highways Department. **Councillor Roger Jackson to follow up.** The Causeway Dyke, to be treated in two sections, downstream from Boat lane to The Trent cleared every year, upstream not a priority.
	2. **Reindeer Inn:** has now been registered as a Community Asset.
	3. **Litter Bin on the River frontage** at Elm Tree corner has been actioned, there are now two bins with lids on the same post.
	4. **Bridle way between Rose Cottage and Cricket Field path**: Nott’s County Council are to improve the path putting down hard core and possibly a drain in to the Dyke. Tarmac are to provide the stone and the council the money
5. **Cemetery and Churchyard: -** Safety inspection has yet to be actioned. The Christmas tree planted in Church Yard has been planted in freshly fertilised soil, and its funding is via The Jubilee account. A review of the charges for use of The Cemetery is to be made. **Clerk to action**.
6. **Defibrillator:-**Refresher courses in the use of the Defibrillator cost in the region of £400 using E.M.A.S as the trainer.as instructions are with the unit it was felt to be an unnecessary expense. The Defibrillator is covered on the PC insurance.
7. **Website:**-Rob Duffy to take control of The Village Website, **MC** has spoken to Peter Watson, who is happy rescind control. A Vote of Thanks was offered to him for his hard work-He has also generously donated the costs of maintaining the Website over many years to the village. Links to the Village Hall booking facility are to be kept, Rob Duffy will liaise with **MAC** as to the progress made.
8. **Highways:**-Lorries still using the Village as a short cut. Forterra have improved their traffic management Lorries do not seem to be backing up to the same extent.
9. **Tarmac:** - Restoration ongoing. The Permissive Footpath which is incomplete, is valid for five years, after which the land owner (Trinity) could close it. Outflow from the Lake is working correctly, maintaining the level. The I.D.B are responsible. The Spring Dyke is on the TVDB projects to do but not considered a priority at the moment.
10. **Retirement of Clerk:** - Thanks were offered to Di Trendell, the retiring Clerk to the Council, for her eighteen years of service.
11. **Dates times and Venue of future meetings – Village Hall - all meetings at 7.30 pm.**

**Review meeting for The Chapel Field Tuesday 26th January,**

**PC meetings Tuesday 23rd February, Tuesday 5th April, Tuesday 10th may (AGM and ordinary meeting) Tuesday 17th May –Annual Parish Meeting.**

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PARISH COUNCIL

FINANCIAL STATEMENT

 £ £

Balance b/f 17th November 2015 20721.78

Represented by current account 20721.78 20721.78

RECEIPTS Cemetery 100.00 100.00

PAYMENTS CPRE subs 36.00

 SLCC subs 88.00

 Election Expenses 895.42

 Final payment to retiring clerk 796.00

 New clerks Dec salary 208.00

 Final HMRC payment

 Retiring clerk and

 Income tax for new clerk 63.21 20821.78

BALANCE C/F 5th January 2016 18735.15

Balance of PWLB Loan –next payment due May 2016

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CHAPEL FIELD

BALANCES C/F 17TH NOVEMBER 2015 25178.28

Represented by Current account 603.24

 CCLA charity a/c 24575.04 25178.28

Balances 31st December 2015

Receipts CCLA interest 27.84 27.84

 Sept/December

Payments None

Balance at 31st December 2015 25206.12

Funds available for improvements in the charity account stand at £11,602.00