



ALLHALLOWS PARISH COUNCIL

MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 14th APRIL 2021

ONLINE on (ZOOM) 18:30

PRESENT:

Cllr Chris Draper	Chairman
Cllr Yvonne Forrest	Vice-Chair
Cllr Karen Draper	
Cllr Sue Morrice	
Cllr Trevor Bowley	
Cllr Len Lovatt	
Cllr Dave Wiggins	
Cllr Rachelle Freeguard	
Mr Chris Fribbins	Parish Clerk

Apologies:
In attendance 2 members of public

502 1 APOLOGIES FOR ABSENCE

None

503 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)

Declarations of Interest – Cllr Freeguard declared an interest in items regarding Cross Park as a Trustee of the Cross Park Association and took no part in voting on these items. Cllr Wiggins is the council's liaison although a Trustee.

Audio Recording – Cllr Morrice (clerk may record meeting for compiling minutes and then destroyed).

504 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 10th March Proposed as a correct record by Cllr Forrest, Seconded Cllr Morrice.
AGREED.

505 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA) - None

506 5 TO NOTE UPDATES ON THE ACTION POINTS FROM PREVIOUS MEETINGS

None

SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker): Neither ZOOM attendee un-muted when invited to speak to the council.

507 6 CLERK'S REPORT

a) Any Other Items not on Agenda for report

Eligibility to apply for a grant from FCC Communities Foundation has been established (Allhallows is within 10 miles of landfill operations in Sheppey). Applications are for £2,000-£100,000 for a total project cost of up to £500,000. Details of what is funded and not funded has been circulated. Grant applications need to be received by 5pm 2nd June 2021 and Planning Permission required must be in place before the application. Proposed Cllr Mrs Draper, Seconded Cllr Lovatt that a possible grant for Outdoor Adult Gym Equipment and a Skateboard Park at Cross Park be investigated for funding. **AGREED.** *(since the meeting, it has been established that Planning would be required and that could not be done before 2nd June, so an application will have to wait 12 months to the next funding round)*

508 7 COVID-19 – Coming out of Lockdown UPDATE

A roadmap has been published that hopes all restrictions will be lifted on June 21st. Social Distancing events indoors 17th May (Community Centres can open 12th April

with strict Social Distancing. Cross Park Association and the Youth Club (Brimp) will need to assess when they are ready to open

- a) **Future Meetings** – Recommended that the Annual Parish Council Meeting and May Meeting of the Parish Council move forward one week to May 5th (regulations allowing remote meetings expire on 7th May). Proposed Cllr Mrs Draper, Seconded Cllr Wiggins that the APCM and May Meeting be brought forward to 5th May 2021 - **AGREED**
- b) .To enable **Broadband access at Cross Park** for possible meeting broadcast and mixed face to face and remote attendance, a 4G solution has been proposed. It would cost £299 installation and £39.99 per month (initial contract 12 months). This starts on a trial basis to confirm usability. Proposed Cllr Forrest, Seconded Cllr Morrice that a 4G Broadband Solution for Cross Park be acquired from National Broadband **AGREED**.

509 8 **Community Forum**

General support from local organisations when pandemic restrictions lifted. Could be included with the Annual Parish Meeting.

510 9 **Annual Reporting**

The Draft Annual return (AGAR) has been circulated for information and will be sent to the Internal Auditor (external) with records after the meeting and then on the Agenda for approval at the May meeting and then submission to the external auditor and display in the website and noticeboards.

511 10 **GRANT REQUESTS - NONE**

512 11 **PLANNING**

- a) **Allhallows Planning Applications:**
 - MC/21/0921 British Pilot Avery Way Allhallows Rochester Medway ME3 9QW**
Change of use and extension of public house to create a convenience store (Use Class E) and conversion of the upper floors to create 5no. residential units (Use Class C3), including installation of 2x air conditioning units and refrigeration plant to ground floor of the North East side of the store together with associated works (including satellite dish and ATM) parking and hard and soft landscaping
There was a detailed discussion on the benefits and problems with the proposal. Proposed Chair, Seconded Cllr Lovatt that a response to the application be submitted on issues discussed and previous circulated by the Clerk and at the February meeting. **AGREED**
 - MC/21/0852 Youth Club The Brimp Avery Way Allhallows Rochester ME3 9QL**
Construction of a single storey extension to existing youth club
Parish Council submission to extend the Brick Store.
 - MC/21/0741 77 Avery Way Allhallows Rochester Medway ME3 9QW**
Construction of a detached annexe to rear of garden
No details available on the website currently (*plans received after the meeting shows small unit at rear of garden including living room/kitchen/bedroom*)
 - Medway Local Plan** No update, Associated HIF bid consultation complete, objections raised but development will still happen on the Hoo Peninsula with probably a delay of a year or two at most.

513 12 **HIGHWAYS AND FOOTPATHS**

- a) **Parking Restrictions** – No update, ongoing.
- b) **Footpath Officers Report** – Cllr Bowley regular report was noted. The kissing gate has now been installed on the footpath to the seafront.
- c) **Verbal contributions** – Cllr Bowley had provided a detailed report that had been circulated.
There have been further reports of fly-tipping on the back roads outside the village.

514 13 **CROSS PARK ISSUES**

Cllrs Freeguard and Wiggins declared an interest in this item as trustees of the charity, although Cllr Wiggins was the council's liaison with the charity.

- a) **Governance Issues – Bank issues still outstanding** – a face to face meeting is required, but no appointments are available due to COVID restrictions. Payment to

Parish Council for bills paid on their behalf had been bounced by the bank for 'legal reasons'. An alternative source of funding had been identified to clear debts to the parish council year-end and will be re-imbursed when access is provided to the bank account.

- b) **Expansion of Facilities** – No further update from Turners Group. Quotes had been received on installing a hatch between the hall and the kitchen and the implications of providing catering facilities has been assessed. As building work is required, the Parish Council approval will be required and funding will need to be agreed (May meeting).
- c) **Building/Land Issues** - Cllr Bowley's monthly report was circulated.

515 14 **THE BRIMP ISSUES including Youth**

- a) **Youth Club Issues** – Preparation for return of youth club now needs to be done.
- b) **Floodlighting Football Arena** – quotes still awaited, Mr Payne to be approached for alternative quote, also BTD electrical – installation on poles may be possible before that work. No progress.
- c) **Extending Brick Store** – Planning Application has been submitted. Subject to Planning Permission the quotes from five contractors had been circulated. One discarded due to cost, one contractor had not responded to requests for a site meeting to discuss details and ensure quotes were compared on a like for like basis. Proposed Freeguard, Seconded Cllr Lovatt that the quote from Castle Builders be accepted based on quality proposed and solution.

516 15 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Cllr Morrice – No meetings. Community Forum supported.
- b) **KALC (Medway)** – Cllr Morrice/Forrest
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Next meeting scheduled for 20th April.
- d) **Village Hall** – Cllr Lovatt – None.
- e) **Cross Park** – Cllr Wiggins – Reported previously. Trustee meeting to be arranged.
- f) **Village Fete** – Cllr Forrest – Chair Kevin Wilson has resigned due to work commitments – Easter Draw raised c. £200.
- g) **Friends of All Saint's Church** – Cllr Forrest – No meetings. Church refurbishment underway.

517 16 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments** Cllr Forrest – Nothing to report. (Water meter location 'lost' by Business Stream – details and reading sent.
- b) **Recreation Ground and Playpark** Cllr Forrest
Missing protection caps on Proludic equipment, parts ordered to be fitted by COLYN Prop Servs. Gyro matting rucked, COLYN Prop Servs to check health and safety in advance of safety surfacing replacement. Annual inspection to be booked. Update inspection day to be arranged (joint with C&CWPC).
- c) **Bourne Leisure Liaison** Cllr C Draper – Christmas Trees planted; Bourne Leisure have agreed to help fund (estimate £500).
- d) **Allhallows Primary School Liaison** Chair – Meetings to be arranged. Circus day has been cancelled due to COVID restrictions.
- e) **Turners Group** – Expansion work could start soon (Autumn). A meeting will be required to discuss their development plans and impact on Cross Park access.

518 17 **FINANCIAL**

- a) **Finance Monitoring Reports (to 31 March)** Financial reports were circulated, all agreed to note.
- b) **Income**
Receipts March/April Noted
Cllr Filmer grant for youth £750, Cross Park Repayment £625.13 (bounced), Cross Park Repayment to 31/3 £725.03 VAT Refund 1/4/20-8/2/21 £914.04
- c) **To make payments for December Proposed – Cllr Forrest, seconded – Cllr Wiggins that the payments as listed be paid. – ALL AGREED** (the payments list will be signed by the proposer and seconder later)

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	210401		
John Price Salary/less PAYE	210402		
Mick Smith Salary/less PAYE	210403		
Marion Eades Salary/less PAYE JP Cover	210404		
HMRC PAYE	210405	496.49	
NEST Employee/Employer Pension	210406	69.65	
EDF Energy Brimp Electricity DD	210407	102.00	4.86
M&L Contracting Countryside Contract	1,591.66		
M&L Contracting Cross Park	316.66		
M&L Total payment	210408	2,289.98	381.66
Medway Council Planning Application	210409	117.00	
ZOOM Online Meetings	210410	14.39	2.40
TJF Cemetery Grass C121	210411	160.00	
COLYN Prop Servs Village Hall Grass	210412	60.00	
COLYN Prop Servs Village Hall Grass	210413	60.00	
Medway Council CROSS PARK Rates	210414	409.60	
Rialtus Annual Support ALPHA Accounts	210415	124.00	20.67
Allhallows Vill Hall Revenue Support Grant	210416	2,500.00	
Cross Park Assoc Revenue Support Grant	210417	2,500.00	
Kent ALC Planning Seminar (CD)	210418	60.00	10.00
Medway Council Brimp Rates	210419	474.05	
TJF Cemetery Grass Cutting C122	210420	160.00	
Online Playgrounds Play Equip Protect Caps	210421	20.76	3.46
British Gas CROSS PARK Heating	210422	82.09	3.90
COLYN Prop Servs Village Hall Grass	210423	60.00	
Paid previously, to note Cross Park Association to refund **			

519 18 **STAFFING ISSUES**

The exclusion of press and public to discuss personal staff issues was moved by the Chair and seconded by Cllr Mrs Draper – **ALL AGREED**

- a) The latest Street Cleaner performance was discussed.

520 19 **DATE AND TIME OF NEXT MEETING**

The next meeting (Annual Parish Council Meeting, Followed by May Meeting) will be Wednesday 5th May 2021 at 6:30pm online using ZOOM (Meeting Number and Meeting Password will be supplied, further detailed joining instructions available from the Clerk up to 5pm on the day of the meeting)

521 20 **FUTURE AGENDA ITEMS – None**

At 21:27 The Chair Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.
Chair of Allhallows Parish Council