

## Misson Parish Council

Minutes of meeting held at the Community Centre, Vicar Lane, Misson at 7.00pm on Wednesday 2<sup>nd</sup> October 2019.

### **Tunnel Tech (North) – update by Simon Middlebrook General Manager prior to the Parish Council meeting commencing:**

Plans were in place to issue the tenders for the enclosure work by the beginning of September. In early August the company made the decision that as a result of the uncertainty around Brexit the tenders could not be issued at this stage. Decisions will be made post 31<sup>st</sup> October.

Tunnel Tech met with Bassetlaw District Council (BDC) last week to make them aware of this decision. BDC are expecting some specific deadlines post the 31<sup>st</sup> October. Tunnel Tech will report back to BDC as soon as possible after that date.

Simon Middlebrook has volunteered to return to the Parish Council once he has more information available. **Action – Clerk to contact Simon Middlebrook after 31/10/19 to determine which PC meeting to provide an update to.**

D Cllr Watson is to request a meeting with BDC to discuss what action is to be taken following the recent meeting with Tunnel Tech.

Cllr Edwards raised the issue about odour problems occurring over a weekend and asked if any of the current processes/ timetables could be adjusted to try to avoid issues at the weekend when more people are in the village. **Action – Simon Middlebrook to investigate if this is feasible.**

Simon Middlebrook explained that air quality monitoring is underway – he will provide an update on progress at his next appearance at the PC

### **Public Questions:**

1. A member of the public raised the issue of posters being left on telegraph poles etc after they have expired. He requested that a message be included in the next Parish Newsletter asking people to remove expired posters. **Action - D Cllr Watson is to confirm with BDC what the policy is for using lampposts to display posters.**
2. A member of the public raised a concern about fires being set in a field at the side of Slaynes Lane. **Action – Clerk to contact Environmental Health at BDC**
3. A member of the public asked what was happening with the Pinfold and if there were any plans for it's use in the future. The response from the PC was that the following had taken place:
  - Hawthorn whips had been planted,
  - A gate had been installed and
  - The hedge and grass will be maintained going forward.

Members of the public are encouraged to make suggestions for uses of the Pinfold which can then be discussed at the PC. They can contact the Clerk.

It should be noted that if it was used as a children's playground the relevant Health and Safety legislation would have to be considered, appropriate insurance would be required and an on-going maintenance programme committed to.

**Present:** Cllrs. Jayne Watson (Chair) Peter Edwards, Andrea Wilcox, Julie Watkins, Mark Watson (also attending as D Cllr), C. Cllr Tracey Taylor, PCSO David Airey, Clerk Mark Hooper.

1. **To receive apologies for absence:** Cllr Jamie Sutherland.
2. **To receive any declarations of disclosable pecuniary and non-pecuniary interests:** none declared.
3. **To approve the minutes of the council meeting of September 4<sup>th</sup> 2019.** There were two slight amendments to the draft minutes – D Cllr Watson did not attend the meeting with Tunnel Tech and BDC on the 28<sup>th</sup> June – but was informed of the outcome. Cllr Edwards is the representative for the North East Bassetlaw Forum on the Doncaster Airport Committee – not the whole of Bassetlaw. The minutes were amended accordingly and signed by the Chair.
4. **To note matters arising from the minutes of the last meeting not on the agenda:**
  - **Commonwealth War Graves Commission** – plaque received and passed to Lengthsmen for fitting
  - **Diversion of Footpath No 13** – the County Council will erect a public footpath sign at the entrance to the route pointing up the lane and will also put some waymark discs along the route. The ‘Private Road’ sign will remain in place as the road is private.
  - **Idle Valley partnership meeting** – now confirmed two PCs can attend the meetings.
  - At the September meeting a member of the public raised the issue of a bench on the south side of the Village Green being in a state of disrepair. **Action - Cllr Watkins is going to inspect the bench and others in the village and instigate remedial action**
5. **To receive reports from District and County Councillors.**
  - **C Cllr T Taylor** –
    - The Minerals Local Plan has a consultation period which will run until next week. This was discussed in further detail later in the meeting
    - C Cllr Taylor has a specific interest in the protection of children. She has raised a motion regarding County Lines and the impact on children.
  - **D Cllr. M. Watson** gave a brief update –
    - **Protestor Camp at Springs Road** – enforcement documents have been drawn up to go to the land owner – they are with BDC Legal Dept currently and will be issued asap. There are currently four people left at the camp with only one structure remaining
    - **BDC are producing several plans which will be issued for consultation:**
      - 2019 – 2023 – formal vision of the new Council with annual reviews,
      - New Bassetlaw Rural Action Plan
      - Updated Bassetlaw Local Plan – the period it covers will increase by two years which will have an impact of increasing the number of additional houses required by 780. This will result in the current housing allocations being reviewed
    - **Operation London Bridge** – this is a national plan for actions to be taken upon the death of a monarch – with agreement of Her Majesty the Queen.

- **BDC is now a member of DDNN** – Derby and Derbyshire, Nottingham and Nottinghamshire. It is no longer looking to be associated with the Sheffield Local Enterprise Plan.

6. **To receive a report on the policing of the Parish.** PCSO David Airey read his report which can be seen on the Parish website. There has been one theft in Misson in September. In the last six months (April – September) there has been a decrease of 20% (9) in reported crimes in the BEAT area.

It is anticipated that there will be a noticeable increase in the number of wildlife and poaching crime in the lead up to Christmas. Also, in the number of house burglaries. There has also been an increase in the theft of lead from above bay windows. The full report includes security advice applicable to everybody.

## 7. Planning

a. **To note planning decisions:**

- **19/00790/CAT** – Works on a Tree Within a Conservation Area Consisting of Reducing Height and Reshape 6m High Cedar Tree. August House High Street Misson – **Not to make a Tree Preservation Order**
- **19/00917/CAT** – Prior Approval for the Change of Use of Agricultural Building to a Dwelling (Class C3). Barn at Levels Farm Springs Road Misson - **Not 'permitted devt' – application requires planning permission**
- **19/00843/FUL** – Demolish Existing Bungalow and Outbuildings and Erect a Detached Five Bedroomed dwelling with detached Summerhouse to Rear. Prospect Farm Springs Road Misson – **Refuse**
- **19/00622/ADV** | Erection of Illuminated and Non-Illuminated Signs | Angel Inn Dame Lane Misson - **Grant**

b. To consider planning applications: **there are no planning applications to consider at this time.**

c. **To consider any other planning matters:**

- Tree on the Green blocking light from 3 Lilac Cottages. Advice has been provided from the Tree Officer at BDC. In summary there is no right to light where trees are concerned. The relevant tree is classed as protected as it is in a Conservation Area – therefore planning permission would be required before any pruning could take place. The Parish Council agreed that the tree should not be pruned at the present time – if the tree grows in height to an extent that there is a potential danger to the nearby houses the situation will be reviewed. **Action – Clerk to respond to the homeowner explaining that the tree will not be pruned at the current time - but will be reviewed as necessary in the future.**
- **Minerals Local Plan** – the Parish Council have agreed to review and respond to the plan - Annex 1 is summary of the discussion.
- **Conservation Area/ Article 4** – in order to avoid any confusion about the implications of these it is planned to include an addendum to the next Parish Newsletter and include on the website.

## 8. The Neighbourhood Improvement Programme

- **Lengthsmen** – the maintenance work has slowed down as the weather has changed. Autumn cutting back and tidying up has been undertaken in the Churchyard and Cemetery.

There is currently an issue with moles in the Cemetery. The Parish Council decided that action needs to be taken swiftly and approved expenditure up to £250 to be

committed to in advance of the November meeting. **Action – Cllr Watkins and Clerk to investigate options for dealing with moles.**

- **Newington Sign** – the artwork for the sign has been circulated to the PCs in advance of the meeting. The PCs agreed to approve the artwork. **Action – Clerk to confirm with the manufacturer that the artwork has been approved.**
  - **Christmas Tree** – Cllr Edwards has progressed this since the last meeting. He is in the process of completing an application form from VIA Highways. **Action Cllr Edwards and Clerk to complete form and obtain quotes for the installation of the power supply, tree and lights to inform the November meeting**
9. **Review of Neighbourhood Plan.** Cllr J Watson has been leading on this item a review of the policies has taken place with the result that there is no change to any of these policies. They will be kept under review in case BDC alter their requirements. A number of Parish Projects are included in the plan and good progress is being made with each of them. A summary of the review of the projects is included as an annex to these minutes.
10. **Business Liaison**
- **Odour emissions from Tunnel Tech.** The September figures have not yet been made available. **Action – Clerk to obtain and circulate the September complaints figures in advance of the November meeting**
  - **Doncaster Airport Committee** – Cllr Edwards is now the representative for the North East Bassetlaw Forum (NEBF). He attended the Airport Committee meeting on the 19<sup>th</sup> September. An update to the airport masterplan was discussed at the meeting. **Action Cllr Edwards to forward the outputs from the meeting to the Clerk to circulate to the PC.**
  - **IGas Springs Road CLG** – it has been effectively suspended as no activity is taking place. The CLG will re-convene if IGas submit an application to develop the site further. It is proposed that this is no longer a standing agenda item going forward. IGas have launched their 2020 Community Fund – open to the local area for projects to the value of £500 - £5,000. Deadline for applications is 20<sup>th</sup> February 2020. **Action – Clerk to circulate to Misson School, Misson Pre-school, the Church and the WI.**
11. **To receive feedback from meetings attended during September:**  
**Newington Habitat Meeting** – attended by Cllrs J Watson and J Watkins – very interesting and informative meeting. A lot of good work has been done  
**North East Bassetlaw Forum meeting attended by D Cllr M Watson and Cllr P Edwards** – the subjects covered have been discussed throughout this PC meeting and recorded accordingly
12. **To receive a report from Misson Community Association (MCA).** Cllr Wilcox provided the following update:
- A What's App group has been set up to communicate more effectively
  - A plastic curtain door strip has been fitted to the Community Centre to retain heat.
  - Heating controls – a diagram of instructions is now available.
  - Movement sensors are to be installed in the toilets to prevent the lights being left on needlessly.
  - The annual Village Show was a great success – there were 39 scarecrows entered in the competition. The theme for 2020 will be historical figures. The auction was very successful

- The book swap is to be held on the 5<sup>th</sup> October.
- VE Celebrations – a meeting is to be held on the 9<sup>th</sup> October with all interested groups in the village invited.
- On the 23<sup>rd</sup> October Jeanette Walker from Environmental Health and Recycling at BDC will be giving a talk and taking questions from 7.00pm
- The autumn clean up will be held on the 9<sup>th</sup> November
- The Hambleden Production Company will be staging a version of Steptoe and Son with on the 23<sup>rd</sup> November
- There will be a Christmas fair on the 1<sup>st</sup> December
- The Christmas Seniors meal will be held on the 18<sup>th</sup> December
- There are plans to stage a pantomime – Cinderella on the 11<sup>th</sup> and 12<sup>th</sup> January and a Talent Show at a later date

**13. To discuss renewal of the Community Centre Lease** – the current lease has been extended to March 2020.

Foys Solicitors have been engaged to prepare the new lease. **Action – Clerk to take in requested ID and cheque to Foys.**

Once the draft lease has been prepared it will be shared with the Misson Community Association.

**14. To review highways and parish paths** – these have been discussed throughout the meeting.

There are a number of outstanding actions from the September meeting:

- **Two instances of hedges overgrowing public footpaths and highways were identified.** Cllrs J Watson and J Sutherton to confirm addresses for the Clerk.  
**Action – Clerk will then contact NCC Highways to request action to address issue**
- Cllr J Watkins requested the Clerk to clarify where the boundary for the Green and the Pinfold lies – **Action – Clerk to progress**

**15. To discuss the VE Celebrations for 2020** – as there is to be a communal meeting arranged by MCA on the 9<sup>th</sup> October it was decided to carry this item forward to the next meeting.

**16. To receive an update on the planned telecoms mast** – Clerk is in the process of obtaining an update – carry forward to November meeting

**17. To receive correspondence:**

Email received from a parishioner asking for planning advice. **Action Clerk to respond and signpost to BDC Planning Department**

## 18. Parish Financial administration

To receive and approve:

- The clerk presented the Financial statements to the 31<sup>st</sup> August 2019 and Council resolved to accept them

NatWest Current Acc. @ 30/9/19 £16,737.92

NatWest Reserve Acc. @ 30/9/19 £10,549.45

- Councillors resolved to approve the following cheques for payment.

<b>Chq no</b>	<b>Payee</b>	<b>Description</b>	<b>Amount</b>
001183	M Walker	Reimbursement re printing of newsletter	£30.00
001184	HMRC	PAYE – September	£84.60
001185	S Scott	TEC Clerk salary – September	£55.00
001186	M Hooper	MPC Clerk salary – September	£368.20
001187	Foys solicitors	Deposit re preparation on renewal lease	£500.00
001188	Lengthsman one	Lengthsman – September	£88.00
001189	Lengthsman two	Lengthsman – September	£24.75

**19. To confirm the date of the next meeting: Wednesday, November 6<sup>th</sup> 2019.**

## Annex 1

### Misson Parish Council – response to Minerals Local Plan:

The Minerals Local Plan was discussed at Misson Parish Council on the 2<sup>nd</sup> October. The following is a summary of the discussion:

Generally clear and well-written document

With regard to hydrocarbons: inherent conflict between any form of extraction and SO3: minimise and mitigate impact on climate change, and national objective that planning supports transition to low-carbon economy. Now that coal has almost entirely been removed from electricity generation, any further development of oil or gas reserves is a increase in net contribution to climate change. Renewable forms of electricity generation are by now the largest growth area by far.

While on one hand the desire to treat all forms of oil or gas extraction equally makes sense on many levels, the document was presumably drafted before the recent seismic activity at Preston New Road. For shale gas, should there be a comment about such activity?

**Annex 2: Misson Neighbourhood Plan 2016-2031  
Monitoring Report September 2019**

<b>Policies</b>	<b>Comment</b>
<p><b>Policy 1: Pre-application Community Consultation</b></p> <p>1. Applicants submitting development proposals are encouraged to actively engage in consultation with the Parish Council and the community as part of the design process at the pre application stage.</p> <p>2. In consulting with the community, it will be considered best practice for the applicant to work with the Parish Council to understand local views particularly about the design of new development.</p> <p>3. The planning application should include a short document explaining how the proposals being submitted following this Consultation have addressed the views of and any issues or concerns raised by local people and the Parish Council.</p>	<p>No change</p>
<p><b>Policy 2: Design Principles for Residential Development</b></p> <p>1. Development should reflect local character.</p> <p>2. Where development is located along the main street into the village (Newington Road), buildings should be set back from a clearly defined boundary with tree planting and ample off street space for parking to maintain the existing character and ensure road safety.</p> <p>3. Development on the higher order streets used as thoroughfares within the village (Top Street and High Street) should also provide direct accessed on plot parking, where possible.</p> <p>4. In the historic core of the village, defined on the proposals map, development should;</p> <p>a) provide boundary treatments (mainly red brick walls, black railings or hedges with greenery behind) or building lines that provide enclosure to the street; and</p> <p>b) be in keeping with historic development patterns which include mainly open gables with the ridge running parallel to the street although some front projecting gables perpendicular to the street may be acceptable; and</p> <p>c) use a locally inspired range of materials (for example, natural red clay non-interlocking pantiles, natural slates or plain clay tiles together with red bricks of an appropriate size ,</p>	<p>No change</p>

<p>colour and texture with traditional brick bonds e.g. Flemish, English, Garden Wall etc.) to ensure a narrow colour palette;</p> <p>5. New residential development will be encouraged where it demonstrates a high design quality. In order to achieve this all new development should demonstrate;</p> <p>a) a layout that maximises opportunities to integrate new development with the existing settlement pattern by creating new connections and improving existing ones and which allows for easy, direct movement for people of all ages to and from facilities in the village;</p> <p>b) appropriate boundary treatments, for example red brick walls, traditional railings, or hedges that delineate public and private space; and</p> <p>c) the use of landscaping to soften the built form; and</p> <p>d) be guided by the proportions and plot orientation of the existing dwellings.</p> <p>6. A variety of housing sizes and styles can still be reflective of local character where the scheme is brought together through a narrow range of appropriate local materials, roofing approaches and boundary treatments.</p> <p>The use of industry standards for good design (Building for Life 12 or the most recent national standards) is encouraged for developing design concepts and testing the quality of the final design proposal.</p>	
<p><b>Policy 3: A Mix of Housing Type</b></p> <p>1. Planning applications for housing schemes should deliver a housing mix that reflects the demonstrable need for smaller market dwellings.</p> <p>2. Developers must show how the local need has been taken into account in the different house types and bedroom numbers proposed.</p>	No change
<p><b>Policy 4: Infill Development in Misson Village</b></p> <p>1. Development on infill and redevelopment sites will only be encouraged where the proposals are of a high design quality and reflect local character.</p> <p>2. The proposals should not reduce the privacy or amenity of adjoining properties.</p> <p>3. Proposals that include smaller dwellings to meet local needs on infill and redevelopment sites that are within safe walking distance of local amenities will be encouraged.</p>	No change
<p><b>Policy 5: Enhancing the provision of community facilities</b></p> <p>1. Proposals to improve community facilities within the parish will be supported where the scheme is appropriate to its rural setting</p>	No change
<p><b>Policy 6: Protecting and Enhancing Heritage Assets</b></p>	

<p>1. The restoration of listed buildings at risk for uses compatible with their designation will be supported, provided such schemes preserve or enhance the listed building's special interest.</p> <p>2. Proposals to provide additional facilities at St Johns Church that will enable it to be more viably used by the community (either as a place of worship or for an alternative use that is of benefit to the community ) will be encouraged where the scheme;</p> <p>a) recognises the significance of the heritage asset as a central part of the proposal; and</p> <p>b) has special regard to the desirability of preserving the asset or its setting or any features of special architectural or historic interest.</p>	<p>No change</p>
<p><b>Policy 7: Mixed Use Development on the Misson Mill Site</b></p> <p>1. Development on the Misson Mill site will be supported within the boundary defined on the Policies Map and where proposals are in general conformity with the indicative layout at paragraph 138 of the Plan.</p> <p>2. The scheme should demonstrate that:</p> <p>a) it provides in the region of 50 dwellings;</p> <p>b) there is a mix of house types to meet local and wider need;</p> <p>c) the boundary treatment and landscaping are appropriate to its rural setting;</p> <p>d) development enhances the distinctiveness and quality of the village;</p> <p>e) it does not cause material harm to the Local Wildlife site on its south western boundary, and provides pedestrian access to the wildlife site where practicable;</p> <p>f) it does not cause material harm to the setting of Misson or the setting of designated and non-designated heritage assets identified in Map 2;</p> <p>g) the layout maximises opportunities to integrate with the village through creating new connections and improving existing ones and which allows for easy, direct movement to and from the village centre and surrounding area;</p> <p>h) the design reflects the local character in terms of street types, building detailing, colours, shapes and materials, landscaping and relationships between public and private spaces in accordance with Policy 2.</p> <p>i) it does not cause harm to the River Idle Washlands Site of Special Scientific Interest</p> <p>j) Consideration has been taken of the impact of the proposal on SSSI Impact Risk Zones</p> <p>3. A range of industrial units for B1, B2 and B8 use are provided to offset the loss of the existing Misson Mill units.</p> <p>4. Any retail development is of a scale appropriate to meet local need for businesses and residents and is located on the site where it can be easily accessed on foot from the village.</p> <p>5. The provision of public open space with a minimum size of 2.1 hectares to provide an outdoor space/park area as identified as a need in the community, young adults and school</p>	<p>No change</p>

<p>consultations and based upon minimum requirements set out in the 2012 Bassetlaw open Space Study</p> <p>6. The open space should be located on the site where it can be accessed easily on foot by the whole village.</p> <p>7. A site specific flood risk assessment is required to demonstrate that the risk of flooding has been addressed.</p>	
<p><b>Policy 8: Energy Efficiency of New Development</b></p> <p>1. Proposals should seek, where possible, to use renewable energy solutions in new developments. The use of renewable energy and other low energy systems compatible with the type of development will be encouraged.</p> <p>2. The use of renewable energy systems near Listed Buildings or other non-designated heritage assets will be supported where it can be shown that their appearance will not be detrimental to the character of the area or the setting of the Listed Buildings.</p>	<p>No change</p>
<p><b>Policy 9: Better Broadband</b></p> <p>1. All new development should demonstrate how it will contribute to, and be compatible with, current digital connectivity where practicable.</p> <p>2. Proposals that accord with development plan policies and provide access to superfast broadband to serve properties and business developments in the Parish will be supported.</p>	<p>No change</p>
<p><b>Policy 10: Improving Green Infrastructure and the Natural Environment</b></p> <p>1. Development which is directly related to improving or extending the opportunities for walking in the Parish will be encouraged where the proposals:</p> <p>a) do not detract from the landscape character or ecological value; and</p> <p>b) are for improving access to the local wildlife sites and the river corridor as identified on Map 9.</p> <p>2. Proposals that create cycling routes along the River Idle will be particularly encouraged.</p> <p>3. Development proposals will be expected to demonstrate how they protect and enhance existing green infrastructure assets<sup>2</sup> and priority habitats and species<sup>3</sup> affected by development and show the opportunities taken to improve linkages, both between existing and new green infrastructure assets and to residential areas.</p> <p>4. Any proposals should have regard to the nature conservation value of the area and ensure that they are designed and managed appropriately to avoid any adverse effects on the notified features of the Site Special Scientific Interest (SSSI).</p>	<p>No change</p>

<b>Parish Projects</b>	<b>Comment</b>
<p><b>Project 1</b>            Seek ways to develop an improved footpath network and to explore arrangements to provide better access for walkers along the River Idle.</p>	<p>Two walking and heritage guide leaflets produced and distributed to all residents. Access to River Idle for walking an item for future wider discussion with landowners. New Footpath No. 13 designated July 2019 with approval of Diversion Order September 2019.</p>
<p><b>Project 2</b>            To work with the developer of Misson Mill to agree the future use and maintenance of the parkland created as part of the mixed use scheme.</p>	<p>MPC will liaise with developer at the appropriate time in the future.</p>
<p><b>Project 3</b>            To seek support from the land owners to undertake some clearance of vegetation around the moated site at Gibdyke and the Pinfold to prevent further erosion of these heritage assets. It is acknowledged that the moated site at Gibdyke is a Scheduled Ancient Monument and therefore the advice of Historic England and the Conservation Team at Bassetlaw District Council would be sought before any works take place</p>	<p>The Pinfold is now owned by MPC and has been cleared. Future use in keeping with historical status under discussion.</p>
<p><b>Project 4</b>            Park – public open space on land (not Misson Mill)</p>	<p>No progress</p>
<p><b>Project 5</b>            Verges to remain uncut in order to develop and promote wildlife</p>	<p>MPC Involved in pilot scheme with NCC to leave Highway verges uncut.</p>
<p><b>Project 6</b>            Extension at the Church for kitchen, room hire and toilets. This would be subject to obtaining planning permission and a church faculty. Historic England and the Conservation Team at Bassetlaw District Council would be sought before any works take place</p>	<p>Applications submitted by PCC for improved facilities in progress.</p>