

# Atcham Parish Council

Clerk: L Pardoe  
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Chairman: Colin Wildblood  
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Parish Council Meeting  
Wednesday 13<sup>th</sup> November 2019  
MINUTES

1. The meeting appointed Councillor A Home Roberts as Chairman for the meeting. Proposed by Councillor S Shedden seconded by Councillor J Caswell and agreed by all members present.
2. The Chairman welcomed all to the meeting.
3. Present Councillor A Home-Roberts, Councillor R Trow, Councillor J Caswell, Councillor S Shedden Apologies were received from Councillor C Wildblood who was away. Also present P Malley to speak on Data Protection and L Pardoe clerk to the Council and Shropshire Councillor C Wild
4. Peter Malley to speak on Data Protection for Parish Councils. Peter spoke to the members and explained their responsibilities, handed out a pack for their information and answered questions from the members and then left the meeting.
5. Co-option of new Councillor. There were no candidates
6. Signing of Declaration of Acceptance of Office see above
7. Declarations of Pecuniary Interest. There were none at this point of the meeting
8. Public Session. There were no members of the public present.
9. Confirmation and acceptance of the minutes of the meeting on Wednesday 11<sup>th</sup> September 2019. It was agreed that these were a true and accurate record of the meeting, proposed by Councillor A Home-Roberts, seconded by Councillor S Shedden and agreed by all members present,
10. Clerk to report on matters arising not covered on the agenda. The clerk reported that she had chased the solar lights and members were all extremely disappointed that the lights were promised for the end of November and it looked increasingly like this would not now happen. It was agreed that the clerk would draft a letter to put through the doors of all properties who would be affected to ensure that they had no objections to the installation of the lights.
11. Shropshire Councillors report. Councillor Wild reported that there would be another meeting between developers Harworths, Shropshire Council and parishes to discuss traffic concerns about the Buildwas site. This would be end of November December time. She would notify the clerk when this was arranged for, to allow a member of the Parish Council to attend.
12. Council to consider a response to the following consultations
  - Library Strategy this has now closed
13. Police Report; circulated to members electronically.
  - Councillor Shedden to report on Community Speedwatch. They would start doing Speedwatch checks in January 2020.
  - The clerk had forwarded the Police report to members .
14. Highways Matters;
  - Clerk to update on trees on the side of the B4380. This was ongoing and Shropshire Council were now dealing with this matter.

- Councillor Home-Roberts reported that the flooding at Berwick Wharf was very bad.
15. Planning Matters;
- a) Clerk to report on previous applications
    - Reference: 19/02550/FUL (validated: 07/06/2019)Chilton Grove; awaiting decision
    - Reference:19/02551/LBC as above
    - Reference: 19/02720/FUL; Land east of Passey Close; Awaiting decision
  - b) Council to consider any new applications;
    - Reference: 19/04747/ADV (validated: 25/10/2019)  
 Address: Thieves Lane Service Station, Thieves Lane, Shrewsbury, Shropshire, SY2 6GF  
 Proposal: Installation of various signage comprising of illuminated fascia signs to three elevations; illuminated double sided multi brand totem pole signage; and free-standing signs  
 After discussion it was agreed that the Parish Council would offer no comment to this application.
16. Finance
- a) Council to pay the accounts as presented by the clerk. The Council were unable to pay the accounts as there was only one signatory present. Councillor Caswell signed them and it was agreed that the clerk would get the Chairman to sign the cheques next week on his return for holiday.
  - b) Council to accept the Bank Reconciliation for October 2019 as presented by the clerk it was agreed to accept the Bank reconciliation as presented by the clerk proposed by Councillor R Trow, seconded by Councillor J Caswell and agreed by all members present.
  - c) It was agreed to add Councillor A Home Roberts to the Bank Mandate.
  - d) Council to consider any grant applications received. There were no grant applications received
  - e) Council to consider developing a business plan. Members agreed that this would be a beneficial thing to do. Clerk to work on a draft and members would consider what they wanted to achieve as a council.
  - f) Council to receive financial papers in preparation for setting the precept in January 2020.The clerk handed out some papers giving members an update on what they had budgeted for this year and what they had spent against the budget to date.
17. Correspondence-this was noted.
18. Members to report on the roll out of Smart water. The clerk reported that she had registered 18 residents at the coffee morning roll out the previous Saturday. She was disappointed that there were no Smartwater representatives there to assist with the roll out and also speak to residents about the Smartwater. There was to be a Christmas Fayre on Saturday 30<sup>th</sup> November and the clerk would request the presence of a Smartwater person to be in attendance at that.
19. Parish Matters
- Councillors to report any matters not covered on agenda for discussion only.
20. Date and time of next meeting; it was agreed that this would be held on Wednesday 8<sup>th</sup> January 2020 at The Malthouse starting at 7.30pm.
21. The Chairman thanked all for attending and closed the meeting at 9.00pm
22. Any resident wishing to collect their smartwater who had not yet done so would be able to do so at the beginning of the meeting.