



Cliffe and Cliffe Woods Parish Council

42 Quickrells Avenue, Cliffe, Rochester, Kent ME3 7RB

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Parish Clerks: Mr Chris Fribbins/Mrs Sue Hibbert

AGENDA

- 1.0 **Apologies for Absence**
- 2.0 **Declarations of Interest**
- 3.0 **Approval of Minutes of Meeting held on 13/10/16**
- 4.0 **Adjournment**
(Members of the public can question the Parish Council and raise issues)
- 5.0 **Matters Arising from Minutes of Meeting held on 13/10/16** (see action list with minutes)
- 6.0 **Report: Clerks** (Clerk PO)
 - 6.1 Correspondence (list to be distributed at meeting)
 - 6.2 Matters dealt with since last meeting (verbal report at meeting)
- 7.0 **Report: Finance & General Purposes** (Cllr Fenney/Clerk(PO))
 - 7.1 **Finance Report**
 - 7.2 **Banking Arrangements**
 - 7.3 **Approval** of the following payments (*includes VAT) – detailed report of income and expenditure circulated.
 - 7.4 **2017/2018 Budget**
 - 7.6 **Draft Terms of Reference for Neighbourhood Plan Steering Group**
Circulated – Recommended approval
 - 7.7 **Playground Inspection**
 - 7.8 **Cliffe Small Hall Car Park / Cliffe Woods Car Park**
The Small Hall Barrier has also been hit and Cllr Wenban will see if it can be adjusted to open and close easier in the short term.
 - 7.9 **Small Works – Contractors**
 - 7.10 **RLG update**
RLG Outstanding - £3,162
Cycle Parking @ Cliffe Woods –Defibrillators
 - 7.11 **S106 Update – Changing Rooms Project**
Matters Arising
Meeting Summary
 - 7.12 **Staffing of Youth Clubs**
There had been one expression of interest, but the person had not turned up at the Cliffe Youth Club as expected. Vacancy to be followed up in Village Voices and additional sources by the Youth Club Committee.
 - 7.13 **Cliffe Fayre Funding Request (Queen's 90th Birthday)**
Still awaiting receipts from Cllr Darwell (following approval at July council meeting (up to £500)) as she has been busy on work and family issues.
- 8.0 **Report: Allotments Committee**
- 9.0 **Report: Planning Committee** (Cllr Harper/Clerk(PO))

- 9.1 The following planning applications comments were circulated and sent as per our Standing Orders as they were due prior to this meeting:

MC/16/3854121 CHURCH STREET, CLIFFE, ROCHESTER, ME3 7PY
MC/16/4197 15 ENGLEFIELD CRESCENT, CLIFFE WOODS, ROCHESTER, ME3 8HB
MC/16/3736 THAMESIDE TERMINAL FORMER CONOCO SITE, SALT LANE, CLIFFE, ME3 7SU
MC/16/4287 THE OLD RECTORY, RECTORY ROAD, CLIFFE, ROCHESTER, ME3 7RP

- 9.2 The following planning applications have been circulated to the planning committee (and other councillors). A response is due after this meeting.

MC/16/4356 EASTCROFT, TOWN ROAD, CLIFFE WOODS, ROCHESTER, ME3 7RL
MC/16/4370 2 VIEW ROAD, CLIFFE WOODS, ROCHESTER, ME3 8JQ
MC/16/4380 BUDDYS VIEW, PERRY HILL, CLIFFE, ROCHESTER, ME3 7TY
MC/16/4410 16 ROOKERY CRESCENT, CLIFFE, ROCHESTER, ME3 7RH
MC/16/4419 16 VIEW ROAD, CLIFFE WOODS, ROCHESTER, ME3 8UA
MC/16/4435 8 HILTON ROAD, CLIFFE WOODS, ROCHESTER, ME3 8LA

- 9.3 Further planning applications notified following the publication of the agenda and the meeting.

tba

- 9.4 **Other Planning Issues**

MC/16/4154A289 FROM FOUR ELMS ROUNDABOUT TO MEDWAY TUNNEL INCLUDING FOUR ELMS ROUNDABOUT, SANS PAREIL ROUNDABOUT, ANTHONYS WAY ROUNDABOUT, FRINDSBURY HILL, AND ADJACENT ROADS AND LAND

10.0 **Rookery Lodge Demolition and Site Redevelopment Proposals (update)**

11.0 **Report: Other Committees**

- 11.1 Footpaths and Common Land – General Report – Cllr Moore.
11.2 Youth Liaison – General Report - Cliffe Woods – Cllr Walton, Cliffe Youth Club Clerk(PO)
11.3 Rural Liaison Committee (Medway) – Cllr Stanley
11.4 Police Liaison – Cllr Stanley
11.5 Cliffe Woods Community Centre Liaison – General Report – Cllr Walton
11.6 Cliffe Memorial Hall – General Report – Cllr Bush

12.0 **Report: Other Bodies**

- 12.1 Patient Participation Groups
12.2 Neighbourhood Plan update – Clerk PO.
12.3 Friends of North Kent Marshes Cllr Moore/Darwell
12.4 Other Reports

13.0 **Other items to be handed to the Clerk for the next Meeting on 8th December 2016 in the Small Hall, Memorial Hall, Church Street, Cliffe.**