

## Capheaton Parish Council

### Minutes of the Parish Council Meeting held on Monday 4 August 2025

- 1) **Present:** Mr W Browne-Swinburne, Ms Coe, Mr RD Patterson, Mr RW Irving, Mrs E Moffat
- 2) **In attendance:** Mr P Ware (Clerk)
- 3) **Apologies for absence:** County Councillor R Dodd
- 4) **Opportunities for members of the public to raise matters:** none
- 5) **Minutes of the Meeting held on 12 May 2025**, having been circulated, were approved and signed. There were no matters arising.
- 6) **Planning:**
  - a) 25/00633/03/DISCON Kirkheaton Wind Farm - details were previously circulated electronically to members and no objections were raised. The clerk responded on 31 July 2025.
  - b) 25/01902/FUL 3 North Side – it was noted that permission was granted on 27 May 2025
- 7) **Highways:**
  - a) Works to the A696 between Saugh House and Knowesgate Belsay due to start on 29/09/25 were noted.
  - b) Cllr Coe is in the process of reporting signs that need attention to NCC's 'My Street' app, clerk to follow up.
- 8) **Kirkheaton car parking & EV community charger:**
  - a) A site meeting was held on 17 May 2025 and the Notes were circulated to residents who responded to the consultation and to Mrs & Mrs Watson.
  - b) Members considered the Notes and agreed to the creation of two communal parking bays at the two locations identified on the plan.
  - c) It was noted that EDF Renewables are to start the decommissioning works for the Kirkheaton wind farm soon so the Council has reached out to them for assistance, with a site visit to follow shortly.
  - d) The Council will continue to monitor NCC & NECA for EV community charger funding opportunities.
  - e) The clerk confirmed that bridleway no 3 is recorded on the Definitive Map of Public Rights of Way which form part of NCC's list of Streets as highway maintainable at public expense, which means NCC has some responsibility for its maintenance, usually to a standard for legitimate public use of the route.
- 9) **Defibrillators:** continue to be monitored in Kirkheaton and Capheaton by Cllrs Irving and Patterson respectively.
- 10) **Correspondence & e- information items:** all noted
  - a) GNAAS email – Chair supported the idea of taking advantage of the 'double your donation' initiative whereby a pledge of funds helps unlock public donations which are doubled. Clerk to check timescales.
- 11) **Council Governance:**
  - a) The Model Standing Orders 2025 Update was circulated and reviewed by members and they resolved to adopt the minor amendments suggested by the clerk. Updated version to go on Council website.
  - b) Council website and email – clerk explained the process for preparing the move to a .gov.uk domain and website. The existing website will be no more after 31<sup>st</sup> March 2026 and on 1<sup>st</sup> April 2026 all Parish & Town Councils must have a .gov.uk email or similar authority owned (rather than gmail, Hotmail etc) address. Members agreed to follow the NALC recommendation, but asked for more information about costs.
- 12) **Finance for 2025/26**
  - a) **Report and bank balance:** The clerk gave a report of this year's spend to date, with a Finance Summary and latest banking statement circulated to members, showing a balance of £3,369.12 not including today's payments.
  - b) **Payments authorised:** Payments for Clerk's salary and expenses were authorised at a cost of £282.90.
  - c) **Donations:** – members agreed to award grants to the same organisations, and with the same amounts, as previously.
- 13) **Any other business:**

- a) Clerk noted that the Grant Monitoring Form for the Kirkheaton noticeboard funding was returned to Ray Wind Funds on 23 June 2025 so the project has now been signed off as completed.

Date and time of next meeting: Monday 3<sup>rd</sup> November 2025 at 7.00pm

\_\_\_\_\_ **Chairman**

\_\_\_\_\_ **Date**