



## ALLHALLOWS PARISH COUNCIL

### MINUTES OF THE PARISH COUNCIL MEETING HELD ON WEDNESDAY 9<sup>th</sup> OCTOBER 2019

**AT CROSS PARK PAVILION, OFF AVERY WAY, ALLHALLOWS, at 6:30pm**

**PRESENT:** Cllr Chris Draper Chairman  
 Cllr Pat Huntley-Chipper Vice-Chair  
 Cllr Yvonne Forrest  
 Cllr Karen Draper  
 Cllr Len Lovatt  
 Cllr Sue Morrice  
 Cllr Trevor Bowley  
 Mr Chris Fribbins Parish Clerk

In attendance 7 members of the public

**108 1 APOLOGIES FOR ABSENCE**

Cllr Cook (Holiday) Agreed Cllrs Morrice and K Draper (also Medway Cllrs Filmer and Sands)

**109 2 DECLARATIONS OF PECUNIARY INTEREST (DPI) AND OTHER SIGNIFICANT INTERESTS (OSI)**

The Vice Chair Cllr Huntley-Chipper is the parish council's representative on the Cross Park Association, but a trustee of the Cross Park Association so she declared her interest in matters regarding Cross Park and would take no part in discussions if there was voting regarding the site. The Chair and Cllr K Draper declared an interest in the planning application of Bourne Leisure (MC/19/1820) as owners of a caravan on the site.

**Audio Recording**

Cllrs Mrs Draper and Morrice indicated that they were recording audio for their own purposes.

**110 3 TO RECEIVE AND SIGN THE MINUTES OF THE FULL PARISH COUNCIL MEETING 11<sup>th</sup> SEPTEMBER 2019** Proposed as a correct record by Cllr Forrest, Seconded Cllr Mrs Draper. **AGREED**

**111 4 MATTERS ARISING FROM THE ABOVE MINUTES (NOT OTHERWISE ON THE AGENDA)**

None

**112 5 TO NOTE UPDATES ON THE ACTION POINTS FROM PREVIOUS MEETINGS**

See updates in appendix.

**SUSPENSION OF MEETING FOR PUBLIC SESSION (30 minutes, up to 10 minutes per speaker)**

Item 8c brought forward – Clerk outlined long term proposals for a Thames Barrier between Allhallows and Southend, including an orbital rail service, cycle crossing, sustainable energy, cruise terminal/station and data centre. Timescales extend to 2150.

**113 6 CLERK'S REPORT**

**a) Fun Fair Request** – The fun fair that visited earlier in the year were granted approval to a small fair on the weekend of 11/10 to 13/10 with an evening fair of Friday, all day on Saturday and afternoon of Sunday. They were willing to make a £200 contribution (which could be allocated to the Youth budget). *(subsequently the weather was bad, and the funfair did not arrive)*

**b) Financial Regulations** – After circulating one comment was raised about a referral to the Finance Committee which does not exist, this will change to refer to the

council in the final version. Proposed Chair, Seconded Cllr Forrest that the Financial Regulations be adopted – All AGREED

- c) **Quotes** – Quotes received from M&L Contracting for the Cross Park Land Management for a further year – Proposed Cllr Forrest, Seconded Cllr Morrice that this quote be approved for a further year. ALL AGREED

Quote received from TJF Properties for the extension of the contract for the Active Cemetery Grass Cutting. Both quotes were quoted higher than the previous year. The Active Cemetery had not been increased for over four years. Proposed Cllr Draper, Seconded Cllr Morrice that the quote be accepted – ALL AGREED.

- d) **Defibrillator** – will need to be inspected as some consumables are date limited.

114 7 **GRANT REQUESTS –**

None

115 8 **PLANNING Responses/Actions**

- a) **Allhallows Planning Applications** – None

b) **Medway Local Plan** – Note letter from Cllr Sands about Deangate Ridge and National Park status for the Hoo Peninsula. The Local Plan is still waiting for a decision on the Housing Infrastructure Fund bid.

- c) **Metrotidal Proposals** – presented in the suspension.

116 9 **HIGHWAYS AND FOOTPATHS**

- a) **Parking Restrictions** – A modified map is being prepared and will be followed up by the Chair with Medway Cllr Filmer. There had been a suggestion that lines by the Church be reduced but it was felt that these should remain because of the narrow road and overnight parking of vans etc. Suggested use of the Village Hall Car Park as previously agreed in 2015.

b) **Footpath Officers Report** – Cllr Bowley reported on his clearance works. Cllr Bowley's report was circulated. A site meeting to look at the stiles on the path to the seawall has been arranged with Adam Taylor the Medway Footpaths officer. (Mrs Morrad would also be invited)

- c) **Verbal contributions** – The Chair mentioned 'TOR' regulations that are being extended to District/Unitary Councils to enforce restrictions on 'pavement parking'. Pavements are being blocked by vehicles with pedestrians, pedestrians with buggies and wheelchairs being forced into the road.

117 10 **CROSS PARK ISSUES**

- a) **Expansion of Facilities** - Nothing further from Turners Group re. the expansion of the residential chalets and the S106.

- b) **Building/Land Issues**

Cllr Bowley's monthly report was circulated.

- c) **Pavilion** –Contact details for the electrical supply access has been passed to the electrician and will be included in inspection.

- d) **Electrical Inspection** – to be scheduled. The Annual Boiler Maintenance is now also due and being arranged via the Cross Park Association.

118 11 **YOUTH CLUB/YOUTH**

- a) **Youth Club** – Attendance now recovering after the summer break.

119 12 **THE BRIMP ISSUES**

- a) **Football Arena** – Now looking a levelling and grassing the site. (Medway Cllr Filmer is a possible source for funding this) no progress yet.

b) **Additional Usage** – still looking for possible uses. Slough Fort have requested use of the centre for First Aid and Governance sessions (Saturdays November 9 and 16)

- c) **Brick Store** – Uses for the store are now being sought. Carpet tiles now complete in the Brick Store by the Youth Offenders Team (who have also installed a safe in the Youth Centre).

- d) **Electrical Inspection** – last inspection was 2017 so a re-inspection is required, this will now include the Brick Store.

120 13 **RECREATION GROUND**

Inspection training to be arranged.

121 14 **CONTRIBUTIONS FROM REPRESENTATIVES ON EXTERNAL BODIES**

- a) **ALLHALLOWS PACT** – Chair and Cllr Morrice – Now continuing on a quarterly open meeting. There had been some local PCSO issues with willingness to collect/use CCTV evidence.
- b) **KALC (Medway)** – Cllrs Cook and Morrice – No meeting
- c) **Medway Council Rural Liaison** – Cllr Mrs K Draper – Green and Blue Infrastructure Plan (part of the Local Plan was discussed. The committee chair also raised the idea of a National Park on the Hoo Peninsula.
- d) **Police Liaison** – Cllr Bowley – appears not to be meeting. Cllr Bowley to follow-up.
- e) **Village Hall** – Cllr Lovatt – No meeting.
- f) **Cross Park** – Cllr Huntley-Chipper – Boiler and Electrical inspection to be scheduled (with Clerk). CCTV maintenance to be added.
- g) **Village Fete** – Cllr Forrest – Report circulated – progress being made.
- h) **Friends of All Saint’s Church** – Cllr Forrest – Report circulated – events scheduled. FOAS were looking at locating a Defibrillator at the southern end of the village. It was suggested that they liaise with the Village Hall for a location and apply for a grant from the parish council.

122 15 **REPORTS FROM OTHER MEMBER RESPONSIBILITIES**

- a) **Allotments (Cllr Forrest)** – No issues. There is a waiting list and an expansion does appear to be needed.
- b) **Recreation Ground and Playpark** (Cllr Forrest and Vice Chair) nothing further.
- c) **Bourne Leisure Liaison** (Cllr C Draper) – Chair in discussion regarding possible volunteer work from Bourne Leisure now their peak season has finished. Suggested areas – Shellduck Woodland, Brimp Road vegetation and possible the new road service could use a roller, Avery Wood footpath clearance, Cross Park and Recreation Ground boundaries.
- d) **Allhallows Primary School Liaison** (Chair) – There have been some issues regarding the ‘part-merger’ of the older years. Previous summer building work had not required planning permission as permitted development at the school.
- e) **Turners Group** – nothing further to report, update required.

123 16 **Shellduck Land**

- a) The planning application for the waste storage compound has been refused again. It is possible to appeal the decision. Clerk to discuss with John Liddiard. In the meantime the Clerk will seek a quote from Colyn Property Services for the provision of gate at that location for the possible use for black sacks awaiting collection.
- b) A full refresh of the areas would exceed the contract allocation. Volunteers/Bourne Leisure to be investigated. A site meeting with Medway/Norse has been proposed.
- c) Ongoing maintenance can be left in the Countryside Contract (M&L Contracting) or removed when the contract is next renewed. It could be offered to TJF Properties or others as a stand-alone piece of work and/or volunteers.

124 17 **FINANCIAL**

- a) Finance Monitoring Reports (to 30 September) Circulated and noted  
Receipts September  
Bank Interest £81.16, Youth Club Tuck/Subs £28.28
- b) To make October payments Proposed – Cllr Morrice, seconded – Cllr Forrest that the payments as listed be paid. – ALL AGREED (the payments list was signed by the proposer and seconder)

C Fribbins Clerk Salary/Home Allowance/Mileage/less PAYE and pension contribution	191001		
John Price Salary/less PAYE/Holiday	191002		
Mick Smith Salary/less PAYE/Holiday	191003		
Marion Eades Cover for JP/MS/Training	191004		
Marion Eades Footwear (Sports Direct)	191004a	22.99	
Zoe McCall Youth Club	191005		
HMRC PAYE	191006	309.54	
NEST Employee/Employer Pension	191007	61.87	
EDF Energy Brimp Electricity DD	191008	81.00	3.86
M&L Contracting Countryside Contract		1,565.00	
M&L Contracting Cross Park		308.33	
M&L Total payment	191009	2,248.00	374.67
TJF Prop Maint Active Cemetery	191010	105.00	
TJF Prop Maint Active Cemetery	191011	105.00	
Colyn Property Services VH Maintenance	191012	60.00	
Rialtus Software - Asset Management Add-on+191013		406.20	67.70
KCS Sales - Paper/Staples	191014	36.42	6.07

Paid previously, to note + corrected amount includes previous approval

**Exclusion of Press and Public: Proposed Chair, Seconded Cllr Huntley-Chipper ALL AGREED due to personal information discussions (items 18)**

125 18

**STAFFING ISSUES**

The meeting with an individual street cleaner had not taken place as circumstances had changed.

It was proposed that a formal meeting be arranged with the street cleaners to discuss/action performance issues – (Chair, Cllr Forrest and Clerk). Proposed Chair, Cllr Forrest – ALL AGREED

126 19

**DATE AND TIME OF NEXT MEETINGS**

The next meeting will be Wednesday 13<sup>th</sup> November 2019 at 6:30pm at the Cross Park Pavilion, Avery Way, Allhallows.

127 20

**FUTURE AGENDA ITEMS – None**

At 21:35 pm Cllr Chris Draper closed the meeting.

Signed as a correct record of the proceedings.

Chair of Allhallows Parish Council

<b>Action Point</b>	<b>Details</b>	<b>Review</b>	<b>ACTION</b>
OCTOBER 17 (discussed at November & December meeting)	Cross Park – Community Facilities	Turners Group proposing permissive path/Bowling Green/Community Centre extension to Pavilion and permanent Changing Rooms as part of a s106 agreement for an extension to their residential park. Agreement in principle awaiting further details, Follow-ups underway with Turners. Turners report planning application submitted MC/18/0288. Further meeting with Turners Group who are looking to submit a planning application for the community facilities on behalf of the parish council. Rural Kent appointed to help with 'project management' if approval granted. Permission for 81 chalets now agreed, <b>awaiting update on development from Turner Group</b>	<b>Chair/Clerk</b>
FEBRUARY 17 C2017/1594	Street Cleaning	Site and dumpster required for street cleaners' bags until collected Site identified at Shellduck/Avery Way junction – details to be followed up. Drawings required so that consultation with Medway Planning can be done. Drawings sent to Dave Harris (Medway Council Planning) to see if planning permission is required. Planning Permission required – papers sent to John Liddiard. Planning application refused. Now re-submitted but <b>refused again.</b>	<b>Clerk following up with Street Cleaners Chair/JC</b>
AUGUST 18 C2018/1749c	Cross Park Electricals	An electrical inspection faults (non-critical) investigation is outstanding and will be scheduled soon. BTD have carried out maintenance work. Trying to arrange a visit to Allhallows Park (The mains feed) <b>Now incorporated in a formal electrical inspection.</b>	<b>Clerk</b>