

# FLETCHING PARISH COUNCIL

Clerk: Lorna Thwaites

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## APPROVED MINUTES of the ORDINARY MEETING OF FLETCHING PARISH COUNCIL

Monday 5<sup>th</sup> October 2020. The public were advised the meeting was recorded

**Members of the Public in Attendance:** 1

**Questions RECEIVED from the Public:** The Council were asked to request a replacement flood warning sign from ESH as one was found in a ditch on Sharpsbridge Lane; The Council were asked to help promote the Speedwatch Campaign, with the aim of recruiting additional volunteers particularly in the Fletching village area of the Parish; A request was made for the Parish Council to consider funding a bench to be sited near the Piltdown sign - it was **AGREED** to include this item on next month's agenda.

**Members in Attendance:** Cllrs Rothery, Constantinou, Collum, Greenish, Shaw, Minch, Borton, District and County Councillor Galley and Lorna Thwaites, Clerk and RFO.

### 93. APOLOGIES

Apologies for absence **RECEIVED**, as reported at the meeting: Cllr Hannay due to ill health.  
Cllr Kerwood was absent from the meeting.

### 94. DECLARATIONS OF INTEREST.

Declarations of Interest **RECEIVED** in respect of items on the Agenda, as required by the Members Code of Conduct: agenda item 8 i: the property subject to the planning application borders the land of Cllr Collum and she did not participate in the review of the application or the vote.

### 95. MINUTES

The Council **RESOLVED** that the minutes of the ordinary meeting of Fletching Parish Council held on 07 September 2020, and the Extra-Ordinary Meeting on 21<sup>st</sup> September 2020 were correct records subject to an inaccuracy to the wording of minute 68, 07 Sept 2020 being amended. Minute 68, was amended by removing the words 'and voted on this item'. The minutes were duly signed by the Chair.

### 96. REPORTS

Report **RECEIVED** from the District and County Councillor Roy Galley:

**East Sussex County Council:** there is currently 80% attendance in schools in the county; East Sussex is low in number of infections; the issue of overgrown verges on Bell Lane has now been resolved.

**Wealden District Council:** the spring clean campaign was successful - 20 teams participated in total with 1.5 tons of rubbish collected; a problem of anti-social parking at Cherry Cottages has been reported - the tenant involved has been served a notice and Cllr Galley has been in touch with one of the residents.

### 97. POLICIES FOR APPROVAL

i. Planning Protocol - the Council **AGREED** to further review this protocol and defer its' approval until the next meeting.

### 98. MATTERS ARISING SINCE THE LAST MEETING

i. An update on the location for a flagpole and license requirements was **RECEIVED:** The Clerk has been in contact with ESH and is pending further details.

ii. An update on protective leg cuffs for the bench at Cherry Tree Cottages was **RECEIVED:** Cllr Constantinou has requested a sample and will test them for durability once received.

iii. An update on the car parked in the disabled bay of the village hall car park was **RECEIVED:** It has been reported to Operation Crackdown who have advised it is not an abandoned vehicle and they cannot take further action.

iv. An update on footpaths at Piltdown Golf Club was **RECEIVED:** ESCC have provided signs to put up; Cllr Minch **AGREED** to liaise with the Golf Club.

v. An update on the Keep Britain Tidy Campaign was **RECEIVED:** 25 volunteers took part; a significant amount of rubbish was collected which included chemical waste; this was reported and collected by WDC; a member of the public in attendance at the meeting requested Cllr Galley to discuss with WDC the possibility of the waste being analysed; further volunteers are required in the Fletching area of the Parish for future campaigns.

### 99. CORRESPONDENCE RECEIVED

Correspondence **RECEIVED** and actions **AGREED:**

Approved by the Fletching Parish Council on 02 November 2020

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- i. WDC Parish Planning Clusters: The Clerk has offered to act as the liaison.
- ii. Uckfield FM, News and local event help: The Council **AGREED** that members of the council would not supply parish council information to the radio station.
- iii. Parish in Bloom: The Parish of Fletching this year were awarded Silver Gilt; Cllr Minch was thanked by the Council for all her efforts regarding this competition.
- iv. Hardstanding being built on Sharpsbridge Lane, Piltdown: Details have been forwarded to Planning Enforcement and ESH on behalf of a parishioner.
- v. Planning application WD/2020/1584/F: Due to the matters raised in the correspondence, the Council **RESOLVED** to move the item to the end of the agenda and discuss the matter in a closed meeting. The Council **RESOLVED** to appoint a committee to investigate the matters raised in accordance with the Fletching Parish Council complaints procedure.
- vi. Moons Farm: An update was **RECEIVED** from Cllr Galley: this case is being managed by Wealden District Council and is expected to be an ongoing case with legal implications.
- vii. Letter to the Parish Council: Due to the matters raised in the correspondence, the Council **RESOLVED** to move the item to the end of the agenda and discuss the matter in a closed meeting. The Council **RESOLVED** to appoint a committee to investigate the matters raised in accordance with the Fletching Parish Council complaints procedure.
- viii. iPad SP1 defibrillator: Cllrs Collum and Constantinou **AGREED** to check the defibrillator battery.
- ix. Community Action Safety Group: The Council **AGREED** several issues to report to the group via the Clerk.

## 100. PLANNING APPLICATIONS

Comments **AGREED** for applications reviewed by Cllrs with delegated planning responsibility:

### i. Listed Building Consent WD/2020/1430/LB FLETCHING LODGE, HIGH STREET, FLETCHING, TN22 3SS

(expiry date for comments: 28 September 2020)

RE-POINTING OF BOUNDARY WALL WITH LIKE FOR LIKE LIME MORTAR. REPLACEMENT OF PORTLAND CEMENT POINTING ON THE FRONT OF THE LODGE WITH LIME MORTAR TO MATCH THE ORIGINAL. RE-SURFACING OF STONE STEPS AT THE FRONT OF THE LODGE.

Comments **AGREED**: the application is the basic restoration of an historic wall and outside wall using the appropriate materials for the historic restoration works. FPC **AGREE** to **SUPPORT** this application.

### ii. Full Planning Application WD/2020/1685/F 1 BREWERS ROW, CHURCH STREET, FLETCHING, TN22 3SJ

(expiry date for comments 01 Oct 2020)

TWO STOREY EXTENSION TO THE SIDE AND SINGLE STOREY EXTENSION TO THE REAR

Comments **AGREED**: FPC believes the property is in the AONB. DC18 HG10 stating that attention must be given to retaining the rural amenities and DC18 5.99 states that account should be taken of the cumulative impact of the extension including the effect on the character of the original property. FPC felt that the extension was sympathetic to the original building mirroring the extension to 4 Brewers Row and would therefore be hardly noticeable. The Council **AGREED** to **SUPPORT** this application.

To **AGREE** comments for applications by the full council:

### i. Full Planning Application WD/2020/1719/F 4 STONE CROFT COTTAGES, GOLDBRIDGE ROAD, PILTDOWN, TN22 3XN (expiry date for comments 08 Oct 2020)

REMOVAL OF TWO EXISTING FLAT ROOF DORMERS TO THE REAR ROOF SLOPE AND REPLACEMENT WITH TWO LARGER PITCHED ROOF DORMERS.

Comments **AGREED**: The two pitched roof dormers proposed as replacements for the existing flat roof dormers are substantially larger and as such (i) constitute over development of the site (ii) in mass and bulk are wholly out of proportion to the existing house and (iii) will have a detrimental impact of the amenities of the adjoining owners. The dormer furthest from the neighbour is considered of less concern. The Council **AGREED** to **OBJECT** to this proposal.

### ii. Full Planning Application WD/2020/1442/F THE LODGE, MOSES FARM, PILTDOWN, UCKFIELD, TN22 3XN (expiry date for comments 14 Oct 2020) ADDITION OF GARDEN ROOM

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Subject to confirmation that the front section of the proposed garden room will face either the main house or the pool, the Council **AGREED** to **SUPPORT** this application.

## 101. PLANNING DECISIONS

Planning decisions **RECEIVED** from Wealden District Council:

i. WD/2020/1428/F YAFFLES REST, SHEFFIELD GREEN, SHEFFIELD PARK, TN22 3RB - APPROVED on 11 Sept 2020

ii. WD/2020/1325/LB & 1234/F THE FLYING ENGINE, MILL LANE, FLETCHING, TN22 3PY

REMOVAL OF A PVC-U AND GLASS CONSERVATORY, ERECTION OF A GROUND FLOOR REAR EXTENSION AND FIRST FLOOR BEDROOM ADDITION - **WITHDRAWN** on 23 Sept 2020

## 102. FINANCE

i. Payments for October were **AUTHORISED**, and the bank reconciliation was **RECEIVED**.

ii. An update on actual spend vs budget was **RECEIVED**: The Council **AGREED** to promote the grant fund for applications to be considered at the next Parish Council meeting.

iii. The Council **RESOLVED** to recycle a poppy wreath for laying on Remembrance Sunday and **AGREED** to make a donation to the RBL of £50.

## 103. BURIAL GROUND

i. A request to place a memorial tablet was **AGREED**.

ii. A request to purchase a burial plot was **AGREED**.

iii. Cllr Collum offered to look at the state of a fence within the Burial Ground with Cllr Hannay.

iv. An update on the water leak in the burial ground was **RECEIVED**: Cllr Constantinou proposed a new unit should be fitted and **AGREED** to investigate further.

## 104. GROUNDS MAINTENANCE

i. The signed contract from Countryman's Contractors for the 3-year grounds maintenance contract was **RECEIVED**.

## 105. HIGHWAYS MATTERS

i. Verge cutting information from ESCC was **RECEIVED** and the Council **RESOLVED** to defer decision making for 2021 grass cutting options to the next parish council meeting; the Clerk **AGREED** to request a quote from Countrymans Contractors.

ii. An update on the request for depth markers along Mill Lane was **RECEIVED**: The Snr Traffic and Safety Officer is waiting on further information further to the change in the national process for providing depth markers.

ii. An update on the Piltdown Gates was **RECEIVED**: The PRA have received the license for the gates; contracts have been received but ESH have been requested to correct the license signatories; Cllr Galley **AGREED** to follow up this matter with ESH; the contractor is ready to start installation.

## 106. ONLINE COMMUNICATION

i. The Clerks recommendation regarding a Fletching Parish Council Facebook page was **RECEIVED**.

ii. The Council **AGREED** to develop a Fletching Parish Council Facebook page: Cllr Rothery **AGREED** to discuss with the Parish Magazine the possibility of putting the magazine on the Facebook page.

iii. The FPC Social Media Policy was **ADOPTED**.

iv. The decision whether to incorporate an events calendar on the Parish Council website was **DEFERRED** to the next meeting.

*Cllr Galley left at 20.28*

## 107. PROJECTS

### 1. FLETCHING RECREATION GROUND

i. The report from the FRG committee meeting of 24<sup>th</sup> Sept 2020 was **RECEIVED**: Roles within the committee have been appointed; a deficit is forecast due to lower use resulting from the pandemic.

### 2. LAND REGISTRATION

i. No further update has yet been **RECEIVED** on the progress of the land registration work.

### 3. FINGERPOSTS

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i. There was no progress on the renovations to the fingerposts at Splaynes Green and Golf Course Triangle to report.

ii. Next steps **AGREED** with regards to the fallen Fingerpost: Cllr Constantinou raised a concern over the state of repair of most of the fingerposts in the parish and that that more than 2 fingerposts per year might need to be refurbished; the Clerk was requested to circulate the quote from JAKK for further discussion at the next meeting.

#### 4. PUMP HOUSE

i. The response from Jo Tucker, Snr Heritage Officer regarding the requirements for any formal paperwork was **RECEIVED**: No form of Planning Permission would be required for the works proposed.

ii. The specification of works was **AGREED**.

iii. Next steps with regards to receiving quotes were **AGREED**: Cllr Minch would send the Clerk details of the builders she had previously discussed the project with.

#### 5. PARISH WALKS

i. An update with regards to a volunteer producing a booklet of walks was **RECEIVED**: The Council **AGREED** that Cllr Minch would request an editorial and business plan from the volunteer.

**108. TO AGREE ITEMS FOR THE NEXT PARISH COUNCIL MAGAZINE:** Speedwatch Campaign; Keep Britain Tidy campaign; Parish in Bloom award; Grant awards from Fletching Parish Council.

**109. TO PROPOSE AGENDA ITEMS FOR THE NEXT ORDINARY MEETING OF FLETCHING PARISH COUNCIL**

To consider any grant applications received

To **AGREE** a verge cutting option for 2021

To **RESOLVE** whether to purchase a bench to be placed by the Piltdown Pond

To **RECEIVE** an update on progress made to the renovation of the Splaynes Green Phone Box

**110. TIME AND DATE OF THE NEXT MEETING OF FLETCHING PARISH COUNCIL:** Monday 2<sup>nd</sup> November 2020, 7pm to be held as a remote meeting.

**111. TO CLOSE THE MEETING:** the meeting was closed to the public at 20.51; cllrs not allocated to the committee reviewing agenda items 7 v and 7 vii left the meeting; the meeting closed at 21.01.