

PONSONBY PARISH COUNCIL

Chairman: Cllr Scott Robertson

Clerk: Hannah Webb
E: ponsonbypcc@yahoo.com

1st December 2025

Dear Councillors

You are summoned to attend the **Parish meeting** of Ponsonby Parish Council to be held on 9th December 2025 in Calderbridge Village Hall at approximately 7pm.

Yours sincerely

Hannah Webb
Clerk to the Council

AGENDA

1. Apologies

To receive and record with reason any apologies for absence.

2. Declarations of Interest

To receive declarations, by elected and co-opted members, of interests in respect of items on this agenda.

3. Minutes of the Parish Council Meeting held on 11th November 2025

To authorise the Chairman to sign, as a correct record, the minutes of the Meeting held on 11th November 2025 (previously circulated).

4. Progress Reports

To receive for information and/or determine action, as appropriate, on the items in the following reports:

- i. GDF
- ii. Parish Council Forum
- iii. Highways issues
- iv. St Bridgets Church Closure and War Memorial
- v. NDA
- vi. Heart of the Community fund – updates
- vii. Sustrans/Walk Wheel Cycle Trust
- viii. Assertion 10 and ICT Policy

5. Applications for Development

The Clerk shall have relevant applications available for inspection for 10 minutes before the meeting.

Application No.	Location	Proposal
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6. Financial Records

1)	Clerk Services – November 2025	£179.07
2)	Village Hall hire – October and November 2025 (awaiting invoices)	£48.00
3	Mr A McCully – Flags – paid 21/11/2025	£26.99
4)	Playdale invoice 0000062991 – paid 1/12/2025	£9355.69

Balance of accounts at 1st December 2025: £13913.89 with a further £2500 in the amenities account

7. Schedule of Correspondence, notices and publications

8. Parish Council Representation

9. Public Participation / Open Session

The Chairman will invite residents to make representations on any item on this agenda or to bring matters to the attention of the Council for consideration for inclusion in a future agenda.

10. *Councillor Matters

An opportunity for Councillors to raise minor matters, not on this agenda, on behalf of residents.

***Note: No discussion or decisions can be made on these matters but the Clerk may make investigations and/or they may be placed on a future agenda of the Council.**

11. Date of the next meeting

To confirm the date of the next meeting 13th January 2025 at 7pm.