

Nether Wallop Parish Council
Nether Wallop Village Hall
Working Group Terms of Reference

Background.

The Nether Wallop Village Hall is owned by a registered charity "The Nether Wallop New Village Hall Trust" By virtue of a memorandum of understanding the Trust has delegated the day to day running and management of the Hall to the Nether Wallop Parish Council. NWPC is assisted in this task by the Nether Wallop Village Hall Working Group.

Objectives of the Working Group

Facilitate the use and enjoyment of the Hall by the Public by for example the operation of the audio-visual equipment that is situated in the Hall.

Identify items located in the Hall or forming part of the fabric of the Hall that are in need of repair or replacement and inform NWPC Accordingly.

Assist in repairing and replacing such items where appropriate

Undertake any other tasks deemed necessary to ensure the smooth and continued running of the Village Hall.

Membership of the Working Group

There is no minimum or maximum number of members required. All residents of Nether Wallop are invited to join the group to assist with the running of the Hall. The Parish Councillor with responsibility for overseeing the Hall is a standing member of the Working Group. They will be responsible for attending the regular meetings of NWPC and reporting the activities and recommendations of the Working Group to that body.

Financial Expenditure

The Working Group has no authority to incur any expenditure or form any contracts on behalf of the Parish Council. All expenditure requests need to be submitted to NWPC for consideration and approval in line with the Council's own Financial Regulations. In exceptional circumstances where for example it is a question of public safety the Chairman or Clerk of the Parish Council can agree to emergency expenditure of up to £500 which must be approved at the next meeting of NWPC.

For more information contact: nwpc.chair@gmail.com