

MEDSTEAD PARISH COUNCIL

MINUTES OF THE MAINTENANCE COMMITTEE MEETING HELD ON 24th August 2016 AT MEDSTEAD VILLAGE HALL AT 6.00pm

Present:

Cllr's Ken Kercher (Chairman), Peter Buckland & Jean Penny. There were no members of the public present.

Also present:

Mr Peter Baston (Clerk).

Action

16.65 OPEN SESSION

Cllr Buckland raised the issue of the missing "No Horse Riding" sign on the footpath from South Town Road to the Village Green. The Clerk was asked to contact Mr M Overy to obtain a replacement.

Clerk

16.66 APOLOGIES OF ABSENCE

Councillor Hans Taylor.

16.67 MINUTES

- i. The minutes of the meeting held on 22nd June 2016 having been previously circulated, **were agreed as a true record and were signed by the Chairman.**
- ii. No Matters arising.

16.68 DECLARATIONS OF INTEREST

There were no declarations of interest.

16.69 TREE LOPPING - URC

- a. The Clerk updated the Committee on the tree work required at the United Reform Church where branches were still encroaching from The Knapp. Scottish & Southern Energy (SSE) had been contacted and have agreed to trim back the trees from the electric wires on the road boundary.
- b. The Committee agreed that a tree surgeon be contacted to provide a quote to trim back the remaining trees on the southern border of the URC with The Knapp.

Clerk

16.70 BUS SHELTERS

The Clerk updated the Committee on the latest position regarding the routing of the school bus and a response is still awaited from Hampshire Bus / HCC. The Clerk would again chase HCC. Until the routing is changed, the siting of proposed bus shelters on Boyneswood Road and Five Ash Crossroads would be put on hold.

Clerk

16.71 SPORTS PAVILION.

The Clerk reported that a fire risk assessment will take place on 30th August. Cllr Kercher and the Clerk will attend.

Cllr Kercher / Clerk

16.72 POST BOX RELOCATION

The Clerk had been in contact with Royal Mail who have indicated that whilst the box could be moved, the cost to the Council would be around £500 which was considered far too high. After discussion, it was proposed that the Clerk contact Royal Mail again to see if the box can be turned 90 degrees in its present position to allow the Council to then place a hard standing in front of the box.

Clerk

16.73 CEMETERY

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| i. | Prior to the meeting, the Maintenance Committee had visited the Cemetery to consider which graves need to be restored / made safe. A report would be compiled by the Clerk and a quotation sourced which would then be passed on to the Wake Trustees for consideration as to whether funding can be made available for this purpose. | Clerk |
| ii. | In addition, certain trees were identified as having very low hanging branches and the Clerk was asked to contact the cemetery contractor for a quote to lop these branches to raise the canopy and also to remove a 4 metre length of boxwood hedge alongside South Town Road which is collapsing towards the road and which would be replaced by a beech saplings in the Autumn to match the remaining hedge | Clerk |
| iii. | Cemetery Gates: <ul style="list-style-type: none">a. These require adjusting and the Clerk was asked to source a contractor to adjust the latch.b. In addition, the gates should be painted by the Day Work Contractor. | Clerk
Clerk |
| iv. | Cllr Buckland suggested that a start could be made on preparatory work on the spur path to the memorial wall which would be undertaken by voluntary labour as previously agreed with Cllr Pullen once the work associated with the Pond was completed. | Cllr Buckland |

16.74 VILLAGE GREEN BARBEQUE / BENCH

The Clerk provided an update but this was being taken forward by Cllr Taylor who was buying the BBQ from funds received from a District Council grant.	Cllr Taylor
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16.75 FOOTPATHS FP13 & FP28

Following referral from Full Council, the Committee asked the Clerk to contact the Day Work Contractor to undertake bramble clearance on FP13.	Clerk
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On FP28, the boundary was unclear as to whether Medstead or Bentworth PC are responsible and the Clerk was asked to check the boundaries from records held.	Clerk
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16.74 CURRENT & FUTURE PROJECTS

The projects were reviewed by the Committee. Following the installation of two new litter bins, it was agreed that the contract with Landscape Group be amended to ensure all bins are emptied fortnightly.	Clerk
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At the conclusion of the discussions the meeting was closed at 6.50pm

SignedChairman Date.....