

# WARK PARISH COUNCIL

Chairman Edward Jeffrey; Email: [clerk.wark@gmail.com](mailto:clerk.wark@gmail.com)

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## Draft Minutes of meeting held on Wednesday 31/07/2024

### At The Haining, Wark. @7pm

1. Meeting opened by Edward Jeffrey (chair). Councillors present Jason Riches, Judith Weir and Anne Hutchinson. Apologies for the following councillors, Brenda Murray, Lisa Lorraine, Steve Batey, and Louise Kirkland (Clerk).
2. Jason Riches elected RFO and Clerk for meeting. Proposed by Edward Jeffrey and seconded by Judith Weir.
3. Notification of other business. None.
4. Declarations of conflict of interest. None.
  - 5a. It was agreed that WPC were eligible to submit a Certificate of Exemption Proposed,. Judith Weir seconded Anne Hutchinson
5. An agreement has been reached with external audit. This allows our internal audit to be submitted after the July 1<sup>st</sup> deadline, without penalty, due to circumstance out of parish council control. The internal audit is to be returned to the auditors by Anne Hutchinson for amendment before final submission. Internal Audit to be made accessible to the public for 30 working days, once documents returned from the auditors. The Chair to make accessible arrangements. Proposed by Edward Jeffrey and seconded by Jason Riches.
6. Approved Annual Governance Statement- **section1, Doc no:3176**. Signed by Chair and RFO. Proposed by Judith Weir and seconded by Anne Hutchinson.
7. Approved Accounting Statement- **section 2, Doc no:3177**. Signed by Chair and RFO. Proposed by Anne Hutchinson and seconded by Judith Weir.
8. Financial matters discussed, agreed and actioned. Proposed by Jason Riches, seconded by Edward Jeffrey.
9. Items agreed for discussion at next meeting are, rat problem at Stonehaugh and cracked junction mirror at Simonburn.

**10.**Next meeting to be held at Wark Town Hall, 28/08/2024 at 7pm. Agreed by all councillors present.

**11.**Meeting closed at 2015hrs.