

BURTON LEONARD PARISH COUNCIL
Meeting held in St Leonard's Hall, Burton Leonard

6th November 2017 at 7.30 pm

AGENDA

1. Apologies for Absence
2. Declarations of Interest in Items on the Agenda
3. Approval of Minutes from the previous Meeting held on 4th September 2017
4. Matters Arising from the Minutes not covered by the Agenda
5. Planning
 - i. Re-direction of correspondence of planning applications/information Cllr. O'Kane
 - ii. **17/03785/FUL** | Received: Wed 23 Aug 2017 | Validated: Wed 06 Sep 2017 | **Status: Registered**
Formation of access and track, installation of gate and removal of 3.5 metres of hedgerow. Firlands Farm, Apron Lane, Burton Leonard, HG3 3SY.
 - iii. **17/03888/FUL** Received: Wed 30 Aug 2017 | Validated: Fri 15 Sep 2017 | **Status: Application Permitted**. Erection of single storey extension, conversion of loft space, installation of dormer window. Alteration to fenestration (Revised Scheme). Roseberry Mill Lane Burton Leonard Harrogate HGG3 3SH.
 - iv. **17/04117/FUL** Received: Fri 15 Sep 2017 | Validated: Wed 20 Sep 2017 | **Application Permitted**, Erection of single storey and first floor extensions and canopy, conversion of garage to form kitchen and alterations to fenestration. 4 Vicarage Terrace, Burton Leonard, HG3 3SB.
 - v. **17/041412/DISCON** | Received: Mon 18 Sept 2017 | Validated: Wed 18 Oct 2017 | **Status: Registered**
Application for approval of details required under condition 3 (Sample materials) of planning permission 17/03094/FUL- Erection of replacement dwelling and detached garage. Site of Field House Mill Lane Burton Leonard.
 - vi. **17/04563/FUL** | Received: Fri 13 Oct 2017 | Validated: Fri 13 Oct 2017 | **Status Registered**
Erection of detached dwelling, formation of access and hardstanding and repositioning of telegraph pole (Revised Scheme) (Site Area 0.045 ha) Greenside Station Lane Burton Leonard Harrogate North Yorkshire HG3 3DG.
 - vii. **17/04653/TCON** | Received: Fri 20 Oct 2017 | Validated: Fri 20 Oct 2017 | | **Status: Registered**
Felling of 1 Willow (T1) to rear of property within Burton Leonard Conservation Area. The Old Hall Burton Leonard Harrogate HG3 3SD. – Status: Registered.
6. Members of the Public are invited to Address The Council with Questions or Comments
7. Finance
 - i. Receipt and Approval of the Annual Statement for 2016-2017
 - ii. Balance of Bank Account as at 31st October 2017 £11,990.31, bank statements to be signed by the Chairman.
 - iii. Income and Expenditure as at 31st October 2017 to be issued to Councillors at the meeting.
 - a) Action to take for cheque 100101 prepared for Yorkshire Water £19.66 dated 03.04.17 not issued.
 - b) Action to take for cheque 100112 prepared for St Leonards Church £160 dated 6th June not issued.
 - c) Note cheque for £50 donation to Landscape Fund Mr F.H. Woodward returned by bank "unpaid".
 - iv. Notification of Receipts
 - a) Receipt of 2nd Precept payment £3,473.00 and 2nd Grant £27.00 on 27.09.17
 - v. Invoices to Approved for Payment
 - a) Farm & Land Services Ltd Invoice 4897 £186.00
 - b) Payment for Kaspersky Total Security for Parish Clerk Computer £25.98 paid for by Cllr. Bapoo.
 - c) Payment for work to Burton Leonard Website L K Miller £20.00
 - d) Sickness absence payments and expenses July to September 2017 Parish Clerk £656.29 paid 23.09.17, cq. 100116.

Temporary Parish Clerk: Mrs Liz Boddy
The Old Hall, Burton Leonard, Harrogate, North Yorkshire HG3 3SD
Tel: 01765 677343 email: liz@theoldhall.com

NEW PARISH COUNCIL WEBSITE: <http://burtonleonard.btck.co.uk/>

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AGENDA cont/.

- vi. Re-direction of delivery of Bank Statements Cllr. O’Kane

- 8. Correspondence
 - i. 05.09.17 re Car Parking on Verges from Clive Carass.
 - ii. 28.10.17 re Green Gables from Christine Hill. Planning Permission Ref. No: 17/00243/FUL | Validated Fri 03 Feb 2017 | Status Application Refused. The application has now gone to Appeal.
 - iii. List of general correspondence received and circulated prior to the meeting attached.

- 9. Councillors Reports
 - i. Refurbishing and Painting Village Bench Seats, update on progress. Cllr. Bappoo
 - ii. Publication in Newsletter of issues: Dog Fouling Bags in Bins, Parking on Verges and Dangerous Driving, update on progress. Parish Clerk
 - iii. Purchase of Microsoft Office Suite and an anti-virus program for Parish Clerk’s computer, update on progress. Cllr. Bappoo

- 10. Any Other Business
 - i. Appointment of temporary Parish Clerk to cover sickness absence for the current Clerk.
 - ii. Review and action the use of the Defibrillator Grant.
 - iii. Burton Leonard website: New BLPC website for Parish Council documents.
 - iv. To consider how the website [www. burtonleonard.org.uk](http://www.burtonleonard.org.uk) is continued to be used by Burton Leonard.
 - v. To agree a contractor for Payroll for the Temporary Parish Clerk.
 - vi. Budget for 2018-19

- 11. Dates of Next Meetings
 - i. Monday 4th December 7.30pm
 - ii. Monday 8th January 7.30pm

- 12. Confidential Items