

# Medstead Parish Council

Minutes of a meeting of the **Finance and General Purposes Committee** held on 26<sup>th</sup> April 2017  
at 7.30pm at Medstead Village Hall.

**Present:**

Councillor Deborah Jackson (Chairman agenda items 8 - 13).

Councillor Roy Pullen (Chairman agenda items 1 - 7).

Councillor Ken Kercher

Councillor Peter Fenwick

**Also present:** Peter Baston, Clerk to the Council.

**Action**

**17.13 OPEN SESSION**

None were raised.

**17.14 APOLOGIES.**

None

**17.15 DECLARATIONS OF INTEREST**

The Clerk declared an interest in agenda item 9.

**17.16 MINUTES**

- a) The minutes of the meeting held on **22<sup>nd</sup> February 2017** were agreed by Cllr Kercher and seconded by Cllr Fenwick and signed by the Chairman as a correct record.
- b) No matters arising.

**17.17 MEDSTEAD PARISH COUNCIL EQUITY & DIVERSITY POLICY**

The Committee discussed the draft policy, which was agreed and will be taken to Full Council for approval.

**Full Council**

**17.18 MEDSTEAD PARISH COUNCIL FREEDOM OF INFORMATION POLICY**

The Committee discussed the draft policy, which was agreed and will be taken to Full Council for approval.

**Full Council**

**17.19 MEDSTEAD PARISH COUNCIL EXPENSES POLICY & PROCEDURE**

The Committee discussed and amended the draft policy, which will be taken to Full Council for approval.

**Full Council**

**17.20 MEDSTEAD PARISH COUNCIL DATA PROTECTION POLICY**

The Committee discussed and amended the draft policy, which will be taken to Full Council for approval.

**Full Council**

#### 17.21 MEDSTEAD PARISH CLERK – PAY REVIEW

The Clerk left the room for this item. The Committee agreed to advance the scale point from 21 to 22 on the NALC pay scales and also to agree the payment of the 2017 pay award as detailed in the NALC / SLCC 2016-18 National Salary Award detail (EO2-16). This will be taken to Full Council for approval.

Full Council

#### 17.22 S106 BUDGET / EXPENDITURE REVIEW

- i. Committee agreed that the 2017/18 budget would not be exceeded and would continue to be monitored and reviewed monthly.
- ii. A successful application has been made to HCC for a Community Support Grant (£750) to be match funded by Council for a bore hole investigation at Five Ash Pond and Cllr Pullen will contact the contractor to arrange to get the work started.

Cllr Pullen

#### 17.23 S106 FUNDING - REVIEW

- i. An update is required from EHDC as regards the level of S106 funding available to Medstead and despite two attempts by the Clerk to obtain the information from EHDC it had still not materialised. The Clerk would contact EHDC again.
- ii. Cllr Kercher asked whether any CIL funding had also been allocated and how were EHDC accounting for CIL contributions. The Clerk will also raise this with EHDC.

Clerk

Clerk

#### 17.24 GRANT APPLICATIONS

- i. **Home Start WeyWater** – It was felt by the Committee that there was lack of clarity as to whom in Medstead parish the beneficiaries of this Grant would be and in accordance with the Grant policy (Point 4), the Clerk was asked to contact WeyWater to get this information.
- ii. **The Medstead Lawn Tennis Club** – The thrust of the application was to access possible developers contributions for this Grant The Clerk was asked to respond to the Club, advising that, whilst the Parish Council is obtaining updated information from EHDC regarding the current status of Developer Contributions, the Club might also seek funding from the Lawn Tennis Association, The Hampshire Playing Fields association or from an EHDC Cabinet Grant. Unfortunately the Medstead Parish Council budget for Grants in 2017/18 is only £1k and the level being sought here far exceeds Medstead Parish Council funding availability.

Clerk

Clerk

#### 17.25 MEDSTEAD CEMETERY

- a) **Future Planning** – No response has been received from the second land owner.
- b) **Wake Trust – Memorial Repairs**. Cllr Kercher reported that the faculty application to the Winchester Diocese to carry out repair had been confirmed, but the consultation period was in place at present and confirmation was awaited from the Diocese lawyers that there were no representations.

At the conclusion of the items on the agenda the meeting was closed at 8.40pm.

Signed.....Chairman

Date.....