

Minutes of Lyneham & Bradenstoke Parish Council Meeting held on Tuesday 12th September 2017 at St Michaels Church Hall Lyneham at 7.00pm.

Present

Cllrs: G Jackson-Haines (Chairman), T Webb, R Gill, F Gomme, J Wright, D Lambourne and J Digman
Clerk to the meeting: Cllr Judy Digman

Welcome

The Chairman welcomed all present to the meeting:

- 1) A representative from MoD was not present to give a report.
- 2) Wiltshire Cllr Allison Bucknell gave a report to all present.
- 3) The Chairman explained how the public participation part of the meeting would be conducted and then asked if there were any comments regarding items on the agenda.
The questions raised by members of the public were all answered.

Item 1 - Apologies for absence

Apologies were received from Cllrs Thrussell, and Clarkson

Item 2 – Declaration of Interest in items on the Agenda.

There were no declarations of interest in items on the agenda.

Item 3 – Approval of Minutes from the previous meeting

Minutes of the Parish Council meeting held on Tuesday 15th August 2017 were approved by those present and will be signed following the meeting.

Approved by all Councillors. Minutes signed by Chairman

Item 4 - To receive items on the Clerk's Report

4.1 The Chairman mentioned that during this period the Acting Clerk, Cllr Trudie Clarkson has been off sick. In the short term the Chairman has taken on the role himself.

1. Inspected the play park at Pound Close after the renewal of some old equipment and the erection of new. Discussions held with contractor on the state the play park was left in and the material that had been left.
2. Sent emails to sovereign requesting invoices.
3. Further discussions with Sovereign on remedial work required for pound Close Play Park.
4. Ordered anti bird protection for both playparks to help reduce the damage caused by the birds in the playparks in accordance with the maintenance budget.
5. Purchased the portable hard drive as discussed and approved at the August Parish Council meeting.
6. Sent out the Allotment renewal agreements to all allotment holders
7. Raised letter for approve at the September meeting for the tendering of the cleaners for the Lyneham public toilets.
8. Discussed the glass cutting issues at the paly parks and general grass cutting of the green with the grass contractor.
9. Emails sent out to local residence that showed an interest in contributing to the neighbourhood plan. Informing them of a meeting on the 21st September

4.2. LYNEHAM &BRADENSTOKE WORKING PARTY REPORTS

There were no reports.

Item 5 To receive an update on the artwork being prepared for the Welcome to Lyneham signs

5.1 The artwork for the sign that was designed by the late Cllr John Webb has been with a local artist who has been finalising the colours on the design in accordance with Cllr John Webb's original plan. It was felt that this would be a fitting tribute to John. The plans were passed to all Councillors and given to the attending members of the public to view.

The design will be placed on the website and displayed in the Parish notice boards for people to view.

Approved by All Councillors

Item 6 Finance.

6.1 Finance/payments Reports up to 10th September 2017

Account Balances including cheques written and cleared-

Current Account. £29,876:65

Deposit Account. £58,202:69

6.2 a. Account Balances inclusive of all cheques written and deposits made –

b. To agree payments in accordance with the budget. Cheques written to the following;

Cheque Number.	Payee	Amount
722	Castle Water	58:86
723	Sovereign play park	10,561:18
724	Sovereign play park	1,558:82
	Money received	0:0

Approved by All Councillors

c. To discuss and approve the purchase of new signage for Pound Close Playpark up to the value of £100:00.

At the inspection of the new equipment that has been installed at the Pound Close Playpark. It was noticed that a sign was required to show the date of the installation and to show the Emergency telephone numbers. This signage would be the same as fitted to the Bradenstoke Playpark.

Approved by All Councillors

d. To discuss and approve the purchase of a new notice board for the Allotment site, up to the value of £100:00.

The notice board is to replace the one that is in a very poor state. The new notice board will be required to display; The Emergency telephone numbers, Plan of the Allotments. Contact details of the Lead Councillor, The Allotment agreement and the responsibilities of the Allotment holders.

Approved by All Councillors.

e. To discuss and approve the letter to be sent to contractors inviting them to tender for the cleaning and maintenance of the public toilets.

Approved by All Councillors.

Item 7 – Neighbourhood Plan

Volunteers have been contacted who showed an interest in the Neighbourhood Plan Steering Group. We have arranged a meeting in the Bradenstoke Village Hall on 21st September 2017 at 6.30pm. Members of the public who wish to attend are welcome. The purpose of the meeting is to explain the Neighbourhood plan and to allow individuals to demonstrate the skills and expertise they can bring to the plan.

Item 8 – Planning

8.1 An update on planning applications was given by Cllr J Wright.

- a. To discuss planning application 17/07865/DP3 To retain a double mobile classroom – Lyneham Primary School.
It was noted that the school currently has 338 in attendance and this will increase to 498 in 2020

No Objections

item 14 - Exchange of Information

- a) For the Council to consider welcome signs for Bradenstoke Village
- b) For the Council to consider equipment for toddlers in Pound Close Playpark
- c) To consider a review of the Grass cutting within the Parish.

Item 14 – Date of the Next Meeting

The next meeting of Lyneham and Bradenstoke Parish Council is to be held on Tuesday 10th October 2017 in St Michaels Church Hall Lyneham at 7.00pm.

Signed Date

Chairman