

CLIVE PARISH COUNCIL

COUNCIL MINUTES 16 APRIL 2026

Minutes of the Clive Parish Council meeting, held in Clive Village Hall on Thurs 16th April 2026, at 7.30pm.

Present: Cllrs Rob Dennis, Ian Donoghue (Vice Chairman), Sandy Goldwyn (Chairman), Mark Haines-Eynon.

In attendance: Lydia Bardsley (Proper Officer), Public: 1

Meeting started: 7.33pm

157/25: CHAIRMAN'S WELCOME

The Chairman welcomed everyone and opened the meeting.

158/25: TO RECEIVE APOLOGIES FOR ABSENCE

Apologies were received from Cllrs Adrian Barker, Lisa Morgan, Andrew Rushworth, Peter Slark, SC Cllr Alison Williams and Rob Piper (RAF Shawbury). It was **RESOLVED** to note these apologies.

159/25: DISCLOSURE OF PECUNIARY INTERESTS & DISPENSATION REQUESTS

No interests declared. No dispensation requests.

160/25: MINUTES

To approve and authorise signing the [Council minutes dated 19 March 2026](#).

It was **RESOLVED** to approve and sign the above minutes as a true and accurate record.

161/25: OPEN FORUM

A period set aside to allow the public the opportunity to speak on an agenda item (maximum 3 minutes per person).

Public participation is only permitted during this session and is at the Chairman's discretion.

There were no comments raised.

162/25: CLERK REPORT - Consider matters arising since the last Council meeting

The Clerk's report had been circulated previously and was **NOTED**. In addition, it was **NOTED** that the cost for printing 20 qty dog fouling posters on laminated paper (including artwork/design amends) is £38.00 +VAT. Clerk will double check the cost for fully waterproof paper.

163/25: PARISH MATTERS – Council to discuss and agree actions

a) Highways concerns (incl. road closures, drainage, parking, etc.) - Council to receive updates and agree actions

- It was **NOTED** that the erosion on Sherwood bank has been reported on Fix My Street, and there have been some pot holes marked up there and throughout the village.
- Cllr Donoghue gave a summary of VAS data for the 1st quarter of the calendar year. Overall, there are no significant changes. It was **NOTED** that Cllr Donoghue is in process of verifying all previous data.

b) Digital and data compliance – Receive update and agree actions

It was **NOTED** that:

- Clerk has completed Website Accessibility checks and most of the changes Clerk is able to do have been implemented, but there are some changes that will need to be completed by the website provider.
- Website Accessibility statement has been updated throughout process.
- Clerk is in process of ensuring table and/or Excel-based documents e.g. certain PC policies, budgets, finance reports, asset registers, are fully accessible moving forwards. Clerk will update finance documents for the 2025-26 year, older documents can be made accessible on request.
- Policies not already fully accessible (i.e. those involving tables and/or diagrams/images) will be made fully accessible at next review.

c) Annual Parish Meeting – Council to receive update on arrangements and agree actions

It was **NOTED** that the Annual Parish Meeting is booked for Thurs 23.04.2026, and speakers from SC (SC Cllr Dave Walker, Portfolio holder for Planning) and Community Resource Shropshire (on Housing Needs Surveys) have been arranged.

d) Neighbourhood Plan – Council to consider and agree actions

It was **NOTED** that:

- There will be a talk on Neighbourhood Plans at the APM.
- There are new government toolkits for Neighbourhood Plans on the gov.uk website.
- To the Clerk's knowledge, there is no replacement funding for Neighbourhood Plans since Locality funding stopped.

164/25: PLANNING APPLICATIONS/APPEALS – Council to agree/ratify responses

a) [Application ref: 26/00971/FUL, Hilltop Cottages, Clive](#)

Proposal: Demolition of porch, erection of single storey rear extension, first floor side extension and addition of second floor in attic

Comments deadline: 17.04.2026

The Council went through the Planning Protocol checklist.

After consideration, it was **RESOLVED** to SUPPORT with the following comments: The Council has some queries about domestic and construction vehicle access given the close proximity to the primary school, and how to ensure pedestrian safety. It is suggested that vehicle access could instead be from the other side of the property. Overall, it is considered positive to bring a long derelict property back into usage.

165/25: SHROPSHIRE COUNCIL/INSPECTOR PLANNING DECISIONS – Council to note

a) [Application ref: 26/00575/AG2, Clivewood Farm, Wem Road, Clive](#) – Pending consideration

b) [Application ref: 26/00780/FUL, Proposed Residential Development Land East Of Clive Hall, High Street, Clive](#) – Pending consideration

c) [Application ref: 25/03979/OUT, Proposed Residential Development Land To The South Of High Street \(Flemley Park\), High Street, Clive](#) – Pending consideration

d) [Application ref: 25/04005/OUT, Land Adjacent To The Bungalow, High Street, Clive](#) – Pending consideration

e) [Application ref: 25/03814/OUT, Proposed Residential Development Land To The South Of Station Road, Clive](#) – Pending consideration

It was **NOTED** that the SC Highways response to all 3 of the significant development proposals is a very informative document and addresses the cumulative impact of the 3 proposals combined. It was **FURTHER NOTED** that significant traffic calming measures would need to be introduced to make the proposals acceptable from a Highway's perspective.

166/25: FINANCE – Council to consider and approve

a) Finance reports year-end ([March 2026 Receipts & payments](#), [March 2026 Bank reconciliation](#), and March Bank statement)

RESOLVED TO APPROVE

b) [Year-end budget monitoring report](#)

RESOLVED TO APPROVE

c) External audit and exemption certificate – Council to note selection for intermediate review, confirm eligibility for exemption, and sign certificate

Correspondence from PKF Littlejohn was **NOTED**. It was **RESOLVED** that the PC meets the eligibility criteria for exemption from external audit, and the exemption certificate was duly signed by the Chairman and the Clerk.

d) Asset register year-end 2026

RESOLVED TO APPROVE

e) VAT reclaim 2025-26 – Council to receive update

NOTED that a VAT reclaim has been submitted for £343.56.

f) Internal audit update – Council to receive update

NOTED that requested year-end documents have been shared with Internal Auditor and audit should be complete in time for May Council meeting.

g) Unity Trust Savings accounts – Council to receive update

Clerk has applied for two savings accounts as per PC decision at March meeting. Bank signatories signed the application forms as per the mandate. It was **AGREED** to set up deposits and cashflow transfers as per the Clerk's proposals.

167/25: PAYMENTS

a) Payments to be ratified/approved at the meeting

It was **RESOLVED** to approve the following payments:

- Clerk, April staffing costs, £808.64 (no VAT)
- NEST, April pension contributions (emp'ee and emp'er), £54.70 (no VAT), by direct debit HMRC
- April PAYE and NICs, £54.67 (no VAT)
- Hugo Fox, website provision, £11.99 (of which £2 VAT)
- PWLB, Renshaw's Field loan repayment, £2087.52 (no VAT)
- PWLB, Village Hall loan repayment, £429.13 (no VAT)
- Unity Trust, monthly account fee, £7.00 (no VAT)

168/25: POLICIES – Council to review and approve

a) Action Plan quarterly review

b) ICO Publication Scheme and Guide to Information

c) Health & Safety Policy

d) Councillor-Clerk Protocol

e) General Reserves Policy

f) Training Policy

It was **RESOLVED** to approve the above policies a), b), c) d) e), and f).

169/25: REPORTS

a) Sansaw Estates – Consider a report from the estate

No report received, but it is **NOTED** that a spring update is expected soon.

b) RAF Shawbury – Consider a report

In addition to the usual routine reports about [Aries magazine \(edition 1, Spring, available on RAF Shawbury website\)](#), Community Course Projects, and contacts for complaints, the following report was **NOTED**:

• **Night Flying reminder**

The current night flying period continues until 7th May. Night flying periods are usually for seven weeks with three weeks in between periods. There is also information on the RAF Shawbury webpage with contact details for complaints or concerns. Night flying commences typically 30 mins after sunset and may continue until 02:30.

• **Drones**

Reminder of legal restrictions near all airfields, civil and military, for flying drones and model aircraft and to [check CAA website for updated rules for flying drones and model aircraft](#).

• **Upcoming events**

Landowners' and Rider Awareness Day will be held on Thursday 21 May – attendance is by invitation.

• **Hi-Viz for horse riders**

Be Seen Be Safer campaign 2026 – They expect new hi-vis stock in mid-late May. First come, first served, and the Station will update social media once stock becomes available, please visit the [RAF Shawbury website for info on ordering kit](#).

c) Shropshire Councillor's Report – Consider a report

SC Cllr William's report had been circulated prior to the meeting and the following was **NOTED**:

- A 30-month timetable has been set for the new Local Plan (2025-45), and is expected to commence soon with a 4-month notice period.
- Food waste collection – Shropshire Council (and 57 other regional councils) has missed the April 1st deadline for introducing food waste collections, due to insufficient long-term govt funding for delivery. Work is planned to design and assess costs of a fully compliant scheme, with an update to Cabinet expected in July 2026. Shropshire may consider applying for exemption from regulatory requirements due to rurality and contractual complexity.

d) Police reports/newsletters – Receive reports and agree any actions

The North Shropshire SNT newsletter for April 2026 was **NOTED**, including the news that the Action Fraud service has been replaced with a new service “Report Fraud”.

e) Reports from meetings/training – Consider reports from Cllrs/Clerk on training/meetings attended
No training/meetings attended.

f) AED checks – Receive reports from latest AED inspections and agree actions

It was **NOTED** that AED checks had been completed on: 01/04/2026 with everything in order. These checks were logged for PC records.

g) Community Speed Watch – Consider a report and agree actions

No report received.

170/25: CORRESPONDENCE RECEIVED - Council to note/agree actions

a) SALC weekly briefing (30.03.2026, 07.04.2026) **NOTED**

b) SLCC: Govt consultation on Local Authority Planning Committee Changes (deadline: 23.04.2026
Cllr Donoghue will have a look at consultation and share thoughts on email if possible.

c) [West Mercia Police public consultation: Police mergers](#) (deadline 15.06.2026).

No response required.

d) Neighbourhood Governance Packs (04.04.2026)

It was **AGREED** to defer until next month.

e) [Shropshire Council Corporate Plan 2026-30](#) (deadline: 22.04.2026)

It was **AGREED** no response required.

f) Surface dressing work Harmer Hill to Alderton, April & May 2026 (27.03.2026) **NOTED**

g) [Severn Trent road works: Station Road, Clive \(24-25.06.2026\)](#) **NOTED**

171/25: FUTURE AGENDA ITEMS

Councillors are requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas. **Councillors are respectfully reminded that this is not an opportunity for debate or decision making.**

- AGAR
- Insurance
- Official PC Social media account
- Neighbourhood Governance
- Neighbourhood plans
- Housing Needs Survey

172/25: NEXT MEETING – Council to agree

After discussion, it was **RESOLVED** that the next ordinary Council meeting would be the Annual Council Meeting and will be held on **Thurs 21st May 2026**, 7.30pm at Clive Village Hall.

There being no further business, the Chairman thanked everyone for their participation and closed the meeting at: 20.18pm.

Confirmed as accurate: _____ Chairman Date: _____