

# WEST ALVINGTON PARISH COUNCIL

## NOTICE OF THE NEXT MEETING

Venue:	Zoom Meeting
Date:	Tuesday 4 <sup>th</sup> May 2021
Time:	7.30pm

Councillors, I hereby give you notice that the **Meeting of the Parish Council** will be held at the venue, date and time above. All Members of the Council are summoned to attend for the purposes of determining and resolving upon the business to be transacted as set out below.

Dated this 28<sup>th</sup> April 2021

To: All Members of the Council

cc: District Cllrs Judy Pearce & Mark Long, County Cllr Rufus Gilbert

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### **BUSINESS TO BE TRANSACTED**

1. Welcome & Apologies
2. **ELECTION OF CHAIRMAN & CHAIRMAN ACCEPTANCE OF OFFICE**
3. **ELECTION OF VICE CHAIRMAN**
4. **APPOINTMENT OF COUNCILLORS TO COMMITTEES/LEAD ROLES** - Representatives on External Bodies - Agreement of Clerk's mandate of Responsible Financial Officer
5. **DECLARATIONS OF INTEREST**
6. **MINUTES OF PREVIOUS PARISH COUNCIL MEETING (1<sup>st</sup> April 2021)**
7. **CLERKS REPORT:** Defibrillator Signage, Longfields Potholes, Easton Hill Bench, PROW Signage & Maps, Vehicle Activated Signs, Playing field equipment projects, School Crossing Lights, Town Park Car Park, Village Upkeep Tender, Tree Growing from Gullies,
8. **PARISHIONERS OPEN FORUM** (allocated time not longer than 15 minutes, a member of the public shall not speak for more than 2 minutes as per Standing Orders)
9. **COUNTY COUNCILLORS REPORT & HIGHWAYS:** Report from Cllr Gilbert.
10. **DISTRICT COUNCILLORS REPORT:** Report from Cllrs Pearce & Long
11. **PLANNING, ENFORCEMENT & NEIGHBOURHOOD DEVELOPMENT PLAN –**  
PLANNING ISSUES FOR DISCUSSION:
  - 1204/21/FUL, Langworthys Barn, Resubmission of 3399/20/FUL
  - 1117/21/ARC, School Cottage, approval of details reserved by conditions 4-7
  - 0835/21/HHO, 2 Butts Cottages, rear extensionEnforcement  
Neighbourhood Plan: Update
12. **BUSINESS TO BE DISCUSSED -**
  - Premises License Application, Gerston Point
  - S106 Funds & Village Hall Update
  - Maintenance List Update & Proposal to fix school fence post.
13. **FINANCE & GOVERNANCE Receipts & Payments –**  
**Governance –** Councillor Vacancy, 2020/21 Internal & External Audits, Policy Reviews  
**Accounts to pay –** Month 2: Clerk Salary & HMRC £456.63, Nick Walker Printing £38.40, DALC Renewal £132.10, ElanCity £4,725.60, Mr Lee Maintenance £218,
14. **NEXT MEETING & CHAIRMAN** - The next Parish Council meeting is on 1<sup>st</sup> July 2021

Signed: *Katharine Harrod*

Clerk to West Alvington Parish Council

Clerk: (Mrs) Katharine Harrod, tel: 07704 941150

Email: [westalvingtonpc@gmail.com](mailto:westalvingtonpc@gmail.com)

Website: <http://www.westalvingtonparishcouncil.co.uk/>

### **Scheduled Zoom meeting CONNECTION INFORMATION:**

Topic: WAPC May 2021 Meeting

Time: May 4, 2021 07:30 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/81510092457>

Meeting ID: 815 1009 2457

Dial by your location

+44 203 051 2874 United Kingdom

Find your local number: <https://us02web.zoom.us/u/kJePea4Fl>

### **Notes and Tips**

1. You do not need to subscribe to Zoom in order to participate in the meeting, just follow the link provided. Ensure you note the meeting id. NO PASSWORD IS REQUIRED.
2. It works best if you can join via a computer or laptop with a camera, as it will enable you to make use of all features easily. You can also participate using your smartphone or tablet by downloading the Zoom app if a computer is not possible, but it may be a little trickier to participate.
3. You will be asked to provide a name when you join, please provide this information.
4. We suggest you attempt to join a couple of minutes before the meeting is due to start, you will be held in an online 'waiting area' until we start the meeting.
5. You should be prompted to test your audio when entering the meeting. Please do this to ensure you can hear and be heard.
6. You will find yourself muted when you enter the meeting. Parishioners will remain muted unless invited to speak.
7. Please, turn your video on, it really helps you to feel engaged and participate in the meeting easily.
8. If for any reason you think you may be late joining, or need to leave and come back, please contact the clerk via [westalvingtonnpc@gmail.com](mailto:westalvingtonnpc@gmail.com) or alert us via the chat feature.

*Clerk: (Mrs) Katharine Harrod, tel: 07704 941150*

*Email: [westalvingtonnpc@gmail.com](mailto:westalvingtonnpc@gmail.com)*

*Website: <http://www.westalvingtonparishcouncil.co.uk/>*