

# PARISH COUNCIL OF TOGSTON

Chair: Vacant / Vice Chair: Cllr A Cairns

Clerk: M Burn

To the Members of Togston Parish Council (TPC): 11/03/2025

Dear Councillor,

You are hereby summoned to attend a meeting of the **Parish Council at Togston Social Club** (Venue confirmed by NALC) **Friday 14th March at 18:30** for the purpose of transacting the following business:-

Malcolm BURN (Clerk)

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## Agenda

### **1: Apologies for absence**

Notifications from Councillors who are absent

### **2: Member Vacancy - Chairman**

2.1 To elect the chairman for the meeting

### **3: Declaration of Interests, and grant of any dispensations**

Declarations by Councillors of any interests in matters on the agenda

3.1 Garages

3.2 Allotments

3.3 Other

### **4: Public forum**

4.1 Approx 5 minutes public discussion with the council

### **5: Minutes of previous meeting**

5.1 To sign the minutes as a correct record (Chairman)

### **6: Matters arising from previous meeting: Unless separate on the agenda** (Chair / Clerk)

6.1 Access to allotments via Guyzance Ave - update

6.2 Parish council business only email - progress

6.3 X20 Bus Broomhill - Response from Arriva and Cllr T Clark

6.4 Defibrillator registration confirmed - inspections confirmed

6.5 Pathways in poor repair - Cllr Blewitt update

6.6 Flower tubs and plants estimates - Cllr Cairns update

6.7 Parking issues (25.09) - Cllr Thomson

### **7: Financial matters: (All)**

7.1 Urgent Banking review - Changing TPC banking to Internet Bank

(decision item)

7.2 NCC invoice green spaces - Update Cllr Cairns

7.3 Invoices paid in person at TSB

Salary previous clerk Dec 2024 <b>681777</b> NCC	Confidential
NCC Clerk salary tax mth 10 (Incorrect) <b>681891</b>	Confidential
NCC Green spaces 24/25 <b>299043</b>	925.88GBP

7.3 Non routine future invoices to pay

NCC Clerk tax month 11	Confidential
Internal auditor fee	140.00GBP TBC

7.4 Possible funding from Climate Team NCC (Discussion item)

7.5 Powergrid wayleave annual income payment - x2 cheques pending update (Clerk)

## **8: Parish Council Elections 1st May 2025**

8.1 Circulation of information to Cllrs and questions (Discussion item)

## **9: Parish meeting venue required** (Discussion item)

9.1 To consider a community space for the parish

## **10: Internal Audit**

10.1 To acknowledge the TPC internal audit requirement for April/May 24/25.

## **11: Allotments - contracts and invoicing 25/26 / Maintenance**

11.1 To consider and agree the process for invoicing and collection of payments.(Decision item)

## **12: Planning**

12.1 East Farm Togston Barns 25/00276/FUL - Closing 13th March

12.2 Development of local plan for the parish - (Discussion item)

**13: Vacancy** at Togston parish for clerk / RFO from 14/03/25

## **14: Date of next meeting(s)**

Friday..... TBC

(Signed) Malcolm BURN - (Clerk), 4 Cresswell Home Farm Cottages, NE61  
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