

NORTH VALE PARISH COUNCIL

DRAFT MINUTES

Monday 18th April 2016 at 7.30pm
Holton Village Hall

Present – Dave Young (Chairman), David Badham-Thornhill, Gillian Freeman, Hannah Croft, James Lee, Jenny Chambers, Nick Haggett, Janet Down, Lesley Tyson.

In attendance – Elizabeth Persson (Clerk), William Wallace, Tim Inglefield, 4 members of the public

16.14 Apologies – Richard Biss

16.15 Register of Interests - None

16.16 Declaration of Interest/Dispensations - None

16.17 Minutes of Last Meeting

Received and signed the minutes of the last Parish Council Meeting on Monday 21st March 2016.

16.18 Matters Arising not covered elsewhere on the agenda

16.18.1 Dustbin in layby outside Holton – Nick Allen hopes to replace this bin by the end of the month.

16.18.2 Gale Trust Clarification – Parish Clerk still to investigate

16.18.3 Laptop and Scanner – a reconditioned laptop has been purchased from Wessex Computers with new hard drive and a new Epsom scanner.

16.18.4 Filing cabinet – Fireproof cabinets are extremely expensive so David is to look into a filing cabinet on freecycle and Clerk to look in to a fireproof box for the Churchyard record book. It was agreed to open an account with Papertrees in Wincanton in order to purchase box and stationery items more easily and claim back the VAT.

16.18.5 BT Infinity Project – Parish Clerk still to investigate.

16.18.6 Clerk's Contract – Parish Clerk working on this.

16.19 Planning Applications

16.19.1 16/01015/OUT – Outline application for the erection for 2 bungalows with all matters reserved. Land west of Elliscombe Cottages, Gibbet Lane Road, Maperton, Wincanton, Somerset – No objections at this stage of the planning process although there was a query as to whether or not 'in fill' was allowed in this area.

16.19.2 16/01296/LBC – Addition of an extra window to the south-west elevation. Mr W Barribal, The Coach House, Lattiford, Holbrook, Wincanton, Somerset, BA9 8AH – no objections.

16.19.3 16/00964/LBC – Alteration of external facing joinery from dark stain/varnish to Farrow & Ball Number 18 (French Gray). Mr James Horton, Tythe Barn, Holton Road, Holton, Wincanton, Somerset, BA9 8AX – no objections.

16.20 Planning Decisions

16.20.1 16/00448/FUL – Change of use of a dwelling (Use Class C3) to a Canine Rehabilitation Centre (Sui Generis), and proposed signage. Mrs Hannah Meeker, Brook Barn, Lattiford, Holton, Wincanton, BA9 8AG. Permission granted with conditions.

16.20.1 16/00449/ADV – Display of two signs on either side of the entrance gate. Mrs Hannah Meeker, Brook Barn, Lattiford, Holton, Wincanton, BA9 8AG. Permission granted with conditions.

16.21 Training

- 16.21.1 Councillor Training** - set for Tuesday 3rd May from 6.30pm to 9pm at Holton Village Hall.
- 16.21.2 Planning training for Town & Parish Councillors** – 4 Councillors with to attend on the 12th May.
- 16.21.3 Update on Clerk's Training** – financial part of the training completed this month. Various things to catch up on including Statement of Internal Control and an Asset Register. Permission granted to go on 'Preparing for Audit with Grant Thornton' at a cost of £15.

16.22 Roads and Signage

- 16.22.1 Grove Lane 'No through road' sign** – a new sign has been requested to replace old one.
- 16.22.2 Lorries at Dancing Cross** – Colin Fletcher is dealing with the repairs of the latest accident. He is also going to organise a lorry count over a 7 day period in order to best work out how to combat the current problem of lorries using this route. The Clerk has been asked to check whether there would be any issues with Highways in putting flower boxes at the Holton signs on entering the village.
- 16.22.3 General update on outstanding issues** – the Clerk has written to Mr Hopkins regarding visibility at Dancing Cross. Will get an update on rest of issues for May meeting. There was also a request to get the Decontrol signs removed on Cherrington Lane as there is a problem with some newly qualified drivers attempting to reach the national speed limit down this lane.

16.23 Annual Parish Meeting

- 16.23.1 Review of meeting** – please see attached Paper 18.04.16 – 16.23
- 16.23.2 Upkeep of Finger Posts** – please see attached Paper 18.04.16 – 16.23
- 16.23.3 Cleaning of street furniture within Parish** – please see attached Paper 18.04.16 – 16.23

16.24 Correspondence

- 16.24.1 Area East Committee** – Agenda for 13th April and minutes of 9th March now available (FYI)
- 16.24.2 Latest Newsletter from Somerset Rivers Authority** is now available (FYI)
- 16.24.3 SWP April 2016** now available (FYI)
- 16.24.4 New RHS Grass Roots magazine** now available on line (FYI)

16.25 Financial Matters

- 16.25.1 Authorise Cheques**
 - £10 for hire of Village Hall for tonight's meeting
 - £30.15 for Clerks expenses
 - £71.80 to HMRC for Payee
 - £287.27 Clerks pay for first quarter
- 16.25.2 Precept payment** – precept payment of £4187 now in the bank
- 16.25.3 Account Review** – Community Account £10,149.54, Business Money Manager £2,403.87
- 16.25.4 End of year accounts forms in from Grant Thornton including an Intermediate Audit** – Information currently been collated.
- 16.25.5 Health and Wellbeing projects and possible purchases** – the possibility of Parish Council purchasing the items put forward in the grant applications and then gifting them to the village halls to avoid VAT was discussed and deemed a good idea, should we get the funding.
- 16.25.6 New pension regulations** – Nick Haggett is going to look into a pension fund for Parish Council employee to comply with current regulations.

16.26 Matters of report and items for next meeting.

16.26.1 The next meeting will be held on Monday 16th May at 7.30pm in North Cheriton Village Hall. This meeting will begin with the Annual Meeting of the Council.

Mrs Elizabeth Persson
Parish Clerk

NORTH VALE ANNUAL PARISH MEETING

DRAFT MINUTES

Monday 18th April 2016 at 7.00pm
Holton Village Hall

Present – Dave Young (Chairman), David Badham-Thornhill, Gillian Freeman, Hannah Croft, James Lee, Jenny Chambers, Nick Haggett, Janet Down, Lesley .

In attendance – Elizabeth Persson (Clerk), 5 members of the public

The Chairman welcomed everyone to the Annual Parish Meeting. An informal discussion took place around the following items:-

APM 16.1 Upkeep of finger posts – *It was discussed whether or not the parish wished to look after the finger posts within the parish as the council was not able to do this any longer. No decision was made at this time. Further discussions will take place at next meeting of council.*

APM 16.2 Cleaning of road signs – *Discussion took place regarding the cleaning of signage within the parish. It was suggested by one of the members of the public that people with a sign outside their property might like to keep it clean. This was thought to be a good idea as long it was understood that they would not be covered by Parish Council insurance should there be an accident during the process. The Clerk is to double check the insurance situation for all works carried out by members of the Parish. The Clerk is still waiting on a quote from Blast Away Cleaning Ltd to clean all the signs once a year.*

APM 16.3 Instillation of Community Heartbeat Machines – *A suggestion had come in from a member of the Parish that the Council might like to look in to the installation of Community Heartbeat Machines in each of the villages as they are now in many communities throughout the country. North Cheriton have looked in to the possibility of putting one in to the telephone box but it was going to be very expensive and the community were not all that keen. Holton had also previously looked into this but again, the expense etc. had meant that it had not been taken any further. The Clerk is to check the exact details of installation but it was not thought to be necessary at this point in time.*

APM 16.4 Adoption of North Cheriton telephone Kiosk – *A member of the public from North Cheriton has got together a group from the village keen to adopt the telephone box in the village as it is in a sad state of repair but they are not allowed to adopt it themselves. They were asking if the Parish Council would adopt the box on their behalf and they would then undertake the necessary maintenance and find a suitable use for the box. The Council agreed that in principal this was possible but the Clerk is to check the insurance situation should someone get their finger shut in the door etc.*

APM 16.5 An update was also given on the speeding and lorry issues through Dancing Cross which is still causing a huge amount of concern for the residents.