

BURNISTON PARISH COUNCIL

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PARISH COUNCIL MEETING Thursday 7th March 2024 at 6.30pm Burniston & Cloughton Village Hall

AGENDA

All declarations of interest in agenda items to be made by the member, in writing, on the form provided. If unsure, please contact the Clerk on receipt of the agenda.

1. Apologies to receive & accept reasons. (To hand from Cllrs. Grimwood and Murray).
2. To receive member's declarations of interest in items of business on this agenda.
3. Minutes of meeting of 1st February 2024 (*enclosed*) to approve and sign.
4. Public Open Forum.
5. To consider matters raised in the Public Open Forum & if appropriate, agree action.
6. Reports to receive (as available) & agree action – Police, Unitary, Parish, Clerk.
7. Updates on matters from earlier meetings:-
 - a) Balsam removal [*Minute 132/23c refers*] Cllr. Powell to report.
 - b) Page on NextDoor [*Minute 133/23c refers*] Cllr. Topham to report.
 - c) Coastguard Station [*Minute 133/23c refers*] Cllr. Parsons to report.
 - d) Grant acceptance forms Hospice & Northstead Pre-School [*Minute 133/23e refers*] Cllrs. Hill and Parsons to countersign.
 - e) Burniston Show grant cheque presentations [*Minute 136/23a refers*] Cllr. Topham to report.
8. Correspondence – to agree action:-
 - a) Burniston Show grant [*Minute 113/23 refers*] – to receive and note a letter of thanks from St. Catherine's Hospice and confirmation the grant will be used to refurbish an in-patient room, to be known as The Burniston Room.
 - b) Crown reduction & trim of Christmas lights leylandi at roundabout – to receive quote and agree action as appropriate.
 - c) Correspondence received after 1/3/24 & requiring a response before next meeting – to agree action as appropriate.
9. Planning Matters:-
 - a) Applications Received (to agree comments):-
 1. ZF23/01840/HS Two storey rear extension and convert office over garage into annexe, Wayside Farm, Coastal Road.
 - b) Decisions Received (to note):-
 1. ZF23/01633/HS Erect rear dormer, front porch and garage extension, 38 Burniston Gardens – granted with conditions;
 2. ZF23/01924/HS Erect first floor side extension and raised patio to rear, Quarry Farm, Quarry Road – granted with conditions.
 - c) To agree comments/note any planning matters/decisions received after 1/3/24.
10. Finance & Regulatory Matters – none at preparation of agenda.
11. Accounts to Certify:- Lindhead Out of School Club [*Minute 136/23a refers*] £176-59; Village Hall (room hire July-March) £57-00; HMRC (Tax/NI Jan-March) £299-60; J Marley [contractual payment & end of year adjustment] £107-68; Duchy (bus shelter rent) £60-00.

J. Marley

J. Marley (Mrs)
Clerk to the Parish Council
2nd March 2024

MINUTES OF ORDINARY MEETING OF BURNISTON PARISH COUNCIL HELD IN THE VILLAGE HALL ON THURSDAY 1st FEBRUARY 2024 AT 6.30PM

Present: Councillor R Parsons (Chairman)
Councillor P Grimwood
Councillor A Hill
Councillor B Marley
Councillor C Murray
Councillor V Powell
Councillor C Topham (from 6.32pm)
Mrs J Marley (Clerk).

Absent: Cllrs. P Grimwood, C Murray, North Yorkshire Unitary Cllr. D Bastiman.

127/23 **APOLOGIES:-** Received & accepted from Cllr. P. Tidd (health), NYU Cllr. Bastiman (personal commitment)

128/23 **DECLARATIONS OF INTEREST:** Received from Cllr. Hill Personal & non-prejudicial agenda item 9 a) 2 – planning 86 Limestone Road.

129/23 **MINUTES**
Having been previously circulated, the minutes of the Council meeting of 4th January 2024 were **approved** as an accurate record and authorised for signature by the Chairman.

130/23 **PUBLIC OPEN FORUM** No public present.

131/23 **MATTERS RAISED IN PUBLIC OPEN FORUM** No matters to consider.

132/23 **REPORTS**

- a) **Police:** report on January incidents would be emailed to councillors when it was to hand.
- b) **Unitary:** no report to receive.
- c) **Parish:** Cllr. Murray reported the building site adjacent him was still being plagued by fuel and plant thefts. Cllr. Grimwood reported 1] she still didn't know if the WI were prepared to adopt/help with keeping the war memorial tidy; 2] some but not all of the hedge on Limestone Road between Lindhead School and the High Street had been cut back. Cllr. Powell was still trying to co-ordinate removal of the Himalayan Balsam on Prickybeck (Clerk to chase Duchy on this) and would update the March meeting. Cllr. Topham reported on raising Council's profile on social media and agreed she is to apply for a page on the NextDoor website.
- d) **Clerk:** no matters to report.

133/23 **UPDATES ON ITEMS FROM EARLIER MEETINGS**

- a) New noticeboard for High Street [*Minute 93/23b) refers*] – **noted** this had been delivered and was in store. **Agreed** to defer installation until works to widen a gateway adjacent proposed location of board had been completed.
- b) Request for TPO, 31 Limestone Road [*Minute 110/23c) refers*] – **noted** the request has been refused.
- c) Coastguard Station [*Minute 120/23a) refers*] – **noted** the result of planning pre-app advice (*emailed to councillors 23/1/24*). Council had paid for a site visit and it was felt this necessary in light of some of the assumptions in the advice received. **Agreed** Clerk to arrange a site visit between planning officer and chairman.
- d) Additional grit bins in the parish [*Minute 121/23 refers*] – it was **agreed** the scoring matrix used by North Yorkshire Council (*emailed to councillors 9/1/24*) probably needed some tweaks – Cllr. Hill and Topham to bring proposed changes to future meeting. In terms of proposed grit salt bin locations, each councillor to identify sites and bring them to the April meeting of Council for consideration.
- e) Show fund grant acceptance forms [*Minute 126/26 refers*] **noted** grant acceptance forms had been received from St Catherine's Hospice (£5,000) and Northstead Pre-School (£3,500) and **agreed** Cllrs. Hill and Parsons to do the online bank authorisations.

134/23 **CORRESPONDENCE**

- a) Correspondence received after 24/1/24 & requiring a response before next meeting – none.

135/23 PLANNING MATTERS

a) Applications Received:-

1. ZF23/01919/FL Re-surfacing of disused railway to provide a public footpath suitable for walking and cycling, Cinder Track between Burniston and Cloughton - **agreed** no objection in principle but concerns re 1] lack of signage and dog waste bins; 2] no mention of use by horses; 3] shared access/usage criteria.
2. ZF23/02104/HS Erect single storey rear extension and enlarge detached garage, 86 Limestone Road - **agreed** no objections.

b) Decisions received & noted:- none.

c) Planning matters received after 24/1/24:- none.

136/23 FINANCE & REGULATORY MATTERS

- a)** Burniston Show Grant Fund – **agreed** Cllrs. Grimwood, Murray, Parson, Powell and Topham to be involved in the cheque presentation photos (Cllr. Topham to coordinate). In respect of the balance of £176-59 (created by receipt of interest on the bank account) two recipients were suggested – Lindhead Out of School Cub and Staintondale Show. **Resolved** by 5 votes (Councillors Grimwood, Murray, Parsons, Powell and Topham) to 2 (Councillors Hill and Marley) that the balance be given to Lindhead Out Of School Club.

137/23 ACCOUNTS TO CERTIFY – Having been previously notified the following were approved for payment via online banking (Cllrs. Hill and Parsons to do the online authorisation within 24 hours):-

J Marley	Printing/copying 1/1/23-31/12/23	£19-09
YLCA	Training Cllr. Powell	£66-80

There being no further business, the Chairman declared the meeting closed at 8.02 pm.

DRAFT
for approval
7/3/24