

## Minutes of the Averham, Kelham and Staythorpe Parish Council

**3 March 2020**

**7pm, Robin Hood Theatre, Averham**

**Present:** Cllr. A. Fereday (Chair), Cllrs. I. Bradey, V. Hird, T. Carlisle, J. Miller, J. Allan

**Ex-officio:** Nicola Walker, Clerk

AKS 20-018	<b>Apologies for absence.</b> Apologies were received from Cllrs. T. Williams, J. Cobley, J. Phillips-Kelly, S. Emeny, and County Cllr. S. Saddington	
AKS 20-019	<b>To receive declarations of interest from Members in any item to be discussed.</b> None declared	
AKS 20-020	<b>Minutes of the previous meeting.</b> The minutes of the previous meeting were agreed and signed.	
AKS 20-021	<b>Matters arising from the previous meeting, not covered in the agenda.</b> <ul style="list-style-type: none"> <li>Defibrillator sign-Deferred until next meeting</li> <li>Lamppost Poppies- The poppies arrived and have been distributed to councillors.</li> <li>Frequency of emptying Staythorpe dog bin- This bin was monitored and is frequently overflowing. It was agreed to change to weekly emptying. Clerk to notify NSDC.</li> </ul>	JA  NW
AKS 20-022	<b>Reports from County Councillor and District Councillor-</b> Cllr. Saddington emailed to note that she had requested an inspection of Staythorpe Rd, due to the recent flooding. She had also arranged a donation to the WI of £150.00 for the upcoming VE Day celebrations. Also, she wished to remind everyone that potholes can be reported by the public via the NCC website, or MyNotts app.	
AKS 20-023	<b>Questions and comments from Members of the Public:</b> There were two members of the public in attendance. Concerns were raised re the Staythorpe dog bin and also the recent flooding. It was noted that the ditch from the north of the A617, Rugby Club to the Cattlemarket Roundabout has not been cleaned out for years, and there are large trees growing in it. This will be reported to NCC. There are also issues with the Newark Drain (Old Trent Dyke) needing to be cleared. Clerk to report to the drainage Board. There are also issues with residents of Averham placing items and planting on the verges. This is a problem as on occasion there is nowhere for pedestrians to walk. Clerk to report to NCC.	NW
AKS 20-024	<b>Correspondence</b> <ul style="list-style-type: none"> <li>An email received from a resident of Averham regarding a dog that is frequently running loose. Clerk to report.</li> <li>Email from the PCC regarding fundraising for the church footpath in Averham, and a composting toilet.</li> </ul>	NW

AKS 20-025	<p><b>Planning Applications:</b> none</p> <p><b>Planning Decisions:</b></p> <ul style="list-style-type: none"> <li>• <u>Householder prior approval for single storey rear extension The length that the extension extends beyond the rear wall of the original house: 4.5 metres Eaves height of the extension: 2.7 metres Maximum height of the extension: 3 metres Crossing Cottage Staythorpe Road Staythorpe Newark On Trent Nottinghamshire NG23 5RN Ref. No: 20/00140/HPRIOR   Received: Mon 27 Jan 2020   Validated: Mon 27 Jan 2020   Status: Decided</u></li> <li>• <u>Householder application for proposed underground garage, new front gates and supporting pillars Wood View The Close Averham Newark On Trent Nottinghamshire NG23 5RP Ref. No: 19/02131/FUL   Received: Mon 02 Dec 2019   Validated: Tue 03 Dec 2019   Status: Decided</u></li> </ul>	
AKS 20-026	<p><b>To agree the loan of the PA system for the following events:</b></p> <ul style="list-style-type: none"> <li>• 14<sup>th</sup> March- Kelham and Averham Churches Race night at Rolleston Village Hall</li> <li>• 18<sup>th</sup> April- Averham villager 80<sup>th</sup> b/day celebration Women's Institute catering Rolleston Village hall</li> <li>• 8<sup>th</sup> May- Women's Institute VE Celebrations Rectory Farm Averham</li> <li>• 12<sup>th</sup> July- Ask About Health and Wellbeing event (also want event shelters)</li> </ul> <p>These were all unanimously agreed.</p>	
AKS 20-027	<p><b>To discuss purchasing new village signs for Averham and Kelham-</b> It was agreed that the PC would like to pursue this. There would need to be three signs for Averham and four signs for Kelham. Cllr. Carlisle agreed to research various sources of funding, Cllr. Fereday is to look at options for signs.</p>	TC AF
AKS 20-028	<p><b>To agree the Parish Council Logo-</b> It was agreed to defer this until the next meeting.</p>	
AKS 20-029	<p><b>To receive the Clerk's financial report, agree expenditure and other necessary Actions:</b></p> <ul style="list-style-type: none"> <li>• Finance Report- agreed</li> <li>• NALC Subs- £116.18- agreed</li> <li>• Clerks Pay (Jan-Mar)-£303.77 - agreed</li> <li>• Clerk's expenses (website renewal)-£14.39- agreed</li> <li>• Newark Designer Print (Logo design)- £21.60- agreed</li> <li>• Lamppost Poppies-£36.00- agreed</li> </ul>	

AKS-20-030	<b>To receive updates on other administrative matters and projects:</b> <ul style="list-style-type: none"> <li>• Change of bank- This is now open. It was agreed to transfer the balance minus £100.00 into the new account at HSBC. Cllr. Fereday will adjust the financial regs for agreement at the next meeting.</li> <li>• Interactive Speed sign- It was agreed to wait to see the results of the traffic survey before proceeding.</li> <li>• Events SOP- This was deferred until the return of Cllr. Emeny.</li> <li>• Resignation of clerk- the position has been advertised, Clerk to post on website.</li> <li>• Distribute Lamppost poppies- These were handed out to Councillors, four per village.</li> </ul>	NW  AF
AKS 20-031	<b>Parish Councillors' Reports</b> Cllr. Hird reported that he had been contacted by a resident of Hopwass Close concerning the level of the water in the dyke, as the opposite bank seemed to be higher so it was possible water would come into the gardens of the houses backing onto it. He also noted the Flood Warden Training had been cancelled by NSDC due to flooding.	
AKS 20-032	Date of the next Parish Council Meeting: 6:30pm 7 April 2020 for the Annual Parish Meeting, followed by the PC meeting at 7:00 pm at the Robin Hood Theatre, Averham.	
	<b>The meeting closed at 8.28pm</b>	

Chairman: .....

Date: .....