

HURSTBOURNE TARRANT PARISH COUNCIL

Chairman: Councillor I Kitson

Clerk: Mrs M Edwards

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SUMMONS issued under LGA 1972, Sch 12 para 10(2)(a)

ORDINARY MEETING OF THE PARISH COUNCIL

I hereby give notice to the Councillors that a meeting of the Hurstbourne Tarrant Parish Council will be held on **Monday 17th December 2018 at 7.30pm, at the Hurstbourne Tarrant Community Centre**, at which your attendance is required.

Members of the Press and Public are entitled and encouraged to attend

AGENDA

1. **Apologies for Absence**
2. **Public participation** – to receive any questions or petitions (for information only)
3. **Declarations of Interest** – to receive any declarations of interest from councillors.
4. **Minutes of previous meeting** - To approve and sign the minutes as a true record of the Parish Council meeting held on 19th November 2018.
5. **Actions arising** from previous minutes (for information only)

Lengthsman to be asked to top Dene Green - clerk to chase up with Lengthsman

Allotment risk assessment - beech hedge and ash tree annual growth near entrance to be cut back during winter months. To be completed on 24th November by volunteers.

Complaints had been received regarding the recent installation of a mobile home at 2 Rookery Cottage, The Hill, HBT, and subsequent parking issues - Test Valley Planning Enforcement had advised that they were investigating the matter.

a complaint was received by a resident near to the RBL, concerning the noise generated by the glass recycling bank. The Borough had provided full details of recycling options, and where these could be sited - Clerk to enquire at HBT convenience store regarding siting of facility, and to research complaints at other sites.

6. **Planning Applications** - To review details of planning applications received and to agree what actions should be taken.

18/03101/TREEN – Bourne House, The Square, HBT - Mrs Copinger-Symes - (T1) Yew - fell ; (T2) Yew - reduce crown leaving 9m high tree ; (T3) Yew - reduce crown leaving 7m high tree ; (T4) Yew - crown lift to 3.5m and cut back branches overhanging neighbours ; (T5) Cypress - fell. Expiry 20 th Dec.

Distribution: Cllrs: I Kitson ; M Thomas ; D Sullivan ; L Russell ; J Williams; J Partridge

Borough Cllr: P Giddings : **County Cllr:** K North

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HURSTBOURNE TARRANT PARISH COUNCIL

18/003115/FULLN – Maple Ridge, The Dene, HBT - Mr & Mrs Loden - two-storey side extension to provide dining room with bedroom over. Expiry 4th Jan.

18/03094/FULLN - Rose Cottage, 1 Village St, Upton - Mr & Mrs Hobbins - conversion of existing store to create annexe with side extension to provide garaging and pony carriage storage. Expiry 4th Jan.

18/03192/TREEN - The Old Forge, Upton - Mr Hawkins - (T1) Beech - reduce crown. Expiry 3rd Jan.

18/03107/FULLN - Church Farm Cottage, Church St, HBT - Mr & Mrs Morris - erection of single storey rear extension to provide additional living space, following demolition of conservatory. Expiry 4th Jan.

7. **Councillors' Reports** - to receive councillors' monthly reports and agree on what action should be taken
8. **Clerk's Report & Correspondence** - to receive the clerk's monthly report & correspondence, and to agree what actions should be taken.
9. **Annual review of Hurstbourne Tarrant FOI publication scheme** – to discuss any changes and approve new scheme as necessary
10. **Annual review of Hurstbourne Tarrant Complaints Procedure** – to discuss any changes and approve the procedure as necessary.
11. **Banking procedure** - to discuss and approve the procedure for internet banking arrangements.
12. **Budget Planning for 2019/20** - To complete budget review and approve the following:
 - to finalise budget plan, project plans and a three-year rolling financial plan
 - To review and approve the subscriptions that would fall due for payment in the next financial year 2019/20
 - To set the clerk's salary for 2019/20
 - To agree and set the precept for 2019/20 and authorise Cllr Ian Kitson to sign and submit the precept decision notice to TVBC
13. **Disbursements** – To review and authorise monthly payments
14. **Next meeting – Monday 21st January 2019** and to receive any forward plan updates or agenda items.
 - Financial report for Q3 2018/19
 - Annual review of regular contracts



12th December 2018