WINTERBORNE WHITECHURCH PARISH COUNCIL

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Dear Councillor,

You are summoned to attend meeting(s) of the **Parish Council** to be held on **Wednesday 20th May 2026 at 7.00pm** in **The Old School Room**
Absence should be given to the Clerk/Chair prior to the meeting.

Wayne Lewin
Parish Clerk and Responsible Finance Officer

The meeting is open for members of the public and press to attend. Members of the public are invited to ask questions of the Council concerning Agenda items or other matters. During the meeting, with permission of the Chair, any member of the public may comment on an issue being debated by the Council to provide information or clarification. This facility will normally be limited to a maximum of three minutes per person on the subject being debated.

Full Council

1. Apologies for absence
2. Declarations of pecuniary or other interest
3. Minutes of the previous meeting held on **18th March 2026**
4. Chair's update
5. Clerk's report
6. Public participation – items on the agenda only
7. Dorset Councillors report
8. Planning

9. Financial matters
   a. Payments for authorisation

10. Matters from the Annual Village Meeting
11. Additional seating at bus shelter close to the Reading Rooms
12. Confirmation of sandbag store at the Village Hall
13. Lower Winterborne neighbourhood Plan Consultation
14. Ratification of Winterborne Whitechurch Flood Plan
15. Fibre optic poles on Field Close – approval and wayleave receipts from Wessex Internet

16. Public participation – items not on the agenda for discussion or update only

17. Items and date for the next meeting — Full Council — **17th June 2026**

W LEWIN W Lewin **Parish Clerk** **13th May 2026**

WINTERBORNE WHITECHURCH PARISH COUNCIL
Minutes

Wayne Lewin – Clerk to the Parish Council
13 Stileham Bank, Milborne St Andrew, Dorset, DT11 0LE
Phone: 07419 136735
Email: clerk@winterbornewhitechurchparishcouncil.gov.uk

Minutes of Full Council held on **Wednesday 18th March 2026** in The Old School Room
Meeting commenced at 7.00 pm

Councillors in attendance:
Julien Turner, Liam Deeney, and Geoff Eaton

There was **1** member of the public in attendance

FULL COUNCIL

1. Co-option of Parish Councillor(s) for Winterborne Whitechurch
Peter Cotterill and Heidi Stephenson were both proposed and seconded and therefore coopted as Members to the Winterborne Whitechurch Parish Council.

2. Apologies for absence
Ricky Trim, Chris Royle and Emma Parker (Dorset Council) sent apologises.

3. Declarations of pecuniary or other interest
No declarations were made.

4. Minutes of the previous meeting held on 18th February 2026
These were agreed as a true and accurate record of the meeting.

5. Clerk's report
The Clerk confirmed a meeting had been arranged by Simon Hoare MP, to discuss the recent flooding.
This would take place at Milborne St Andrew Village Hall on 30th April starting at 7pm.

This would be advertised via community FB and a request to include the date would be made to the editor of the newsletter.
Cllr Turner would circulate a letter drop to the most effected properties.

It was also noted that the Government and Dorset Council had allocated funds to the vulnerable societies that were affected by the flooding.

6. Chair's update
The Chair was delighted to announce a reduction per property on the Precept for the third year running.

7. Public participation – items on the agenda only
There were no matters at this time.

8. Dorset Councillors report
No report was submitted.

9. Planning
There were no new planning applications.

WINTERBORNE WHITECHURCH PARISH COUNCIL
Minutes

10. Financial matters

a. Payments for authorisation

There were **8** payments (**PV's 71-78**), totalling **£ 1421.58**, that were approved and authorised for payment.

11. Annual Village Meeting

A robust and informative dialogue ensued as to regards when this should occur.
It was agreed on a majority decision that the AVM should precede the already established two weekly Sunday lunch at the Village Hall, thus hopefully encouraging more attendees.
A free drink would be available from the bar prior to the start of the meeting.
Retrospectively, the date was set as 26th April, with a start time of 1130am.

12. Provisional End of Year Accounts

The following was approved:

Payments	1-78 totalling	£ 17354.53
Receipts	1-7 totalling	£ 57761.38
Precept Budget Spend		83.30%
General Reserve		£ 8315.85
Bank Account Balances		£ 58918.41 (including £40K solar fund)

It was agreed that all budget excess be offset against the General Reserves with the exception of the Traffic calming which would be transferred to the Traffic calming reserve.

13. Public participation – items not on the agenda for discussion or update only

It was told that the Parish Council should provide some white roses for the VC grave and provide some words on the designated day. **Cllr Deeney would facilitate this request.**

It was mentioned that new residents of the village were encouraged by the idea of noticeboards.

14.	**Items and date for the next meeting**	**Annual Village Meeting**	**Sunday 26th April**	**1130am**
		Full Council	**20th May 2026**	**7pm**
		Annual General Meeting	**After Full Council**	

There being no further business the meeting closed at **2022 hours.**

Julien Turner _____ Chair of Winterborne Whitechurch Parish Council

Dated _____

Winterbourne Whitchurch Parish Council Payments 2627																	13/05/2026	
											Community	Community		Traffic	Green			
Date	**Payee Details**	**Item**	**PV**	**Type**	**Amount**	**Wages**	**Expenses**	**Admin**	**Insurance**	**Pro fees**	**Fund**	**Assets**	**Grants**	**Calming**	**Spaces**	**Reserves**	**VAT**	**Total**
20/05/2026	Hugo Fox	Email Subsciptions (Apr)	1	DD	20.99			17.49									3.50	20.99
20/05/2026	Unity Trust Bank	Service Charge (Apr)	2	PAY	7.00			7.00										7.00
20/05/2026	Mr W Lewin	Wages (Apr)	3	BACS	427.31	417.31	10.00											427.31
20/05/2026	NEST	Pension (Apr)	4	DD	90.70	90.70												90.70
20/05/2026	Community Heartbeat	Annual Support Cost (LB)	5	BACS	162.00							135.00					27.00	162.00
20/05/2026	Amazon	Ink Cartridges (JT)	6	BACS	105.62											84.50	21.12	105.62
20/05/2026	Mr T Cox	Grass Cutting	7	BACS	390.00										390.00			390.00
20/05/2026	DAPTC Ltd	Annual Subsciptions	8	BACS	395.20					395.20								395.20
20/05/2026	The Village Hall	AVM Refreshments	9	BACS	39.00											39.00		39.00
20/05/2026	Mr T Cox	Grass Cutting	10	BACS	390.00										390.00			390.00
																		0.00
Totals					**2,027.82**	**508.01**	**10.00**	**24.49**	**0.00**	**395.20**	**0.00**	**135.00**	**0.00**	**0.00**	**780.00**	**123.50**	**51.62**	**2,027.82**

Winterborne Whitechurch Parish Council

Agenda of the Annual General Meeting
Held on Wednesday 20th May 2026

1. CONFIRMATION OF ELECTION OF CHAIRMAN

1.1 To elect Chairman
1.2 To receive Chairman's Declaration of Acceptance of Office

2. CONFIRMATION OF ELECTION OF VICE CHAIRMAN

2.1 To elect Vice Chairman
2.2 To receive Vice Chairman's Declaration of Acceptance of Office

3. APPOINTMENT OF OFFICERS AND BRIEF HOLDERS

3.1 Flood Liaison Officer
3.2 DAPTC representative
3.3 Highways Officer
3.4 Community Speed Watch representative
3.5 Speed Indicating Device representative
3.6 Play Park representative
3.7 Defibrillator representative
3.8 Tree Warden
3.9 Fields Close representative
3.10 Rights of Way Liaison Officer
3.11 Village Hall Liaison representative
3.12 Maintenance Working Group lead
3.13 Internal auditor
3.14 Banking Signatories

4. APPROVAL OF REGULATIONS AND DOCUMENTS

4.1 Standing Orders
4.2 Code of conduct
4.3 Financial regulations
4.4 Freedom of information requests
4.5 General data protection regulation
4.6 Complaints procedure
4.7 Environment policy
4.8 Social media policy
4.9 Safeguarding policy
4.10 Health and Safety policy
4.11 Equality and Diversity policy
4.12 IT Policy
4.13 To confirm the frequency and timings of Full Council meetings

5. FINANCE AND AUDIT

5.1 To approve income and expenditure for financial year 25/26 subject to audit

5.2 To approve the budget for financial year 25/26 subject to audit

5.3 To approve the reserves for financial year 25/26 subject to audit

5.4 To approve the asset register as of 31st March 2026

5.5 To approve the insurance schedule for 26/27

5.6 To confirm the requirement for limited assurance external audit

5.7 To confirm any conflict of interests with BDO

5.8 To confirm the dates for notice of public rights to view unaudited accounts

5.9 To approve the Annual Governance and Accountability Return for 25/26 subject to audit to include Annual Governance Statement and Accounting Statements

W LEWIN *W Lewin* **Parish Clerk** **13th May 2026**