

A meeting of the Authorising Committee of the Frittenden Parish Council COVID-19 Hardship Fund was held by Zoom on Monday 8th June 2020 at 7.30pm.

Present were: Cllr A Staples (Chairman)
Cllr H Cullingworth
Cllr Riley

Apologies: Mr G Lawrence

In attendance: Mrs E Nightingale (Clerk)

1. APPROVAL OF MINUTES OF LAST MEETING

It was proposed by Cllr Riley, seconded by Cllr Cullingworth, and **RESOLVED** by all committee members present that the Minutes from the committee meeting on 25th May 2020 are a true accurate record of that meeting. It was further proposed by Cllr Cullingworth, seconded by Cllr Riley, and **RESOLVED** by all committee members present that the Minutes from the committee meeting on 1st June 2020 are a true accurate record of that meeting. That being the case, the Chairman shall sign the Minutes.

2. FINANCIAL REPORT

The Clerk reported that there had been no change since the last meeting. Donations totalling £20,420 had been received from 13 donors. Total grants of £3,460 had been paid out to date and the balance remaining to be distributed stood at £16,960.

Eight grants had been paid out to six applicants, with two applicants receiving continuing support. All applications received to date had been approved.

3. CONSIDERATION OF APPLICATIONS

Two applications had been received for consideration by the committee.

In respect of application 1, details of the change in the applicant's' circumstances arising as a result of the COVID19 lockdown were presented to the committee and it was proposed by Cllr Staples, seconded by Cllr Riley, and **RESOLVED** by all committee members present to pay a grant of £500.

The committee was unable to consider application 2 at this meeting and it was therefore deferred to the next meeting.

4. ANY OTHER BUSINESS

It was agreed that an additional member should be co-opted from outside of the Parish Council membership to ensure that the committee could operate effectively and increase the community's representation. Cllr Staples will approach a possible candidate with a view to their appointment being considered and, if agreed, approved at the next meeting.

There being no further business, the meeting closed at 7.54 pm.

Chairman's Signature: _____

Date: _____